Minutes of the
Graduate Directors Meeting
Friday, October 13, 2017
10 am, Kettler Hall, Room 178

PRESENT: Michelle Kearl (Communication), Carol Sternberger (OGS), Brenda Blazier (OGS), Susan Humphrey (OGS), Lindsey Dutrieux (GSO President), Kim O’Connor (OL), Wylie Sirk (EDLD), Kerrie Fineran (CNSM), Elliot Blumenthal for Frank Paladino (Biology), Jane Leatherman (SPED), Hongli Luo (Technology), David Cochran (IPFW Voting Member on Purdue Graduate Council), Hosni Abu-Mulaweh (CME), Abdullah Eroglu (ECE), Carrie Stumph (MBA), Brian Fife (Public Policy)

ABSENT: Doug Weakley (Mathematical Sciences), Jin Soung Yoo (CS), Shannon Bischoff (TENL), Brian Mylrea (OIE), Barton Price (Graduate Advisor), Lewis Roberts (English)

GUEST: Dr. Linda Mason, Interim Dean, Purdue Graduate School

The meeting was called to order by Carol Sternberger at 10:00 am.

- Approval of agenda by consensus.
- Approval of minutes by consensus.
- Dr. Linda Mason, Interim Dean, Purdue Graduate School introduced and introductions by everyone.
- Lindsey Dutrieux, the GSO President, presented a GSO update:
  - GSO had a Fundraiser on Tuesday, October 10th at the Shigs in Pit, Maplecrest location. 15% of the total will go to GSO.
  - GSO Facebook Halloween Costume Contest with Prizes
  - Carol thanked Lindsey for all her hard work with the GSO!
- IU Slate Training Update
  - JoAnne Sandifur from PU-WL will do the Slate training on Tuesday, October 24th from 1-3pm in Neff B27.* *NOTE: Room has been changed to a computer lab. An invitation with RSVP will be sent out.
  - These trainings are also open to PU programs. If you will contact her, Susan will come to your office to give you individual training so that you will be comfortable in Slate.
- Graduate Faculty Mentoring Workshop – Friday, 10/13/17, 1-3pm in KTG20
  - Carol reporting on enrollment so Brenda will send out her Power Point to Graduate Directors - sharp decline down to 457 students now.
- IU/PU Transition Update
  - Purdue West Lafayette is working hard to get IU programs transitioned
  - Public Policy name change hasn’t been approved by ICHE yet and name change for College of Education going to Board of Trustees in December
• Slate Reports
  o PU programs are getting Slate Reports sent to them from Melinda Connelly in Division of Continuing Studies (DCS) and Carol asked if students are being contacted? IU programs will also receive these Slate Reports in the future. Carol asked programs to contact students to develop relationships with students.
  o Melinda in DCS is writing emails that will be sent out to students through Slate.
  o Susan will send out names of ELS students to programs since the ELS students are waiting in Slate.

• Continuous Improvement discussed by David Cochran. David will do a presentation at the next Graduate Directors Meeting of an online tool called Trello that could be utilized to identify the top 4 problems and set up a continuous improvement plan.

• Electronic POS – also discussed by David Cochran since MSE has been pilot to start roll out of Electronic Plans of Study (POS). The Electronic POS would replace the Form 6 paper copy currently being used. Students can access the Electronic POS at all times and faculty on the student’s committee can sign electronically.

• Dr. Linda Mason shared her plans to improve every process at the Graduate School at West Lafayette. She would like suggestions from Purdue Fort Wayne of things they should consider to work better as a system of Purdue.
  o Office of Graduate Assistance and Conflict Resolution (OGACR) has been established.
  o Recent focus on “Think PD (Professional Development)” with a PD Fall Blitz consisting of 64 workshops in 2 days. These PD workshops will be put online.
  o A Graduate Student Parent Network has been implemented.
  o They hope to put plan in place by spring to recognize Graduate Students with new awards which would be system wide. Dr. Mason would like ideas for awards from PFW.
  o Idea discussed of having statewide 3MT on-line voting.
  o Dr. Mason believes that Graduate Education is the fuel driving research.

Upcoming meetings of the Graduate Directors for Fall 2017:
Friday, 11/10/17 10-11am KT 178
No December meeting.

The meeting was adjourned at 11:00 am.

Submitted by: Brenda Blazier, Office of Graduate Studies