

The College Connection

Happenings in IPFW's College of Arts & Sciences

OFFICE OF DEAN ERIC CARL LINK

NOVEMBER 2017

Prepared by Karen Burtnette

COLLEGE FACULTY MEETINGS SET

Monday, November 6 (Council)

NOON – SB 185

Monday, November 27 (Assembly)

NOON – LA 159

Monday, February 26 (Assembly)

NOON – LA 159

Monday, March 26 (Convocation)

NOON – LA 159

Convocations are for the purpose of conducting business of the College and require a quorum (simple majority of voting Faculty). Assemblies are for the purpose of providing a broad and open forum for the discussion of matters that affect the Faculty. Council meetings are called by the Executive Committee when warranted; Council can exercise powers of the voting faculty.

UPCOMING COLLEGE DUE DATES

2016-17 Department Assessment Reports are due to burtnetk@ipfw.edu **Friday, November 10**

For more information on Assessment [click here](#)

Questions should be directed to Committee Chair, Bob Gillespie gillespi@ipfw.edu

Reappointments for tenure-track faculty hired **Aug 2017** are due **Friday, December 8**

Reappointments for 3rd year+ tenure-track faculty and CL's are due **Friday, February 9**

CALL FOR INTERNAL DISTINGUISHED LECTURER NOMINATIONS

The Arts & Sciences Faculty Affairs Committee is seeking nominations for the internal Distinguished Lecturer for Spring 2018. While nominations from all college departments are welcome, **preference will be given to nominees in the Sciences**. Presentations of scholarly interest as well as general public interest are especially sought.

Send nominations to FAC Chair Assem Nasr (nasra@ipfw.edu) on or before Friday, November 3. The nominee's name, department, credentials, possible topic for presentation, and a general rationale behind the nomination should be included.

Click [here](#) for information on past lectures and the video archives.



LAMASTER RECEIVES ONLINE TEACHING AWARD

John LaMaster, Instructor in Mathematical Sciences, was named the 2017 recipient of the [Online Learning Consortium's](#) (OLC's) Excellence and Innovation in Online Teaching Award, to be presented in Orlando later this month. Congratulations, John, on this prestigious award!

CALLING ALL “ARTISTS” TO CREATE OUR 2017 HOLIDAY CARD!

As mentioned in an October 17 email, we are looking for budding young artists to help create a “Campus in Winter” holiday card and flipbook. We welcome any artist 12 and under who is closely related to someone who works for the College of Arts and Sciences to help us create our 2017 holiday flipbook and card. To read all the details on how this works, go to

<http://bit.ly/CampusInWinter>

DON’T DELAY – creations need to be submitted on or before Friday, November 17!

If you have questions, contact Cathleen Carosella at caroselc@ipfw.edu.

THE COLLEGE WELCOMES DAWN RENNER AS LEAD ADVISOR

We are pleased to announce that Dawn Renner has joined the college as Lead Academic Advisor effective October 18. Renner received her B.A. in Psychology with a minor in Sociology here at IPFW. She received her M.S.Ed. in Higher Education and Student Affairs at IU Bloomington and is working on her Ph.D. in Higher Education Leadership at Indiana State University.

Dawn brings a wealth of advising experience as she most recently served as the Director of Student Success in ETCS after serving in other professional advising positions both here and at other institutions. She replaces Kara Papaik who left at the end of July.

LTL CONTRACTS FOR SPRING DUE NOVEMBER 10

LTL SPRING CONTRACT DATES ARE 1/1/18 THROUGH 5/9/18

These contracts should be prepared, signed by the Chair, and submitted to Selma Osmanovic by Friday, November 10. Selma will then obtain the Dean’s signature and return the contract to the department for the Appointee’s signature. After the Appointee has signed, return the original to Selma for processing before the Fall semester ends.

