CONSTITUTION
OF THE
INDIANA PURDUE
STUDENT GOVERNMENT
ASSOCIATION
OF
INDIANA UNIVERSITY-PURDUE UNIVERSITY
FORT WAYNE

RATIFIED MAY 5, 2010
Amended April 27, 2016
Ratified May 6, 2016
PREAMBLE

We, the members of the student body of Indiana University-Purdue University Fort Wayne (IPFW), recognizing the need for a representative and functional form of student government, do hereby establish this student government association, known as the Indiana Purdue Student Government Association (IPSGA), as the student governing body of this institution. We hold this constitution to be the fundamental law governing ourselves and our successors, now and hereafter, taking precedence over any other instruments governing IPSGA and subject only to the policies and regulations of IPFW and any higher local, state, and federal laws.

ARTICLE I: PURPOSE

The Indiana Purdue Student Government Association shall improve the student body’s academic, cultural, mental, physical, and social welfare; safeguard the academic and individual freedoms of the members of the IPFW student body; formulate policies governing the activities and welfare of the members of the IPFW student body; advise the administration and faculty on the student viewpoint concerning matters of student interest; and seek and support legislation pertinent to the best interests of the IPFW student body.

ARTICLE II: STUDENT BILL OF RIGHTS

SECTION 1: Discrimination
Under no circumstances shall IPSGA discriminate on the basis of age, color, disability, race, sex, gender identity, ethnicity, military status, national origin, political belief, religious creed, sexual orientation, marital status, or any other class protected by IPFW policies and local, state, and federal laws.

SECTION 2: Due Process
No student or student organization shall be denied equal protections and due process by any branch or officer of IPSGA on any organizational matters.

SECTION 3: Eligibility
Students or student organizations shall not be denied reasonable eligibility for any opportunity or service provided by IPSGA except in situations outlined through official documents, policies, or legislation.

SECTION 4: Public Information
No student or student organization shall be denied free and open access to official IPSGA records.

SECTION 5: Confidentiality
Any and all personal student information handled by IPSGA shall be kept confidential to protect the identity of individuals and prevent the abuse of potentially sensitive information.

SECTION 6: Right to Appeal
Any student or student organization shall have the right to appeal to the Judicial Court any decision made by an officer or branch of IPSGA. Appeals against the Judicial Court shall be heard by the IPFW Campus Appeals Board.

SECTION 7: Right to Organize
No members of IPSGA shall be denied the right to form organized political factions within the organization.

ARTICLE III: LEGISLATIVE BRANCH

SECTION 1: Legislative Authority
The Student Senate of the Indiana Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Student Senate, shall be the legislative branch of IPSGA with all of the legislative powers granted herein.
SECTION 2: Student Senate Membership

Part A: Requirements
Student Senators must be registered for a minimum of 3 credit hours at IPFW for the duration of office and must have and maintain a cumulative grade point average of 2.0 or better on a 4.0 scale while in office; students with no established grade point average shall not be prohibited from joining, provided they establish and maintain a grade point average of 2.0 after their first semester. No member of the Student Senate may serve in any other branch of IPSGA while serving on the Student Senate.

Part B: Duties
It shall be the duty of all members of the Student Senate to uphold and adhere to this Constitution and any other documents binding to the Student Senate, responsibly represent the student body, attend required meetings, and perform such duties as designated by Student Senate policies and procedures.

Part C: Senator Terms
Terms for members of the Student Senate shall be one year. Each term shall begin on the day immediately following the last academic day of the spring semester and end on the last academic day of the following spring semester. Students seeking to fill a vacancy on the Student Senate may join at any point in the duration of the current term.

Part D: Petitioned Seats
The Student Senate shall consist of 25 petitioned members representing the student body at-large. Students seeking to fill a vacancy in an at-large seat must meet all membership requirements and present an official petition supporting him or her for the office bearing the signatures of 100 currently enrolled IPFW students and a personal statement to the Student Government Coordinator for verification and approval. Petitioned seats will be filled on a first-come first-served basis.

