



ANNUAL SECURITY REPORT

POLICE AND SAFETY



IPFW University Police and Safety Telephone (481)-6-911 • Call University Police for Personal Escorts: 6900

Your Safety

IPFW is concerned about the safety and welfare of all campus members and guests, and is committed to promoting a safe and secure environment. Although we have been fortunate in not experiencing a significant number of serious crimes, the potential for such incidents always exists.

The university attempts to provide a safe and secure environment for students, staff, and visitors. But it is only possible to maintain safety and security when every student and staff member takes an active part in this effort. Please report all suspicious or criminal activity immediately by calling **6-911** from any campus phone. The purpose of this publication is threefold:

- To inform students and staff of the university's policies and programs that promote safety and security.
- To increase awareness by summarizing recent crime data.
- To suggest ways that students and staff can deter criminal behavior and promote the safety of persons and possessions.

No matter how effective the university's programs may be, the primary responsibility for safety and security lies with each of us. No police force or set of procedures can be effective unless individuals exercise reasonable care and prudence. Safety and security are everyone's responsibility.

Statistics in this report are obtained from IPFW Police and Safety, Fort Wayne Police Department, Office of the Dean of Students, and Athletics, Recreation, and Intramural Sports.

IPFW Police and Safety

The Police and Safety office is located in the Physical Plant (west of Classroom-Medical Building) and is staffed 24 hours a day, 7 days a week, 365 days a year. The staff consists of 12 police officers, 2 security officers, and 3 clerk/dispatchers. Under state law, police officers possess full police powers including the powers of arrest (IC-20-12-3.5) on all property owned or occupied by the university. Police and Safety works closely with local law enforcement agencies and solicits information on criminal activity of students at off-campus locations. Authorized through agreement with the City of Fort Wayne, Police and Safety has secondary jurisdiction throughout the city. Its mission is to protect and serve the campus community by providing a safe environment through enforcement, service, and education.

Some of the services available through Police and Safety are the following:

- jump starts for stranded motorists;
- unlock service for individuals who have locked their keys in their cars;
- escort service available 24 hours a day for students and staff;
- campus-wide emergency telephone system monitored 24 hours a day;
- free engraving of social security or identification numbers on personal property;
- lost-and-found department;
- crime prevention lectures and seminars, which include new student orientation numerous times per year, staff training on security procedures, and programs on special safety and security topics upon request;
- RAD (Rape Aggression Defense) classes. Call extension 6626 for information.

Security of Campus Facilities

Most buildings are normally open from 7 a.m. to 11 p.m. Monday through Saturday, and 10 a.m. to 11 p.m. Sunday. Employees have been instructed to immediately report any suspicious situations and not to admit strangers into buildings and/or offices.

Students, faculty, and staff are encouraged to report lock deficiencies and inadequate lighting on walkways or trees and shrubberies that are a safety/security concern to the Physical Plant or Police and Safety.

Crime Reporting

Numerous efforts are made to advise members of the campus community on a timely basis about campus crime

and crime-related problems. These efforts include

- Quarterly and annual crime reports: Reports of crime-related information are compiled, published, and widely distributed;
- Student newspaper: The student newspaper, *The Communicator*, prints news briefs on criminal activities and special notices when needed;
- Special alerts: When incidents occur that could pose a threat to persons or property, special printed crime alerts are prepared and distributed throughout the campus and posted to IPFW's Web page and bulletin boards.
- IPFW does not allow victims or witnesses to report crimes on a confidential basis that do not appear in this report. Professional counselors are not encouraged to inform the persons they are counseling to report crimes on a confidential basis.

Fire Safety Plan

Fire Safety Preparedness

- Learn your building's exiting system.
- Know at least two separate routes from your area to an exit or exit stairway.
- Know the location of your building's fire alarm, and learn how to use it.
- Know the emergency telephone number for the area (**6-911**).
- If you have a disability that could delay your escape, let someone in authority know about it, and be sure there is a plan to assist you.
- Never block fire exits, doorways, corridors, or stairways.

In the Event of Fire:

- If you discover a fire, activate the building fire alarm system, and call the police (**dial emergency 6-911**).
- Leave the fire area immediately following your planned exit route and closing all doors behind you to slow the spread of fire and smoke.
- Exit the building via the closest exit or exit stairway.
- Never use an elevator when evacuating a burning building.
- Once outside the building, move to a safe area. Tell the fire department if anyone is left in the building and do not re-enter until you are told you may.

