Program Summary

**Task Force:** Thank you for the time and effort you put forth in your report. Through the USAP process, we are working to create a culture of continuous improvement; setting specific and measurable goals is an important step in the process of moving IPFW toward this culture of improvement. Part of this effort is getting individuals and units at IPFW to think differently about planning and the future. Metrics are needed throughout the report in order to assess any progress toward meeting goals. The work of Institutional Effectiveness, Assessment, and Accreditation is critical to IPFW and we greatly appreciate the time you spent on this significant endeavor. Thank you again for being part of this important initiative.

**Criterion:** #1: Mission - How does your unit support the mission of the university? This may include your mission and vision statements. (no more than 200 words)

**Question:** Mission - How does your unit support the mission of the university? This may include your mission and vision statements. (no more than 200 words)

**Mission**

The mission of Institutional Effectiveness, Assessment, and Accreditation is to provide data and information about IPFW and its environment to university and outside individuals and organizations in order to enhance institutional effectiveness, continuous improvement, and efficiency. The function of the office is to collect, analyze, and disseminate information to enhance institutional decision-making. This encompasses the support of strategic planning, program review, assessment, regional and program specific accreditation activities, and monitoring performance indicators, as well as the more traditional institutional research functions. By integrating external data reporting with internal data analysis and examining current and future trends, the office is able to blend these areas into a cohesive system of complementary processes that provide support to the implementation of the long term plan of the university.

**Vision Statement:**

Institutional Effectiveness, Assessment, and Accreditation will become the primary campus source and distributor of integrated university data and decision-making resources for on and off campus stakeholders. We will be a quality resource for other organizational entities in their endeavors to become increasingly effective and efficient.

**Criterion:** #2: Accomplishments - Please list significant accomplishments from the last three years as they align with Plan 2020 goals

**Question:**
I. Foster Student Success - Please list significant accomplishments from the last three years as they align with Plan 2020 goal area I: Foster student success.

Worked with CHE to develop student tracking studies. Built internal studies to track freshman, transfers, and juniors.

Question: II. Creation of Knowledge - Please list significant accomplishments from the last three years as they align with Plan 2020 goal area II: Promote the Creation, Integration, and Application of Knowledge.

N/A

Question: III. Regional Hub - Please list significant accomplishments from the last three years as they align with Plan 2020 goal area III: Serve as a Regional Intellectual, Cultural, and Economic Hub for Global Competitiveness.

N/A

Question: IV. - Create a Stronger Univ - Please list significant accomplishments from the last three years as they align with Plan 2020 goal area IV: Create a Stronger University through Improving the Support of Stakeholders and the Quality and Efficiency of the Organization.
Design/implementation of USAP
Director of Assessment Search
Development of Department Profiles
Providing data/information to the point it is overwhelming.
Establishing relationships/linkages with the Indiana Commission on Higher Education (ICHE)
Change in institutional status with the Higher Learning Commission (HLC)
Building direct linkage between IPFW and HLC
Worked with ICHE to make changes in IPFW's performance measures
Organizing all accreditations across campus
IPFW in the Multi-State Collaborative for Assessment
Initiated the IPFW Data Standardization Committee
Building linkages with WL and other regional campuses
Initiated a Program Review committee
Data analysis and anation presentation with ICHE staff

**Question:** Other Accomplishments - Please list any other significant accomplishments from the last three years that do not align with Plan 2020.

Three national presentations and two regional presentations.

**Criterion:** #3: Accreditations - Program specific accreditation and status

**Question:** Accreditations - What program-specific accreditations and status do you have, if any?

N/A

**Question:** Constraints/Benefits - How do these accreditations constrain or benefit the work of your unit, if applicable?

N/A
Criterion: #4: Laws and Mandates - Federal and state laws or mandates that your unit addresses

Question: Federal and State Laws - What federal and/or state laws or mandates do you address, if any?