Part E: Appointed Seats
The Student Senate shall also consist of members appointed by the most senior faculty member or a designee of their respective academic units (college, school, or division). The number of appointed seats per academic unit shall not exceed one per every 500 students enrolled in that unit based on the most current enrollment records, but each academic unit shall have at least one appointed seat. Appointed Senators shall have a meeting with their respective appointer at least once per academic year. The Student Body Vice President of Legislation or the Student Government Coordinator shall notify the appointor whenever the seat becomes vacant.

SECTION 3: Student Senate Meetings
The Student Senate shall conduct regular meetings in accordance with Senate Bylaws and legislation. All meetings of the Student Senate shall be open to the public unless previously closed in accordance with the Student Senate Bylaws. Disputes concerning closed meetings shall be resolved by the Judicial Court. Quorum shall be met with a simple majority of total voting Senators in the Student Senate.

SECTION 4: Student Senate Duties
It shall be the duty of the Student Senate to:

i. Uphold and adhere to this Constitution and any other documents binding to the Student Senate, and perform such duties as are designated therein
ii. Responsibly represent the student body and identify issues affecting the student body
iii. Charter student organizations
iv. Allocate Student Activity Fee monies in accordance with university regulations and procedures
v. Approve or disapprove of all appointments submitted by the Student Body President and Student Body Vice President of Legislation with a simple majority vote of Senate members present
vi. Approve the annual IPSGA budget

SECTION 5: Student Senate Powers
The Student Senate shall have the power to:

i. Recall non-Judicial appointments with a 2/3 majority vote of the Student Senate members present
ii. Recall Judicial Court appointments with a 7/8 majority vote of the Student Senate members present
iii. Override presidential vetoes of proposed legislation with a 2/3 majority vote of Student Senate members present
iv. Pass legislation and resolutions that advance the purposes of IPSGA to the proper parties

ARTICLE IV: PROGRAMMING BRANCH

SECTION 1: Programming Authority
The Student Activities Board of the Indiana Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Student Activities Board, shall be the programming branch of IPSGA with all of the programming powers granted herein.

SECTION 2: Student Activities Board Membership

Part A: Requirements
Student Activities Board Members must be registered for a minimum of 3 credit hours at IPFW for the duration of office and must have and maintain a cumulative grade point average of 2.0 or better on a 4.0 scale while in office; students with no established grade point average shall not be prohibited from joining, provided they establish and maintain a grade point average of 2.0 after their first semester. No Student Activities Board Member may serve in any other branch of IPSGA while serving on the Student Activities Board.

Part B: Duties
It shall be the duty of all Student Activities Board Members to uphold and adhere to this Constitution and any other documents binding to the Student Activities Board, responsibly represent the student body, attend required meetings, and perform such duties as designated by Student Activities Board policies and procedures.

Part C: Member Terms
Terms for Student Activities Board Members shall be one year. Each term shall begin on the day immediately following the last academic day of the spring semester and end on the last academic day of the following spring semester. Students seeking to fill a vacancy on the Student Activities Board may join at any point in the duration of the current term.

Part D: Petitioned Seats
The Student Activities Board shall consist of no more than 100 petitioned members representing the student body at-large. Students seeking to fill a vacancy on the Student Activities Board must meet all membership requirements and present an official petition supporting him or her for the office bearing the signatures of 100 currently enrolled IPFW students and a personal statement to the Student Government Coordinator for verification and approval. Student Activities Board seats will be filled on a first-come first-served basis.

SECTION 3: Student Activities Board Meetings
The Student Activities Board shall conduct regular meetings in accordance with Student Activities Board Bylaws and policies. All meetings of the Student Activities Board shall be open to the public unless previously closed in accordance with the appropriate procedures established by the Board. Disputes concerning closed meetings shall be resolved by the Judicial Court. Quorum shall be met with a simple majority of the Student Activities Board membership.

SECTION 4: Student Activities Board Duties
It shall be the duty of the Student Activities Board to provide programming and activities that advance the purposes of IPSGA.

