

7. Please describe and indicate the degree to which the applicant is involved in the policy and decision-making processes of the agency.

a. Does the applicant develop program proposals for his/her unit?

Yes

No

b. Does the applicant prepare or make recommendations on the budget for his/her unit?

Yes

No

c. Does the applicant appoint or make recommendations on the appointment of personnel for his/her unit?

Yes

No

d. Is the applicant required to interact with officials outside of his/her agency, e.g., elected officials, representatives of other governmental units, civic leaders, etc.?

Yes

No

If yes, please indicate which categories of outside officials.

Other outside persons and groups with which the applicant works?

8. Approximately how many employees work under the applicant's general direction?

a. How many employees does the applicant supervise directly?

b. Approximately what percentage of these employees directly supervised by the applicant occupy positions normally requiring professional level training and education?

c. Does the applicant supervise other supervisors?

Yes

No

9. Please add any additional information which you believe would be useful.

Signed _____ Position _____

Agency _____ Date _____