TO: Fort Wayne Senate

FROM: Educational Policy Committee
James Toole, Chair

DATE: March 3, 2011

SUBJ: Proposed Amendment to the IPFW Academic Regulations and Procedures: Proposal to Change Academic Regulation 3.8.4 – Change of auditing option

DISPOSITION: To the presiding officer for implementation

WHEREAS, IPFW’s Academic Advising Council has urged reconsideration of SD 09-13, which amended the academic regulations to require the signature of the course instructor in addition to the signature of the academic advisor when a student wishes to change to audit status, and;

WHEREAS, a credit-to-audit decision sometimes must be made under time pressure, at which point it can be hard to acquire two signatures, and;

WHEREAS, it can be particularly hard for distance education students to acquire two signatures, and;

WHEREAS, a poor grade resulting in part from a failure to change from credit to audit can harm not only a GPA but also insurance and financial aid eligibility, and;

WHEREAS, it is possible to notify instructors of credit-to-audit decisions without requiring an instructor signature on the schedule revision form;

BE IT RESOLVED, that Academic Regulation 3.8.4 – Change of auditing option be amended as follows:

3.8.4 Change of auditing option. A student may alternate between audit and credit status during an academic session. A change from audit to credit may occur only during the first four weeks; a change from credit to audit may occur only during the first nine weeks. Changes of auditing status require the signature of the course instructor and or academic advisor next to the appropriate notation on the schedule-revision form.