We address federal and state data reporting guidelines regarding enrollments, finances, degrees awarded, facilities and a host of other topics. We also complete surveys from professional associations, accrediting bodies and third-party publications that have a direct impact on our programs, recruiting ability and public image.

Question: Constraints/Benefits - How do these federal and state laws or mandates constrain or benefit the work of your unit?

Within the external reporting context, I have one person fully dedicated to the external reporting of data and about .25 of a second person focusing on uploading of data to CHE. This commitment of time and energy draws away from internal reporting needs but we will also be able to use the external data reporting structures to build peer comparisons as time permits.

Criterion: #5: Inefficiencies - Activities that you spend resources on inefficiently or in ways that do not support the mission.

Question: Inefficient use of resources - On what activities, if any, do you spend resources (money, time, people, etc.) inefficiently or in ways that do not support the mission of your unit or the university? List as many as apply.

From a storage and distribution perspective, our document handling and filing system is totally inefficient. We also have staff filling out forms by running outdated software when many of these survey results should be “system” reports that are maintained centrally. This would allow IR staff to do more analytical and peer type of activities.

Criterion: #6: IR and Budget Review - Review of your department profile and budget

Question: Contextualize IR data - Upon review of your IR Department Profile (for academic units) and FY 14-15 Budget information, are there any data you want to correct or contextualize? To view your profile or budget visit the Office of Institutional Effectiveness website: http://www.ipfw.edu/offices/ir/profiles/

The Institutional Effectiveness function has never been fully funded and most expenses are paid for out of Academic Affairs. I would like to build a division budget that fully supports all three major functional areas, institutional effectiveness, accreditation, and assessment, and provides direct line responsibility and support for assessment and accreditation at all levels.
#7: Goal One - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.

**Task Force:** 1. Comment on the specificity of the goal:

Specificity is clear; however, the written goal would benefit from compartmentalizing the efforts into separate, prioritized goals and creating specific actions plans for each

2. Comment on the goal's measures:

Missing—need baseline measurements

3. Comment on the unit’s ability to achieve the goal (include a consideration of the departmental profile and budget data):

Unknown due to unclear actions plans and a lack of metrics

4. Comment on the goal’s relevance:

High

5. Comment on the timeline of the goal:

Unclear based on previous comments

Possible opportunities for collaboration or suggestions for addressing a gap:

Collaborate and define priorities with the Chancellor and Vice Chancellor for Academic Affairs

**Question:** Unit Goal - What is your unit goal?

**Goal 1:** To enhance institutional use of data and information and instill the importance of data integrity and collection within the campus community.

**Question:** IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.

1, 2, 4

**Question:** Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

High

**Question:** Actions - What action(s) does your unit plan to take to support this unit goal?
Objective 1: Integration of numerous institutional datasets to develop departmental profiles – (detailed information about all academic departments and programs - data spans all aspects of each department ranging from financials to recruitment and student success data at the program level, and includes personnel data, productivity data, degrees awarded, and performance ratios to highlight a few).

Objective 2: Develop more detailed reports based on each data element in department profiles.

Objective 3: Work with deans and chairs to develop the tools they need to better manage their programs and enhance academic and managerial effectiveness.

Objective 4: Work with ITS, the Comptroller, Admission, the Registrar and others as needed to implement a data warehouse archive of all institutional data in a format that lends itself to institutional research purposes.

Objective 5: Work with ITS to create and upload comparable datasets into the ODS data warehouse that contain data going back to Summer 2002.

Objective 6: Continue to implement ad hoc studies.

Objective 7: All institutional research staff will serve on institutional committees when appropriate.

Objective 8: Complete all external data reports accurately and on time.

Objective 9: Develop an understanding of how the institutional effective process permeates every level of the university through models that show the linkages and relationships between the strategic plan, committees, planning, budgeting, etc.

