Your Safety
IPFW is concerned about the safety and welfare of all campus members and guests, and is committed to providing a safe and secure environment. Although we have been fortunate in not experiencing a significant number of serious crimes, the potential for such incidents always exists.

The university attempts to provide a safe and secure environment for students, staff, and visitors. But it is only possible to maintain safety and security when every student and staff member takes an active part in this effort. Please report all suspicious or criminal activity immediately by calling 16911 from any campus phone.

The purpose of this publication is threefold:

• To inform students and staff of the university’s policies and programs that promote safety and security.
• To increase awareness by summarizing recent crime data.
• To suggest ways that students and staff can deter criminal behavior and promote the safety of persons and property.

No matter how effective the university’s programs may be, the primary responsibility for safety and security lies with each of us. No police force or set of procedures can be effective unless individuals exercise reasonable care and prudence. Safety and security are everyone’s responsibility.

Statistics in this report are obtained from IPFW Police and Safety, Fort Wayne Police Department, Office of the Dean of Students, and Athletics, Recreation, and Intramural Sports.

IPFW Police and Safety
The Police and Safety office is located in the Physical Plant west of Classroom-Medical Building and is staffed 24 hours a day, 7 days a week, 365 days a year. The staff consists of 15 police officers, 2 safety officers, and 4 clerk/desk aides. Under state law, police officers possess full police power and authority as provided in Indiana Code 20-23-12-3.5. All property owned or occupied by the university. Police and Safety works closely with local law enforcement agencies and solicits information on criminal activity of students at off-campus locations. Authorized through agreement with the City of Fort Wayne, Police and Safety has secondary jurisdiction throughout the city. Its mission is to protect and serve the campus community by providing a safe environment through enforcement, service, and education.

Some of the services available through Police and Safety are the following:

• Jump starts for stranded motorists
• Unlock service for individuals who have locked their keys in their car
• Escort service available 24 hours a day for students and staff
• Campus-wide emergency telephone system monitored 24 hours a day
• Free engraving of social security or identification numbers on personal property
• Lost-and-found department
• Crime prevention lectures and seminars, which include new student orientation numerous times per year, staff training on security procedures, and programs on personal safety and security topics upon request

Rape Aggression Defense classes. Call extension 16626 for information.

Security of Campus Facilities
Most buildings are normally open from 7 a.m. to 11 p.m. Monday through Saturday, and 10 a.m. to 11 p.m. Sunday. Employees have been instructed to immediately report any suspicious situations and not to admit strangers into buildings and/or offices. Students, faculty, and staff are encouraged to report lock deficiencies and inadequate lighting on walkways or trees and shrubbery that are a safety/security concern to the Physical Plant or Police and Safety.

Crime Reporting
Numerous efforts are made to advise members of the campus community on a timely basis about campus crime and crime-related problems. These efforts include:

• Quarterly and annual crime reports: Reports of crime-related incidents are compiled, published, and widely distributed.
• Student newspaper: The Communicator, prints news briefs on criminal activities and special drug-related concerns.
• Special alerts: When incidents occur that could pose a threat to persons or property, special printed crime alerts are prepared and distributed throughout the campus and posted to IPFW’s Web page and bulletin boards.
• IPFW does not allow visitors or witnesses to report crimes on a confidential basis that do not appear in this report.
• Professional counselors are not encouraged to inform the persons they are counseling to report crimes on a confidential basis.

Fire Safety Plan
Fire Safety Preparedness
• Learn your building’s existing system and call the police (dial emergency 16911).
• Know at least two separate routes from your area to an exit or stairway.
• Know the location of your building’s fire alarm, and learn how to use it.
• Know the emergency telephone number for the area (16611).
• If you have a disability that could delay your escape, let someone in authority know about it, and be sure there is a plan to assist you.
• Never block fire exits, doorways, corridors, or stairways.

