



**FACULTY AFFAIRS COMMITTEE  
OF THE FORT WAYNE SENATE**

To: All Faculty

From: Faculty Affairs Committee  
Craig Hill, Chair

Date: February 7, 2008

Subject: Associate Faculty Teaching Award

Nominations are invited for the IPFW Associate Faculty Teaching Award, conferred annually to recognize teaching excellence by associate faculty. The honoree receives a one-time cash award of \$500, presented at the annual convocation at the start of each fall semester.

Guidelines for preparing nominations are attached and can also be found at <http://www.ipfw.edu/vcaa/resources/default.shtml>. Associate faculty who were nominated in past years but not selected may be renominated. Nominations should be submitted to Craig Hill (NF 388, hillc@ipfw.edu) by **March 17, 2008**.

When preparing the nomination package, please select supporting materials that illustrate the nominee's success in achieving her/his goals as a teacher, and that document teaching effectiveness. The nomination package should be representative rather than all-inclusive: submit one or two samples of syllabi, summaries of student evaluation data, and selected supporting materials.

Questions may be addressed to Craig Hill (16403) or to any member of the Faculty Affairs Committee.

**FAC Faculty Members**

Charles Champion  
Christine Erickson  
Susan Hannah  
Craig Hill  
Kimberly McDonald  
Michael Nusbaumer