APPORTIONMENT AND ELECTION OF SENATORS WITHIN THE
SCHOOL OF SCIENCE AND HUMANITIES

Pursuant to the Constitution of the Faculty, VII, A, 5, the following shall
define the procedures to be employed by the School for the annual election of
Senators, and for the filling of Senate seats vacated before the end of the
three-year term.

1. Apportionment

   a. For the purposes of apportionment and election, small departments
      may be combined with other departments at the discretion of the Dean.

   b. For the purposes of apportionment, the number of instructional faculty
      in the School and their Departmental affiliations shall be those certi-
      fied by the Vice Chancellor and/or Dean of the Faculty to the Secretary
      of the Faculty; as of February 1 of each year.

   c. The allocation of Senate seats to the various departments of the School
      shall be determined in the following manner:

      i. Take the product of the number of instructional faculty in the
         department and the number of seats allocated to the School, and
         divide by the total number of instructional faculty in the School.

      ii. Each department shall be given as many seats as the integer part
          of the corresponding number.

      iii. The remaining seats shall be given to those departments having the
           greatest fractions in these calculations, with ties being broken
           in favor of smaller departments, and then by lot if necessary.

      iv. In the event of a department's number of carry-over Senators exceed-
           ing the allotted number of seats, the Steering Committee shall have
           the power to make adjustments to this policy within the spirit of
           this document.

   d. Apportionment shall be conducted by the Steering Committee of the School
      in consultation with the Dean of the School. Results of apportionment,
      together with the data used, shall be circulated by March 7. Requests
      for reconsideration, due to erroneous data or errors in computation, must
      be received by the Dean by March 14, and a decision made and circulated
      by the Steering Committee by March 21.

2. Elections

   a. Each department shall elect Senators by a method acceptable to that depart-
      ment, provided that equal rights of nomination and voting are extended to
      all Voting Faculty in that department, and provided that election shall be
      by majority vote.
b. If a vacated seat is not filled within four semester weeks of its vacation, the Steering Committee of the School shall conduct an at-large election to the seat, by majority vote.

c. A seat shall be considered vacated if

   i. A Senator resigns a seat

   ii. A Senator is unseated by action of the Senate

   iii. The Senate petitions the School to recall a Senator for excessive absence

   iv. A seat assigned to a department in the annual apportionment is not filled, and the result communicated to the Dean, by March 28.