Objective 10: Develop an Institutional effective research and assessment survey schedule that shows the surveys, purpose, schedule of administration, and use of results.

Question: Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

To be developed.

Question: Resources - Are you able to accomplish this unit goal with your current resources?

Partially

Question: Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?

The institutional research function needs an additional full-time position - someone with the skills and ability in the area of analytics/dash-boarding.

Question: Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?
Question: Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?

This is the primary institutional research focus and it has no end date.

Criterion: #8: Goal Two - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.

Task Force: 1. Comment on the specificity of the goal:

Specificity is clear; however, the written goal would benefit from compartmentalizing the efforts into separate, prioritized goals and creating specific actions plans for each

2. Comment on the goal's measures:

Missing—need baseline measurements

3. Comment on the unit's ability to achieve the goal (include a consideration of the departmental profile and budget data):

Unknown due to unclear actions plans and a lack of metrics

4. Comment on the goal's relevance:

High

5. Comment on the timeline of the goal:

Unclear based on previous comments

Possible opportunities for collaboration or suggestions for addressing a gap:

Collaborate and define priorities with the Chancellor and Vice Chancellor for Academic Affairs

Question: Unit Goal - What is your unit goal?

Goal 2: To facilitate and enhance strategic planning.

Question: IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.

4

Question: Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.
Question: Actions - What action(s) does your unit plan to take to support this unit goal?

Objective 1: Improve the access and usability of the planning metrics report.

Objective 2: Prepare annual planning performance report.

Objective 3: Continue the USAP leadership function.

Objective 4: Strengthen the links between institutional assessment, planning, and budget.

Objective 5: Create a chart of all the types of planning and assessment documents currently being done along with a description and responsibility list.

Question: Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

To be developed.

Question: Resources - Are you able to accomplish this unit goal with your current resources?

Partially

Question: Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?

The institutional research function needs an additional full-time position for someone with the skills and ability in the area of analytics/dash-boarding.

Question: Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?

USAP reports to the Chancellor with two full-time support positions but all performance measures and other supporting data/information flows through IE as does USAP leadership. Institutional Effectiveness and USAP need to be directly aligned.

Question: Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?

This goal is continual with no definitive start and/or stop date.

Criterion: #9: Goal Three - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.
1. Comment on the specificity of the goal:

Specificity is clear; however, the written goal would benefit from compartmentalizing the efforts into separate, prioritized goals and creating specific actions plans for each.

2. Comment on the goal's measures:

Missing—need baseline measurements

3. Comment on the unit's ability to achieve the goal (include a consideration of the departmental profile and budget data):

Unknown due to unclear actions plans and a lack of metrics. The actions seem reasonable, but we need to better understand the current status, next steps, and measurement in order to adequately determine this unit's ability to achieve the goal. (I.e., where are you now, where are you going, and how will you know when you've arrived)

4. Comment on the goal's relevance:

High

5. Comment on the timeline of the goal:

Unclear based on previous comments

Possible opportunities for collaboration or suggestions for addressing a gap:

Collaborate and define priorities with the Chancellor and Vice Chancellor for Academic Affairs

**Question:** Unit Goal - What is your unit goal?

**Goal 3:** To support all discipline specific accreditation efforts.

**Question:** IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.

1, 2, 3, 4

**Question:** Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

HIGH

**Question:** Actions - What action(s) does your unit plan to take to support this unit goal?
Objective 1: Inventory all discipline specific accreditations and identify data needs.

Objective 2: Work with deans and chairs to maintain discipline specific accreditations.

Objective 3: Work with deans and chairs to obtain new accreditations where appropriate.

Objective 4: Build an accreditation-tracking model to track all accreditation timelines and budget issues.

Objective 5: Organize accreditation documents for all agencies so that they are available to all faculty and staff.

Objective 6: Establish an accreditation committee where accreditation information can be gathered as well as get feedback from the group about any outstanding issues and concerns.