In the Event of a Fire:
If you discover a fire, activate the building fire alarm system and call the police (dial emergency 16911).
• Leave the fire area immediately following your planned exit route and do not all doors behind you to slow the spread of fire and smoke.
• Exit the building via the closest or exit or stairway.
• Never use an elevator when evacuating a burning building.
• Once outside the building, move to a safe area. Tell the fire department if anyone is left in the building and do not return until you are told to do so.

If you are unable to exit or are trapped:
• Stay calm, and take steps to protect yourself.
• If possible, move to a room with an outside window.
• If there is a working phone call 16911 and tell the dispatcher where you are. Do this even if you can see the fire department from the window.
• Stay calm, and take steps to protect yourself.
• If possible, open the window at the top and bottom. Be ready to shut the window quickly if smoke rushes in.
• Be patient. The rescue of occupants of large structures could take hours.

Portable Fire Extinguishers
• Portable fire extinguishers at the university are intended for use by trained individuals.
• Most portable extinguishers are appropriate for only small, contained fires, such as a fire in a waste basket.
• Some will not work on flammable liquids, combustible metals, or electrical fires.
• Do not fight a fire if you have not been trained, are unsure about the type of extinguisher or how to use it, or if the fire is spreading or blocking your escape.

Theft
Campuses and surrounding areas are frequent targets of thieves. This is largely because so many students and employees carefully leave doors unlocked and valuables unprotected. As with crimes against the person, your best defense against thefts is vigilance. Recognize that danger exists and take precautions. Here are a few suggestions:

• Don’t keep your ID card on your key ring.
• Don’t leave valuables, such as your checkbook, jewelry, and cash in a locked drawer.
• Engrave your driver’s license number and ID number on your valuables.
• Make a list of your valuable possessions including make, model, serial number, and description. Keep one copy in a safe place and another with your insurance papers.
• Never reveal your calling card number or automatic teller machine number to anyone.
• Always lock your car. Don’t leave valuables inside.
• Don’t lend your credit cards to anyone. Keep a list of your cards and their numbers with your insurance papers.
• Maintain adequate insurance coverage.
• Report thefts to the police at once.

Rape and Sexual Assault
A variety of services are available to students from the deans of students, Center for Women and Men, and Counseling and Psychological Services. In cases involving a student accused of violating any regulation governing student conduct, disciplinary action may be initiated. Such actions follow the established due process procedures as described in the Student Handbook under the Code of Student Rights, Responsibilities, and Conduct.

In selecting dating partners, beware of a person who:

• Ignores your wishes
• Becomes angry or hostile when you say “NO”
• Tries to make you feel guilty when you say “NO”
• Ignores your personal space boundaries
• Is quick to show anger or aggression
• Is excessively jealous or possessive
• Forces you to listen to what you say
• Forces you to constantly ward off advances
• Expresses hostile feelings about women in general

Your first few dates with any individual should be in public places. Always have an alternate way home.

IPFW University Police and Safety Telephone (48)16911 • Call University Police for Personal Escorts: 16900

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IPFW Police and Safety

Your Rights, Responsibilities, and Conduct.

Engrave your driver’s license number and ID number on your valuables.

Make a list of your valuable possessions including make, model, serial number, and description. Keep one copy in a safe place and another with your insurance papers.

Never reveal your calling card number or automatic teller machine number to anyone.

Always lock your car. Don’t leave valuables inside.

Don’t lend your credit cards to anyone. Keep a list of your cards and their numbers with your insurance papers.

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Forces you to listen to what you say

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IPFW Police and Safety
Number of Arrests or Persons Referred for Campus Disciplinary Action*

<table>
<thead>
<tr>
<th>Number of Arrests</th>
<th>Persons Referred for Campus Disciplinary Action</th>
<th>Note</th>
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<tbody>
<tr>
<td><strong>Motor vehicle theft</strong></td>
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<td>*Individuals who were arrested and referred for Campus Disciplinary Action are reported only under the arrest category. This includes incidents that occurred off campus facilities of intentionally recognized fraternity organizations.</td>
</tr>
<tr>
<td><strong>Negligent manslaughter</strong></td>
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</tr>
<tr>
<td><strong>Suffocation</strong></td>
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<td></td>
</tr>
<tr>
<td><strong>Robbery</strong></td>
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</tr>
<tr>
<td><strong>Weapons Possession</strong></td>
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Fort Wayne Campus