SECTION 5: Student Activities Board Powers
The Student Activities Board shall have the power to:
   i. Override presidential vetoes of proposed programming with a 2/3 majority vote of the Student Activities Board members present
   ii. Assist with programming efforts not initiated or solely supported by the Student Activities Board
ARTICLE V: EXECUTIVE BRANCH

SECTION 1: Executive Authority
The Executive Branch of the Indiana-Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Executive Branch, shall have all of the executive powers granted herein.

SECTION 2: Executive Branch Membership
The membership of the Executive Branch of IPSGA shall consist of the Student Body President, Student Body Vice President of Legislation, Student Body Vice President of Programming, Student Body Vice President of Finance, Student Government Coordinator, and the Executive Bureaucracy. The Student Government Coordinator and members of the Executive Bureaucracy shall have no voting rights in the Executive Branch. No member of the Executive Branch may serve in any other branch of IPSGA while serving in the Executive Branch.

SECTION 3: Executive Officers

Part A: Requirements
Executive Officers must be registered for a minimum of 6 credit hours at IPFW at the time of election and for the duration of office. They must have and maintain at least a 2.0 cumulative grade point average on a 4.0 scale.

Part B: Executive Officer Terms
Terms for Executive Officers shall be one year. Each term shall begin on the day immediately following the last academic day of the spring semester and end on the last academic day of the following spring semester.

Part C: Meetings
The Executive Officers shall conduct regular meetings. All meetings of the Executive Officers shall be closed unless stated otherwise.

SECTION 4: Student Body President

Part A: Executive Authority
The Student Body President of the Indiana Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Student Body President, shall serve as the spokesperson for the student body and the chief executive for IPSGA.

Part B: Executive Duties
It shall be the duty of the Student Body President to:
   i. Represent IPSGA at official IPFW events
   ii. Administer the policies, procedures, and programs of IPSGA as established by the Student Senate and Student Activities Board
   iii. Make reports and recommendations to the Student Senate, Student Activities Board, and other decision-making organizations as deemed necessary or appropriate
   iv. Call and preside over meetings of the entire membership of IPSGA
   v. Sign or veto (with written objection) all Student Senate legislation, or specific lines of legislation, and Student Activities Board programming, or specific lines of programming, within five business days of passage by their respective bodies and return them to the Student Body Vice President of Legislation and Student Body Vice President of Programming, respectively. Legislation and/or programming not acted on by the Student Body President within five business days will stand as decided upon by their respective bodies.
   vi. Appoint Judicial Court Justices with approval by a simple majority vote of the Student Senate members present
Part C: Executive Powers
The Student Body President shall have the power to:
  i. Submit appointments for campus and university-wide boards, committees, and directorships which have student representation for approval by a simple majority vote of the Student Senate members present
  ii. Appoint other directors, as needed, to assist the Student Body President with daily operations of the Executive Branch with approval by a simple majority vote of the Student Senate members present
  iii. Recall presidential committee appointments with approval by a simple majority vote of the Student Senate members present
  iv. Issue executive orders as may be necessary to exercise the duties and responsibilities of the office

SECTION 5: Student Body Vice President of Legislation

Part A: Executive Authority
The Student Body Vice President of Legislation of the Indiana Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Student Body Vice President of Legislation, shall assist the Student Body President in matters concerning the Student Senate.

Part B: Executive Duties
It shall be the duty of the Student Body Vice President of Legislation to:
  i. Serve as the President of the Student Senate
  ii. Call and preside over meetings of the Student Senate
  iii. Appoint the President Pro Tempore of the Student Senate with the concurrence of a simple majority vote of the total Student Senate membership
  iv. Appoint chairpersons to standing and ad hoc Student Senate committees with the concurrence of a simple majority vote of the total Student Senate membership
  v. Appoint Student Senators to Student Senate committees as necessary
  vi. Assist with the implementation of Student Senate legislation, programs, recommendations, and resolutions
  vii. Provide incoming Student Senators with all necessary information pertinent to their service to IPSGA

Part C: Executive Powers
The Student Body Vice President of Legislation shall have the power to:
  i. Cast a vote on matters before the Student Senate when a single vote will affect the outcome
  ii. Call special Student Senate meetings when necessary
  iii. Act as a non-voting ex-officio member of all the Student Senate committees
  iv. Have access to all official records of the Student Senate

SECTION 6: Student Body Vice President of Programming

Part A: Executive Authority
The Student Body Vice President of Programming of the Indiana Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Student Body Vice President of Programming, shall preside over the Student Activities Board and oversee all IPSGA programming.

