

# Passenger Van Agreement

## Purpose

On April 9, 2001, the National Highway Traffic Safety Administration (NHTSA) issued a "Consumer Advisory" warning the users of 15-passenger vans that, under certain load conditions, these vehicles have an increased risk of rollover. The study indicates that as the number of passengers in a 12- or 15-passenger van increases so does its center of gravity, thereby increasing the possibility of rollover in single vehicle accidents. The following policy is intended to minimize the threat of personal injury and provide guidelines on the use of these vehicles. This policy applies to the use of vans for University business, including those vans that are owned by the University, rented or leased from rental companies, or personally owned or borrowed. Violation of this policy may expose occupants of the vehicle to personal injury and property damage as well as disciplinary action. Additionally, anyone who violates this policy will be deemed utilizing a vehicle outside of the University's vehicle use policies, subjecting them to possible personal liability with no indemnification from the University.

## Policy

This vehicle use and travel policy will apply to all Purdue University campuses.

- I. Effective immediately, vans may not be used by Purdue University faculty, staff, students, volunteers, etc... for transporting more than eight (8) people on University business off-campus. This policy applies to all vans including but not limited to those owned, borrowed, rented, or leased.
- II. Transporting a maximum of 15 passengers is limited to on-campus travel. The driver must have successfully completed the training as required by the University.
- III. Towing with a 15-passenger sized van is prohibited.
- IV. Individuals using such vans within this guideline must wear proper vehicle seat restraints and are to refrain from excessive loading of the vehicle. No loading is to be done on the roof of these vehicles.

## Training

The required training will consist of carefully reading the above policy, as well as viewing a video segment that will familiarize you with the potential hazards associated with the operation of this particular vehicle. This is all located at <http://www.adpc.purdue.edu/PhysFac/training/Welcome.html>. If you clearly understand the hazards involved and can thereby safely operate the vehicle, please print this page, read and sign the agreement below, and then present the agreement at the time of renting the van from Transportation (TMB). If you have any further questions upon completion of this training, please contact Transportation Services at (765)494-2114.

## Agreement

I have completed the required training and clearly understand the University policy as noted. I hereby agree to operate the vehicle in accordance with the University policy.

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Name (printed) \_\_\_\_\_ Signature \_\_\_\_\_

Department \_\_\_\_\_ Date \_\_\_\_\_