Objective 7: Create a program accreditation policies and procedures document to explain the guidelines and timeframe for submitting all documents related to accreditation, setting up meetings with VCAA, notification of changes, etc.

Question: Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

To be developed.

Question: Resources - Are you able to accomplish this unit goal with your current resources?

Partially

Question: Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?

We have one person supporting assessment, accreditation in addition to supporting the work of several committees. As assessment gears up and accreditation work becomes more demanding we will need a second support position.

Question: Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?

N/A

Question: Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?

On-going

Criterion: #10: Goal Four - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.
Task Force: 1. Comment on the specificity of the goal:

Specificity is clear; however, the written goal would benefit from compartmentalizing the efforts into separate, prioritized goals and creating specific actions plans for each.

2. Comment on the goal's measures:

Missing—need baseline measurements.

3. Comment on the unit's ability to achieve the goal (include a consideration of the departmental profile and budget data):

Unknown due to unclear actions plans and a lack of metrics.

4. Comment on the goal’s relevance:

High.

5. Comment on the timeline of the goal:

Unclear based on previous comments.

Possible opportunities for collaboration or suggestions for addressing a gap:

Collaborate and define priorities with the Chancellor and Vice Chancellor for Academic Affairs.

Question: Unit Goal - What is your unit goal?

Goal 4: To support institutional efficiency and effectiveness efforts.

Question: IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.

4

Question: Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

HIGH

Question: Actions - What action(s) does your unit plan to take to support this unit goal?
IEAA Institutional Effectiveness, Assessment, and Accreditation

**Objective 1:** Develop and/or enhancement institutional performance measures to help assess the progress toward institutional goals.

**Objective 2:** Participate in the Delaware Cost Study on an annual basis.

**Objective 3:** Participate in the Oklahoma Retention Consortium Data Exchange.

**Objective 4:** Search and identify peer study opportunities. (Review survey collection agencies for opportunities to utilize the data they collect to develop meaningful comparison reports. These sites include IPEDS, US News, CUPA, College Portrait, and additional sites as determined appropriate.)

**Objective 5:** Provide direct support and leadership with regard all institutional assessment initiatives.

**Objective 6:** Provide direct support and leadership with regard all USAP initiatives.

**Question:** Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

To be developed.

**Question:** Resources - Are you able to accomplish this unit goal with your current resources?

Partially

**Question:** Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?

The institutional research function needs an additional full-time position for someone with the skills and ability in the area of analytics/dash-boarding as well as a full-time support person.

**Question:** Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?

N/A

**Question:** Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?

N/A

**Criterion:** #11: Goal Five - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.

**Task Force:**
1. Comment on the specificity of the goal:

Appropriate

2. Comment on the goal’s measures:

Missing—need baseline measurements

3. Comment on the unit’s ability to achieve the goal (include a consideration of the departmental profile and budget data):

Unknown due to a lack of metrics

4. Comment on the goal’s relevance:

High

5. Comment on the timeline of the goal:

N/A

Possible opportunities for collaboration or suggestions for addressing a gap:

**Question:** Unit Goal - What is your unit goal?

Goal 5: To enhance the skills and knowledge base of office personnel.

**Question:** IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.

4

**Question:** Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

High

**Question:** Actions - What action(s) does your unit plan to take to support this unit goal?
Objective 1: Staff training: acquiring and learning software tools to further expand the Institutional Research tool and skill set.

Objective 2: Replace Brio with Tableau as one of our main reporting tools.

Objective 3: Attend Tableau training opportunities to utilize its maximum potential.

Objective 4: Attend SAS training opportunities.

Objective 5: Become the primary Tableau contact at IPFW should other departments begin to use it for their reporting purposes.

Objective 6: Expanding the staff’s skills and knowledge of all institutional data so the office can start moving towards the development of institutional dashboards.

Question: Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

To be developed.

Question: Resources - Are you able to accomplish this unit goal with your current resources?

NO

Question: Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?