Part B: Executive Duties
It shall be the duty of the Student Body Vice President of Programming to:
  i. Serve as the President of the Student Activities Board
  ii. Call and preside over meetings of the Student Activities Board
  iii. Assist in the implementation of Student Activities Board programming
  iv. Administer the policies and procedures of the Student Activities Board
  v. Provide all incoming Student Activities Board Members with all necessary information pertinent to their service to IPSGA

Part C: Executive Powers
The Student Body Vice President of Programming shall have the power to:
  i. Cast a vote on matters before the Student Activities Board when a single vote will affect the outcome
  ii. Call special meetings of the Student Activities Board when necessary
iii. Form ad hoc Student Activities Board committees and appoint members as necessary
iv. Act as a non-voting ex-officio member of all Student Activities Board committees
v. Assign projects to the Student Activities Board and its committees
vi. Have access to all official records of the Student Activities Board

SECTION 7: Student Body Vice President of Finance

Part A: Executive Authority
The Student Body Vice President of Finance of the Indiana Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Student Body Vice President of Finance, shall serve as the financial officer for IPSGA.

Part B: Executive Duties
It shall be the duty of the Student Body Vice President of Finance to:
  i. Maintain and audit all financial records and accounts of IPSGA
  ii. Ensure that all expenditures follow university guidelines and procedures
  iii. Prepare expense reports or other reimbursements for members of IPSGA and process to the appropriate university department or individual
  iv. Prepare paperwork for funding approved by the Student Senate
  v. Issue monthly financial reports to the Student Senate, Student Activities Board, and the Executive Branch
  vi. Issue a Semester Financial Report at the end of each fall and spring semester which will be open to audit by the Student Senate and Student Activities Board
  vii. Serve as co-office manager alongside the Student Government Coordinator
  viii. Serve as the chair of the IPSGA committee assigned to the development of the yearly budget as described by the IPSGA Financial Guidelines and the IPFW Student Activity Fee Manual
  ix. Issue previous fiscal year financial report of the Student Senate, Student Activities Board, and the Executive Branch within the first four official meetings of the fall semester to those respective branches.

Part C: Executive Powers
The Student Body Vice President of Finance shall have the power to make recommendations to any branch of IPSGA concerning the expenditure of funds.

SECTION 8: Student Government Coordinator

Part A: Administrative Authority
The Student Government Coordinator of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Student Government Coordinator, shall serve as a representative of the university administration and exercise his or her authority on all matters pertaining to IPSGA.

Part B: Administrative Duties
The Student Government Coordinator shall:
  i. Provide assistance and advice to all members of IPSGA
  ii. Oversee any necessary training for members of IPSGA
  iii. Oversee any general office business
  iv. Serve as co-office manager alongside the Student Body Vice President of Finance
  v. Provide leadership and bring issues before any branch of IPSGA
  vi. Sign off on all IPSGA financial paperwork

SECTION 9: Executive Bureaucracy
The Executive Bureaucracy shall consist of all students and staff designated to assist IPSGA in general office functions and advancing the purposes of the various branches of the organization. Members of the Executive Bureaucracy shall be coordinated and supervised by the Student Body Vice President of Finance and the Student Government Coordinator.
ARTICLE VI: JUDICIAL BRANCH

SECTION 1: Judicial Authority
The Judicial Court of the Indiana Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Judicial Court, shall be the judicial branch of IPSGA with all of the judicial powers granted herein.

