Faculty Recommendation Form

Instructions for Applicant:
Please request that an IPFW faculty member complete this recommendation form for you and return it to you in a sealed, signed envelope. Students who have been at IPFW for less than a semester may get a recommendation from a professor at another college. First year students may obtain one from a high school teacher.

According to the Family Educational Rights and Privacy Act (FERPA) of 1974, you may decide whether letters of recommendation written on your behalf are to be kept confidential or available for your inspection. In Section 1 below, select confidential or not confidential and complete the remaining information before providing the form to the faculty member.

Section 1 (Please print neatly in black in or type)

Applicant Name _______________________________________________________________________________________

Phone number _____________________________________ Email _____________________________________

This reference is □ Confidential  □ Not confidential.

Signature ____________________________________________________________________________________________

Section 2 (To be completed by faculty member)

Instructions for Faculty Member:
Please return to recommendation form to the applicant in a sealed, signed envelope. You may direct any questions to the Office of International Education, 2101 E. Coliseum Blvd., WU 145, Fort Wayne, IN 46805
Phone: (260) 481-6034, Fax: (260) 481-6674, Email: studyabroad@ipfw.edu.

Name and Title _______________________________________________________________________________________

Phone number _____________________________________ Email _____________________________________

How long have you known the applicant and in what capacity?

What can you tell us about the applicant’s involvement in extra-curricular and service activities?

Compared to other college students, how do you rate this student in the following areas?

<table>
<thead>
<tr>
<th>Area</th>
<th>Outstanding</th>
<th>Average</th>
<th>Below Average</th>
<th>Not Observed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Achievement &amp; Intellectual Promise</td>
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<tr>
<td>Leadership Potential</td>
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<tr>
<td>Extra-curricular Accomplishments</td>
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| Personal Qualities & Character           |            |         |               |              | (maturity, motivation, integrity)
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Section 3

Please share with the Office of International Education qualities that you think is important about this student. We are particularly interested in the applicant’s intellectual promise, motivation, maturity, integrity, originality, initiative, leadership potential, capacity for growth, special talents, enthusiasm, concern for others, respected accorded by faculty, and potential success on a study abroad program. We welcome information that will help us differentiate this student from other applicants.

______________________________________________ ________________________
Faculty Signature Date