If you are unable to exit or are trapped:

- Stay calm, and take steps to protect yourself.
- If possible, move to a room with an outside window.
- If there is a working phone call **6-911** and tell the dispatcher where you are. Do this even if you can see the fire department from the window.
- Stay where rescuers can see you through the window, and wave a light-colored item to attract their attention.
- Stuff clothing, towels, or paper around the cracks in the door to help keep smoke out of your refuge.
- If possible, open the window at the top and bottom. Be ready to shut the window quickly, if smoke rushes in.
- Be patient. The rescue of occupants of large structures could take hours.

Portable Fire Extinguishers

- Portable fire extinguishers at the university are intended for use by trained individuals.
- Most portable extinguishers are appropriate for only small, contained fires, such as a fire in a wastebasket. Some will not work on flammable liquids, combustible metals, or electrical fires.
- Do not fight a fire if you have not been trained, are unsure about the type of extinguisher or how to use it, or if the fire is spreading or blocking your escape.

Theft

Campuses and surrounding areas are frequent targets of thieves. This is largely because so many students and employees carelessly leave doors unlocked and valuables unprotected. As with crimes against the person, your best defense against thieves is vigilance. Recognize that danger exists and take precautions. Here are a few suggestions:

- Don't keep your ID card on your key ring.
- Don't leave valuables unattended.
- Keep your checkbook, jewelry, and cash in a locked drawer.
- Engrave your driver's license number and ID number on valuable possessions.
- Make a list of your valuable possessions including make, model, serial number, and description. Keep one copy in a safe place and another with your insurance papers.
- Never reveal your calling card number or automatic teller machine number to anyone.
- Always lock your car. Don't leave valuables inside.
- Don't lend your credit cards to anyone. Keep a list of your cards and their numbers with your insurance papers.
- Maintain adequate insurance coverage.
- Report thefts to the police at once.

Rape and Sexual Assault

A variety of services are available to students from the dean of students, Center for Women and Returning Adults, vice chancellor for student affairs, and affirmative action. Services include victim assistance, confidential counseling about personal concerns, and information about university resources.

Rape Aggression Defense classes are provided free to the campus community by university police. Call extension 6626 for information.

Matters related to student conduct are the responsibility of the dean of students. Established due process procedures are described in the *Student Handbook* under the Code of Student Rights, Responsibilities, and Conduct.

In cases involving a student accused of violating any regulation governing student conduct, disciplinary action may be initiated. Such actions follow the established due process procedures as described in the *Student Handbook* under the Code of Student Rights, Responsibilities, and Conduct.

When university disciplinary hearings are held concerning alleged sexual assault, the student and student's accuser are entitled to the same opportunities to have others present during the hearing, and both the student and the student's accuser shall be informed of the outcome of the disciplinary proceedings.

Sanctions the university may impose in cases involving sex offenses include reprimand and warning, disciplinary probation, restitution, participation in a specific program, provision of a specific service, suspension, and expulsion.

The university will change a victim's academic situation after an alleged sex offense, if the changes are requested by a victim and are reasonably available.

The best defenses against rape and sexual assault are alertness and awareness. At all times, including dating situations, you should

- Let a friend or roommate know whom you will be with, where you will be, and when you expect to return. Leave your address and phone number.
- Not allow peer pressure to influence the amount of alcohol you drink. A study at a Big Ten university showed that 80 percent of men and 70 percent of women involved in sexual assaults had been drinking.
- Trust your feelings and instincts. If you feel threatened, there's probably a good reason. Get away fast.
- Report any assault or threat of assault to Police and Safety and the dean of students immediately.

In selecting dating partners, beware of a person who

- Ignores your wishes.
- Becomes angry or hostile when you say "NO."
- Tries to make you feel guilty when you say "NO."
- Ignores your personal space boundaries.
- Is quick to show anger or aggression.
- Is excessively jealous or possessive.
- Doesn't listen to what you say.
- Forces you to constantly ward off advances.
- Expresses hostile feelings about women in general.

Your first few dates with any individual should be in public places. Always have an alternate way home.

FORT WAYNE CAMPUS

JANUARY–DECEMBER 1999/2000/2001

	Student Residential Facility*	On Campus	Non-Campus Building Property	Public Property
Number of Offenses				
Murder and Nonnegligent				
Manslaughter	0/0/0	0/0/0	0/0/0	0/0/0
Negligent Manslaughter	0/0/0	0/0/0	0/0/0	0/0/0
Sex offenses				
forcible	0/0/0	0/0/0	0/0/0	0/0/0
nonforcible	0/0/0	0/0/0	0/0/0	0/0/0
Robbery	0/0/0	0/0/0	0/0/0	0/0/0
Aggravated assault	0/0/0	0/0/0	0/0/0	0/0/0
Burglary**	0/0/0	7/8/4	0/0/0	0/0/0
Arson	0/0/0	0/0/0	0/0/0	0/0/0
Motor vehicle theft	0/0/0	1/0/1	0/0/0	0/0/0

*This campus does not have residential facilities at this time.