Funding for software, travel, and training.

Question: Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?

N/A

Question: Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?

N/A

Criterion: #12: Goal Six - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.

Task Force:
IEAA Institutional Effectiveness, Assessment, and Accreditation

1. Comment on the specificity of the goal:

Unclear—unable to determine the purpose or function without additional information

2. Comment on the goal's measures:

Unclear—unable to determine the purpose or function without additional information

3. Comment on the unit's ability to achieve the goal (include a consideration of the departmental profile and budget data):

Unclear—unable to determine the purpose or function without additional information

4. Comment on the goal's relevance:

Unclear—unable to determine the purpose or function without additional information

5. Comment on the timeline of the goal:

Unclear—unable to determine the purpose or function without additional information

Possible opportunities for collaboration or suggestions for addressing a gap:

None

**Question:** Unit Goal - What is your unit goal?

**Goal 6:** Provide campus support for the General Education Subcommittee.

**Question:** IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write "NA" or clarify.

N/A

**Question:** Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

N/A

**Question:** Actions - What action(s) does your unit plan to take to support this unit goal?

**Objective 1:** Organize general education materials that need to be reviewed by the general education subcommittee.

**Objective 2:** Provide logistical support for the subcommittee.

**Objective 3:** Focus effort on highlighting GE assessment successes and drawing on faculty expertise.
**Question:** Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

To be developed.

**Question:** Resources - Are you able to accomplish this unit goal with your current resources?

N/A

**Question:** Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?

N/A

**Question:** Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?

N/A

**Question:** Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?

N/A

**Criterion:** #13: Goal Seven - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.

**Task Force:**
1. Comment on the specificity of the goal:

Unable to determine the purpose or function without additional information

2. Comment on the goal's measures:

Unable to determine the purpose or function without additional information

3. Comment on the unit's ability to achieve the goal (include a consideration of the departmental profile and budget data):

Unable to determine the purpose or function without additional information

4. Comment on the goal's relevance:

Unable to determine the purpose or function without additional information

5. Comment on the timeline of the goal:

Unable to determine the purpose or function without additional information

Possible opportunities for collaboration or suggestions for addressing a gap:

None

**Question:** Unit Goal - What is your unit goal?

Goal 7: Provide campus support for Program Review.

**Question:** IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.

1, 2, 3, 4

**Question:** Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

High

**Question:** Actions - What action(s) does your unit plan to take to support this unit goal?

Cannot develop until new program review process is designed and implemented.

**Question:** Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

N/A
Question: Resources - Are you able to accomplish this unit goal with your current resources?
N/A

Question: Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?
N/A

Question: Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?
N/A

Question: Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?
N/A

Criterion: #14: Goal Eight - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.

Task Force: 1. Comment on the specificity of the goal:
Specificity is clear; however, the written goal would benefit from compartmentalizing the efforts into separate, prioritized goals and creating specific actions plans for each

2. Comment on the goal's measures:
Missing—need baseline measurements

3. Comment on the unit’s ability to achieve the goal (include a consideration of the departmental profile and budget data):
Unknown due to unclear actions plans and a lack of metrics

4. Comment on the goal’s relevance:
High—appears to be the most important goal throughout the report.

5. Comment on the timeline of the goal:
Unclear based on previous comments

Possible opportunities for collaboration or suggestions for addressing a gap:
Collaborate and define priorities with the Chancellor and Vice Chancellor for Academic Affairs
**Question:** Unit Goal - What is your unit goal?

Goal 8: Prepare for the HLC re-accreditation evaluation in 2018 by meeting the HLC’s criteria for accreditation, updating federal compliance data, and preparing for the Quality Assurance Review during the on-site visit.

**Question:** IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.

4

**Question:** Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

High

**Question:** Actions - What action(s) does your unit plan to take to support this unit goal?
Objective 1: Keep the campus aware of requirements and progress of the efforts needed for reaffirmation of accreditation through the HLC with more web visibility. To start, this would include updating the accreditation or assessment website with information about the Open pathway process improvement and assurance components. It will also serve as a resource and means of communication.