SECTION 2: Judicial Court Structure

Part A: Membership
The Judicial Court shall consist of one Chief Justice and six Associate Justices. Each Justice shall have equal voting power on the Court. The Chief Justice shall be elected from the full membership of the Court. The Court shall also establish its own additional officer positions and order of succession.

Part B: Classes
The Judicial Court shall be divided into two classes whose terms shall be staggered.

Part C: Nomination and Confirmation
Judicial Court Justices shall be nominated by the Student Body President and confirmed by a simple majority vote of the Student Senate members present.

SECTION 3: Judicial Court Justices

Part A: Requirements
Members of the Judicial Court must be registered for a minimum of 3 credit hours at IPFW at the time of appointment and for the duration of office and must have and maintain a 2.0 cumulative grade point average on a 4.0 scale; students with no established grade point average shall not be prohibited from joining, provided they establish and maintain at least a 2.0 grade point average after their first semester. No member of the Judicial Court may be a member of any other branch of IPSGA while serving on the Judicial Court.

Part B: Duties
It shall be the duty of the Judicial Court to uphold and adhere to this Constitution and all other established IPSGA binding documents, attend any required meetings, and perform such duties as designated by Judicial Court Bylaws.

Part C: Justice Terms
The three Class I Justice seats shall last two years beginning on the day immediately following the last academic day of the spring semester in odd-numbered years and ending on the last academic day of the spring semester in the following odd-numbered year. The four Class II Justice seats shall last two years beginning on the day immediately following the last academic day of the spring semester in even-numbered years and ending on the last academic day of the spring semester in the following even-numbered year. Judicial Court Justices shall not be prohibited from serving more than one term.

Part D: Vacancies
Vacancies on the Judicial Court shall be filled through an appointment from the Student Body President with a simple majority approval of the Student Senate membership. Upon the vacancy occurring, the Student Body President shall have 30 days to appoint a replacement and upon the official appointment the Student Senate shall have 30 days to vote on the appointment. Justices appointed to fill a vacancy shall complete the remainder of the term of the seat in which they are appointed for based on the class of the seat.

SECTION 4: Judicial Court Meetings
The Judicial Court shall conduct regular meetings. Regular meetings shall be open to the public however deliberations regarding specific decisions before the Court may be closed to the public. Minutes of all open meetings must be recorded and kept on file in the IPSGA office. Quorum shall be met with a simple majority of the Judicial Court membership.
SECTION 5: Judicial Court Duties
It shall be the duty of the Judicial Court to:

i. Uphold and adhere to this Constitution and all other established
ii. Act as a trial court for election disputes, for disputes between branches of IPSGA, and for impeachment proceedings outlined in this Constitution
iii. Act as an appellate court for issues concerning the Constitutionality of proposed legislation, policies, or actions of any branch of IPSGA, for appeals concerning recalls or removals from office not originally overseen by the court, and for any other issues of due process concerning any branch or officer of IPSGA
iv. Issue advisory rulings on all proposed amendments to this Constitution

SECTION 6: Judicial Court Powers
The Judicial Court shall have the power to:

i. Issue advisory rulings concerning the Constitutionality of proposed legislation, policies, or actions of any branch or officer of IPSGA. Advisory rulings may only be requested by the branch or officer responsible for originally issuing the proposed legislation, policy, or action
ii. Interpret the meaning of this Constitution when issues of clarity or subjectivity affect legislation, policies, or actions proposed or undertaken by any branch or officer of IPSGA. Official decisions on interpretations by the Court shall be binding to IPSGA.

SECTION 7: Decisions

Part A: Requests for Judicial Action
Any individual or organization may request a Court ruling or review, provided such a request is in accordance with the procedures established by the Court. All requests for Court actions shall be distributed to all members of IPSGA and the Student Government Coordinator.

Part B: Hearings
Within one week of receiving a request for a Judicial Court decision, the Court must either issue a written notice of its meeting to consider the issue or provide written grounds for its decision not to consider the issue. The notice shall be made available to all members of IPSGA, the Student Government Coordinator, and the student body through electronic mail and any other methods established by the Court. A meeting to consider the issue must occur at least one week after notice of the meeting has been issued.