Questions? Contact Selma at 16704 or osmanovs@ipfw.edu

NEW FACULTY EVENTS FOR 2017-2018

These events are required for new faculty unless there is a teaching conflict and are held on Fridays from 12:30-2:30

November 10: **Teaching IPFW students with high impact practices (HIP); NF 146**

January 19: **Advising IPFW students: What you need to know and do; NF 146**

February 9: **Resources for research at IPFW*; NF 146**

March 16: **How to get your research done at IPFW*; NF 146**

April 13: **Lunch and discussion of how your year at IPFW went. What do you need next year?; NF 146**

**Continuing Lecturers and Visiting Professors are welcome but not required to attend.*

COLLEGE CURRICULUM COMMITTEE DATES FOR FALL 2017

The remaining fall committee meetings will be on Fridays at 1:30 in LA 160 on these dates:

November 17 and December 15

Agenda items are due to Karen Burtnette one week prior to each meeting.

GRADUATION APPLICATION DEADLINES

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FALL: JUNE 1 - SPRING: NOVEMBER 1 – SUMMER I/II: FEBRUARY 1

UNDERGRAD HISTORY CONFERENCE – FEB 24, 2018

The 10th Annual [Undergraduate History Conference](#) is scheduled for Saturday, February 24, 2018 at the Alumni Center.

2018 HONORS BANQUET DATE SET

The 2018 banquet has been scheduled for **Thursday, April 26** in the International Ballroom – mark your calendars!

CALENDAR ITEMS

W Nov 1	Deadline to apply for Spring Graduation
F Nov 3	Deadline for Internal Distinguished Lecturer nominations to nasra@ipfw.edu
M Nov 6	College Council Meeting; 12:00; SB 185
R Nov 9	DAC; 3:00; SB 176
F Nov 10	LTL contracts due to Selma Osmanovic
F Nov 10	Dept Assessment Reports for 2016-17 due to Karen Burtnette burtnetk@ipfw.edu
F Nov 10	Curriculum Committee Agenda items due to Karen Burtnette burtnetk@ipfw.edu
F Nov 17	Curriculum Committee; 1:30; LA 160
F Nov 17	Deadline to submit “Campus in Winter” holiday card creations
R/F Nov 23-24	Campus closed due to holiday
M Nov 27	College Assembly; 12:00; LA 159
R Dec 7	DAC; 3:00; SB 176
F Dec 8	Reappointments due to college office for faculty hired Aug 2017
F Dec 8	Curriculum Committee Agenda items due to Karen Burtnette burtnetk@ipfw.edu
Wk of Dec 11	Finals/Last week of classes
F Dec 15	Curriculum Committee; 1:30; LA 160
M Dec 18	Final grades due to Registrar by noon
R Dec 21	DAC Reserved; 3:00; SB 176
M/T Dec 25-26	Campus closed due to holiday
W-F Dec 27-29	Campus closed due to recess
M/T Jan 1-2	Campus closed due to holiday
R Jan 4	Transition meeting for Chairs/Deans, et. al; 8-10:30; Alumni Center
M Jan 8	Spring classes begin
R Jan 11	DAC; 3:00; SB 176
M Jan 15	Campus closed due to Martin Luther King, Jr., Day

R	Jan 25	DAC Reserved; 3:00; SB 176
R	Feb 1	Deadline to apply for Summer I/II graduation
F	Feb 9	Reappointments for TT and CL's due to college office
R	Feb 15	DAC; 3:00; SB 176
Sa	Feb 24	10 th Annual Undergraduate History Conference; Alumni Center
M	Feb 26	College Assembly; 12:00; LA 159
Wk of	Mar 5	Spring Break
R	Mar 15	DAC; 3:00; SB 176
F	Mar 16	Transition meeting for Chairs/Deans, et. al; 3-5 w/ reception to follow; Alumni Center
M	Mar 26	College Convocation; 12:00; LA 159
R	Mar 29	DAC Reserved; 3:00; SB 176
R	Apr 12	DAC; 3:00; SB 176
R	Apr 26	DAC Reserved; 3:00; SB 176
R	Apr 26	2018 Honors Banquet; 6:00; International Ballroom
W	May 9	Commencement
R	May 17	DAC; 3:00; SB 176