Objective 2: Engage in a commission-facilitated improvement project or Quality Initiative focused on the enhancement of student learning by participating in the Assessment Academy.

Objective 3: Submit a variety of documents to our evidence file in the Quality Assurance System for the in advance of the site-visit and for yearly Institutional updates.

Objective 4: Create a portal for accreditation committee workspaces that is secure and restricted.

Objective 5: Complete and submit an Assurance Argument by 2010 to the peer review team before their visit. The Argument is an evidence based argument making the case that IPFW meets each of the HLC’s criteria for accreditation by addressing the Core Value and each of the Subcomponents. The Assurance Argument addresses each criteria in a specific format and must be no longer than 35,000 words.

Objective 6: Complete NCA-HLC IDUES.

Objective 7: Stay abreast of all HLC-NCA accreditation criteria and make recommendations on how best to proceed under the new accreditation model.

Objective 8: Develop plan to proceed under the new NCA-HLC model.

Objective 9: Respond to the recommendations that were given in the 2010 accreditation self-study.

Question: Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

To be developed.

Question: Resources - Are you able to accomplish this unit goal with your current resources?

NO

Question: Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?
**Indiana University-Purdue University Fort Wayne (IPFW)**

**Program Write-up with Task Force Comments**

IEAA Institutional Effectiveness, Assessment, and Accreditation

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**Need a full-time professional-support position.**

**Question:** Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?

N/A

**Question:** Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?

N/A

**Criterion:** #15: Goal Nine - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.

**Task Force:**

1. Comment on the specificity of the goal:
   - Unable to determine the purpose or function without additional information

2. Comment on the goal's measures:
   - Unable to determine the purpose or function without additional information

3. Comment on the unit's ability to achieve the goal (include a consideration of the departmental profile and budget data):
   - Unable to determine the purpose or function without additional information

4. Comment on the goal's relevance:
   - Unable to determine the purpose or function without additional information

5. Comment on the timeline of the goal:
   - Unable to determine the purpose or function without additional information

   Possible opportunities for collaboration or suggestions for addressing a gap:

   None

**Question:** Unit Goal - What is your unit goal?

*Provide administrative support for the IU and Purdue remonstrance system.*

**Question:** IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.

N/A
**Question:** Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

N/A

**Question:** Actions - What action(s) does your unit plan to take to support this unit goal?

**Objective 1:** Provide faculty with timely notification of IU and Purdue program and courses that are ready for remonstrance.

**Question:** Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

To be developed.

**Question:** Resources - Are you able to accomplish this unit goal with your current resources?

N/A

**Question:** Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?

N/A

**Question:** Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?

N/A

**Question:** Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?

N/A

**Criterion:** #16: Goal Ten - In this criterion, you will identify your unit goals and tell us how they align to Plan 2020, how they are measured, and what resources you need to meet them.

**Question:** Unit Goal - What is your unit goal?

**Question:** IPFW Goal - What 2020 goal(s) does this unit goal align with? List as many as apply. If it does not align, you may write “NA” or clarify.
**Question:** Priority Level - Is the unit goal high, medium, or low priority? Limit your high-priority unit goals to 3 to 5.

**Question:** Actions - What action(s) does your unit plan to take to support this unit goal?

**Question:** Metrics - With what metrics will you assess progress toward accomplishing this unit goal on an annual basis?

**Question:** Resources - Are you able to accomplish this unit goal with your current resources?

**Question:** Needed Resources - If you don’t have enough resources, what additional resources do you need to accomplish this unit goal?

**Question:** Challenges - What challenges, other than financial resources, might affect your progress toward accomplishing this unit goal?

**Question:** Timeline - If achieving this unit goal will take longer than one year, what is your timeline for implementing and accomplishing it?