Part C: Judicial Decisions
All decisions of the Judicial Court shall be issued in writing. All decisions shall contain a brief restatement of the case, any pertinent findings, a majority or plurality decision of the Court that is signed by all agreeing Justices, and any dissenting opinions that is signed by all dissenting Justices. All concerned or affected parties, all members of IPSGA, and the Student Government Coordinator shall be notified of the Court’s decision. A copy of all Court decisions shall be kept on file in the IPSGA office.

ARTICLE VII: ELECTIONS

SECTION 1: Election Board

Part A: Election Authority
The Election Board of the Indiana Purdue Student Government Association of Indiana University-Purdue University Fort Wayne, hereinafter referred to as the Election Board, shall administer the IPSGA elections in accordance with policies and procedures outline in this Constitution and the IPSGA Election Code established by the Student Senate.

Part B: Membership Requirements
Member of the Election Board must be registered for a minimum of 3 credit hours at IPFW for the duration of office and must have and maintain a cumulative grade point average of 2.0 or better on a 4.0 scale while in office; students with no established grade point average shall not be prohibited from joining, provided they establish and maintain a grade point average of 2.0 or better after their first semester. Election Board members can not be seeking any elected position within IPSGA during the academic year in which the election is held and can not be members of any other branch of IPSGA for the duration of their service on the Election Board.
Part C: Duties
Election Board duties shall be defined and established in the IPSGA Election Code.

SECTION 2: Candidates
Each candidate for any elected position within IPSGA must prepare a petition supporting their candidacy signed by no less than 1% of the IPFW student body, as determined by the IPFW Registrar’s Office. This petition must be submitted to the Election Board in the manner established by the Election Board.

SECTION 3: Voters
Any individual enrolled in classes at IPFW during the semester in which the election is being held may vote in IPSGA elections upon meeting reasonable criteria outlined in this Constitution and the IPSGA Election Code.

SECTION 4: Results
Any candidate or a specifically designated representative for a candidate may file an appeal or request a recount of the election within 24 hours of the unofficial election results. Any such request or appeal must be made in writing and be submitted to the Election Board and the Student Government Coordinator.

ARTICLE VIII: VACANCY FROM OFFICE

SECTION 1: Resignation
Any member of IPSGA may resign for any purpose at any time. To resign from office, the Student Body President must submit a letter of resignation to the Student Government Coordinator. Any other member of IPSGA must submit a letter of resignation to the Student Body President or their presiding officer and the Student Government Coordinator. The Student Government Coordinator shall provide notification of the resignation to the presiding officer of the branch in which the vacancy occurred, and if applicable, the next in line of succession.

SECTION 2: Impeachment

Part A: Regulations
All incoming membership of the Student Senate and Student Activities Board shall be frozen once impeachment proceedings commence and until the subject is removed or until any step in the impeachment or removal processes fails. In the event membership terms expire during any step in the impeachment or removal processes, membership terms shall be extended until the subject is removed or until any step in the impeachment or removal processes fails. All resignation letters shall be submitted in writing to the Student Government Coordinator during impeachment or removal proceedings.

Part B: Ground for Impeachment
Any member of IPSGA may be impeached for violation of the University’s Code of Conduct and Student Rights and Responsibilities or other university policies; violation of this Constitution or other IPSGA policies and regulations; theft, misappropriation, or misuse of funds or property of IPFW or IPSGA; acts of fraud or dishonesty; or any other grounds that severely diminish the individual’s suitability to perform the duties of their office.