**Under Indiana law, many of these burglaries would be classified as thefts.

Note: There were no offenses or crimes in the above categories in which the victim was intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim.

Number of Arrests or

Persons Referred for Campus Disciplinary Action*

	Student Residential Facility	On Campus	Non-Campus Building Property	Public Property
Liquor Law Violations				
Persons Referred for Campus Disciplinary Action				
Arrests	0/0/0	0/0/0	0/0/0	0/0/0**
Drug Law Violations				
Persons Referred for Campus Disciplinary Action				
Arrests	0/0/0	0/0/0	0/0/0	0/0/0
Weapons Possession				
Persons Referred for Campus Disciplinary Action				
Arrests	0/0/0	0/0/0	0/0/0	0/0/0

*Individuals who were arrested and referred for Campus Disciplinary Action are reported only under the arrest category.

**Includes incidents that occurred at off-campus facilities of university-recognized student organizations.

Note: There were no offenses or crimes involving bodily injury to any person in which the victim was intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability of the victim.

Drug and Alcohol Policy

IPFW regulations prohibit the possession, consumption, distribution, or sale of alcoholic beverages and illegal drugs, as defined by state law, on campus except as expressly permitted by the Internal Operating Procedures for the Possession, Consumption, Distribution, and Sale of Alcoholic Beverages on the Fort Wayne Campus. Policies (Executive Memorandum No. C-44) are available for inspection at the following locations; Helmke Library, Office of the Vice Chancellor, Office of the Dean of Students, and the university police department.

Violators of alcohol and drug laws will be referred to the Dean of Students for administrative action or arrested on criminal charges.

Crime Definitions

(FBI-Uniform Crime Reporting)

Murder and non-negligent manslaughter

The willful (non-negligent) killing of one human being by another.

Forcible sex offenses

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

Nonforcible sex offenses

Nonforcible sexual intercourse and other unlawful sexual acts.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force, threat of force or violence, and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary

The unlawful entry of a structure to commit a felony or theft.

Motor vehicle theft

The theft or attempted theft of a motor vehicle.

Negligent manslaughter

The killing of another person through gross negligence.

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.

Rape Victims

If you are the victim of a rape, get to a safe place as soon as you can. Then you should

- Try to preserve all physical evidence. Do not bathe, douche, use the toilet, or change clothing.
- Notify the police—even if you are unsure about filing charges.
- Get medical attention as soon as possible. The police will assist with this.
- Call a close friend, counselor, or other trusted person who can be with you during your interview with the police.
- Use the victim-assistance services of campus and/or community agencies, including the dean of students,

Center for Women and Returning Adults, and Fort Wayne Women's Bureau-Rape Crisis Hotline (426-7273). Rape Aggression Defense classes are provided free to the campus community by university police.

Weapons Possession

Firearms are strictly forbidden on campus unless authorized. Violators are subject to college discipline and criminal sanctions.

For a complete listing of IPFW regulations, consult the Code of Student Rights, Responsibilities, and Conduct in the *Student Handbook*. Copies are available in the Office of the Dean of Students, Walb 113, 481-6601.

Emergency Telephones

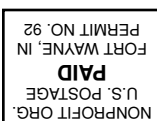
Call Police and Safety at **6911** from any campus telephone, or use any of the emergency telephones on campus. Emergency telephones can be activated by pushing the button on the telephone. After pushing the button, you will hear a ring and the Police and Safety dispatcher will answer. Advise the dispatcher what the emergency is. The phone line remains connected for five minutes so dispatchers can monitor activities in the area. These phones are very sensitive and pick up voices from as far away as 20 feet. Please restrict use of the emergency phones to emergencies only. Dispatchers are available **24 hours a day** to respond to emergency calls.

For criminal reports, Police and Safety may be contacted at **6827** or **6900**. You may also stop by the office, which is staffed **24 hours a day**. All criminal reports will be investigated as soon as possible.

Free on-campus telephones are located in the lobbies and corridors of all campus buildings. These telephones can be used to contact the university police for routine services such as jump starts and vehicle unlocks. For these routine services, call the office at **6827** or **6900**.

08-02-037

* This publication complies with Executive Memorandum No. C-49 "Campus Statistics and Security Policy and Procedure."



IPFW POLICE AND SAFETY
2101 E. COLISEUM BLVD.
FORT WAYNE, IN 46805-1499
AFFIRMATIVE ACTION/EQUAL OPPORTUNITY



NO ENDORSEMENT