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<tr>
<th>Number of Offenses</th>
<th>Student Residential Facilities</th>
<th>On Campus</th>
<th>Non-Campus Building Property</th>
<th>Public Property</th>
<th>Note</th>
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<td>0/0/0</td>
<td>0/0/0</td>
<td>*Student residential facilities were occupied starting 8/2004</td>
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<td><strong>Negligent manslaughter</strong></td>
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<td>0/0/0</td>
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<td>0/0/0</td>
<td>0/0/0</td>
<td>**Includes incidents that occurred at off-campus facilities of intentionally recognized fraternity organizations.</td>
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<tr>
<td><strong>Nonforcible sex offenses</strong></td>
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<tr>
<td><strong>Vandalism</strong></td>
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<td>0/0/0</td>
<td>0/0/0</td>
<td>0/0/0</td>
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</table>

**Drugs and Alcohol Policy**

IPFW regulations prohibit the possession, consumption, distribution, or sale of alcoholic beverages and illegal drugs, as defined by state law, on campus except as expressly permitted by the Internal Operating Procedures for the Possession, Consumption, Distribution, and Sale of Alcoholic Beverages on the Fort Wayne Campus. Policies (Executive Memorandum No. C-44) are available for inspection at the following locations; Helmke Library, Office of the Vice Chancellor, Office of the Dean of Students, and the university police department.

Violators of alcohol and drug laws will be referred to the Dean of Students for administrative action or arrested on criminal charges.

**Crime Definitions**

Forbible sex offenses
Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

Nonforbible sex offenses
Nonconsensual sexual intercourse and other unlawful sexual acts.

Robbery
The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force, threat of force or violence, and/or by putting the victim in fear.

Aggravated Assault
An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary
The unlawful entry of a structure to commit a felony or theft.

Forbible car theft
The theft or attempted theft of a motor vehicle.

Negligent manslaughter
The killing of another person through gross negligence.

Arson
Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

Rape Victims
If you are the victim of a rape, get to a safe place as soon as you can. Then you should:
• try to preserve all physical evidence. Do not bathe, douche, use the toilet, or change clothing;
• notify the police—even if you are unsure about filing charges;
• get medical attention as soon as possible. The police will assist with this;
• call a close friend, counselor, or other trusted person who can be with you during your interview with the police;
• use the victim-assistance services of campus and/or community agencies, including the dean of students, Center for Women and Returning Adults, and Fort Wayne Women’s Bureau-Rape Crisis Hotline (426-7273). Rape Aggression Defense classes are provided to free the campus community by university police.

Weapons Possession
Firearms are strictly forbidden on campus unless authorized. Violators are subject to college discipline and criminal sanctions.

For a complete listing of IPFW regulations, consult the Code of Student Rights, Responsibilities, and Conduct in the Student Handbook. Copies are available in the Office of the Dean of Students, Walb Student Union 113, 16601.

**Emergency Telephones**

Call Police and Safety at 16900 from any campus telephone, or use any of the emergency telephones on campus. Emergency telephones can be activated by pushing the button on the telephone. After pushing the button, you will hear a ring and the Police and Safety dispatcher will answer. Advise the dispatcher what the emergency is. The phone line remains available to emergencies only. Dispatchers are available 24 hours a day to respond to emergency calls.

For criminal reports, Police and Safety may be contacted at 16827 or 16900. You may also stop by the office, which is staffed 24 hours a day. All criminal reports will be investigated as soon as possible.

Free on-campus telephones are located in the lobbies and corridors of all campus buildings. These telephones can be used to contact the university police for routine services such as jump starts and vehicle locks. For these routine services, call the office at 16827 or 16900.

*This publication complies with Executive Memorandum No. C-49 “Campus Statistics and Security Policy and Procedure.” To view this information online, go to www.phylip.ipfw.edu/POLICE/Crimestat.htm and click on Current Annual Report.