Part C: Articles of Impeachment
The articles of impeachment must include the name and the office of the accused, the name of the accuser, and a detailed list of the charges of impeachment by including, if at all possible: the offense(s) the accused is alleged to have committed by citing the relevant section of these regulations, the date(s), time(s), place of the alleged offense(s), thorough details of the action that was committed, and other relevant circumstances or information. The articles of impeachment shall be submitted in writing to the Student Government Coordinator before petitioning. The Student Government Coordinator shall have two full business days to verify that the articles of impeachment were received. The Student Government Coordinator shall verify the documents by signing and dating all pages of the articles and relevant documents and maintain a copy. Once verified, the Student Government Coordinator shall immediately distribute a copy to all concerned, affected parties, and all members of IPSGA. The Student Government Coordinator shall provide an official petition form to the accuser(s) and notify the accuser(s) that they may start petitioning. No individual shall be forced to sign without further evidence or rationale. The official petition
shall state, “I have read the verified articles of impeachment and all relevant documents and I hereby petition to initiate impeachment proceedings.” The official petition shall then be submitted in writing to the Student Government Coordinator with a verified petition containing the signatures of 3% of the student body or signatures of simple majority of the total voting members of the Student Senate and signatures of simple majority of the total voting members of the Student Activities Board. The Student Government Coordinator shall have up to two full business days to verify the signatures upon notification and receipt of the articles of impeachment. Upon verification of the signatures for the articles of impeachment, the Student Government Coordinator shall immediately notify all concerned, affected parties, and all members of IPSGA.

**Part D: Impeachment Proceedings**

Attendance for voting members at impeachment proceedings shall be mandatory, only emergencies may be accepted as excused as defined by the Bylaws or otherwise excused by the Student Government Coordinator. Unexcused absence for impeachment proceedings may constitute as a removable offense by the Bylaws for voting members of the Student Senate and Student Activities Board. The impeachment proceedings shall be held at least three but no later than fourteen IPFW academic days from the verification of signatures of the articles of impeachment. The Chief Justice of the Judicial Court, or the Student Government Coordinator in the event the Chief Justice is being impeached, shall schedule an emergency all-IPSGA meeting. The Chief Justice shall chair the meeting; if the Chief Justice is the subject of the proceedings, the next Justice in line based on the order of succession established by the Judicial Court shall chair the meeting; if there is no available Justice to chair the meeting then the Student Government Coordinator shall act as neutral arbiter and objectively chair the impeachment proceedings and shall not have voting rights. The subject of the articles of impeachment may not vote in any impeachment proceedings. Simple majority of the total voting Student Senate membership and simple majority of the total voting Student Activities Board membership shall constitute a quorum for impeachment proceedings. Removal from office shall become effective immediately upon a 2/3 vote of the total attending voting members, provided that at least a simple majority of the attending voting members of the Student Senate members and a simple majority of the attending voting members of the Student Activities Board vote to remove the individual from office. Upon such a vote, the individual shall be removed from office and disqualified to hold any position within the IPSGA for one calendar year from the removal from office. No other penalty may be imposed at the impeachment proceedings.

**SECTION 3: Vacancy**

In the event that an IPSGA office becomes vacant through any other means, the Student Government Coordinator shall provide notification of the vacancy to the presiding officer of the branch in which the vacancy occurred and, if applicable, the next in line of succession. The position shall be filled in accordance with the order of succession.

**SECTION 4: Order of Succession**

**Part A: Succession Options**

The choice of filling a vacancy is open to any member of IPSGA next in line in the order of succession. If a member declines the option to fill a vacancy, the succession process is moved to the next qualified member according to the order of succession.

**Part B: Student Body President**

If the office of the Student Body President becomes vacant, the order of succession for the presidency shall be:

i. the Student Body Vice President of Legislation (if elected by the student body)

ii. the Student Body Vice President of Finance (if elected by the student body)

iii. the Student Body Vice President of Programming (if elected by the student body)

iv. the Student Body Vice President of Legislation (if not elected by the student body)

v. the Student Body Vice President of Finance (if not elected by the student body)

vi. the Student Body Vice President of Programming (if not elected by the student body)

vii. the President Pro Tempore of the Student Senate

viii. a Student Senator elected by a majority vote of the Student Senate

**Part C: Student Body Vice President of Legislation**

If the office of the Student Body Vice President of Legislation becomes vacant, the order of succession shall be:

i. the President Pro Tempore of the Student Senate with a majority approval of the Student Senate

ii. a Student Senator elected by a majority vote of the Student Senate
Part D: Student Body Vice President of Finance
If the office of the Student Body Vice President of Finance becomes vacant, the order of succession shall be:

i. the Chairperson of the Senate Standing Committee with financial jurisdiction with a majority approval by the Student Senate and a majority approval by the Student Activities Board

ii. a Student Senator or Student Activities Board member elected by a majority vote of the Student Senate and Student Activities Board

