

Division of Public and Environmental Affairs  
Indiana University-Purdue University Fort Wayne  
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## PROGRESS REPORT #1

Intern Name \_\_\_\_\_ Supervisor \_\_\_\_\_

Agency \_\_\_\_\_

1. Describe how your responsibilities on this internship fit into the overall operation of the agency.  
(If you have questions on this topic, check with your supervisor.)

2. Are you satisfied with the work environment?

3. Do you have access to necessary resources (such as desk, travel, resource people)? If not, explain what problems you have encountered.

\_\_\_\_\_  
Intern Signature

\_\_\_\_\_  
Date