Part E: Student Body Vice President of Programming
If the office of the Student Body Vice President of Programming becomes vacant, the order of succession shall be:

i. the President Pro Tempore of the Student Activities Board with a majority approval of the Student Activities Board

ii. a Student Activities Board member elected by a majority vote of the Student Activities Board

ARTICLE IX: REFERENDUM

SECTION 1: Initiative
Any IPFW student shall have the right to petition for a referendum to gather a simple nonbinding opinion of the student body to the Student Government Coordinator by submitting a petition containing the signatures of at least 1% of the student body.

SECTION 2: Process
Upon verification of signatures by the Student Government Coordinator, the referendum shall be distributed to all members of IPSGA and submitted to the Student Senate and Student Activities Board for an at least simple majority approval of members present from each branch. The question and available answers for the question shall be simple and not be worded in such a way which would give misleading information or to obtain misleading opinions from the student body; the merit of the vote shall be based upon this assessment. Upon approval, the referendum shall be submitted to the Election Board to be placed on the ballot during the annual elections.

SECTION 3: Requirements

i. The voters shall not be forced to respond to the referendum

ii. There shall be only one question per referendum

iii. There shall be no more than five referendums per election. If there are more than five referendums submitted, then the Election Board shall select the top five with the most signatures. Ties shall be broken by a simple majority vote of the election board

iv. The deadline for referendum submissions to the Election Board per election shall be stated in the IPSGA Election Code

ARTICLE X: RECORDS

All documents that are open to the public, including but not limited to: agendas, minutes, bills, resolutions, etc., shall be made available for easy access by the public on the IPSGA website which shall be regularly maintained.

ARTICLE XI: AMENDMENTS

SECTION 1: Method
This Constitution may be amended upon a 2/3 majority vote of the total Student Senate voting membership and a 2/3 majority vote of the total Student Activities Board, voting membership. The amendment must pass through both branches in identical language. Attendance shall be mandatory at meetings if amendments to this constitution are on the agenda and available to be acted on, only emergencies may be accepted as excused as defined by the Bylaws or by the Student Government Coordinator.
SECTION 2: Process
Any proposed amendment shall be submitted in writing to the Judicial Court, which shall have 10 days to review any proposed Constitutional amendments and issue an advisory ruling. Upon receiving an advisory ruling by the Judicial Court, a proposed amendment shall be submitted to the Student Senate and the Student Activities Board to be acted on no earlier than 14 days after the official advisory ruling is made. No proposed amendment may be approved if over 90 days have passed since the proposed amendment received an official advisory ruling by the Judicial Court. Upon an amendment being approved by the Student Senate and Student Activities Board, the Student Government Coordinator shall edit the official Constitution document and distribute the most recent version of the document to every member of IPSGA.

ARTICLE XII: BYLAWS
Each branch of IPSGA shall be responsible for establishing, maintaining, and adhering to its own Bylaws. Each branch shall only have the power to amend or replace its own set of Bylaws. Bylaws shall not contradict this constitution.

ARTICLE XIII: RATIFICATION
This Constitution shall be binding on the Indiana Purdue Student Government Association and its members upon acceptance via signature by 3/4 of the total membership of the Student Senate, Student Activities Board, and Executive Branch, provided that at least 2/3 of each of those branches accepts, within 30 days of the initial presentation to every member. The Student Government Coordinator shall oversee all aspects of the ratification process. No portion of this Constitution shall be retroactively enforced.