

Constitution of
Φ
Indiana University-Purdue University
Fort Wayne

Article I. NAME

This organization shall be known as Φ of Indiana University-Purdue University Fort Wayne.

Article II. PURPOSE

The purpose and objective of this organization is to propagate critical thinking skills in the community and campus environment.

Article III. MEMBERSHIP

Section I. Qualification:

1. Membership in this organization shall be open to all IPFW students and may include a limited number of non-students.
2. Fifty-one percent of the total membership must be currently enrolled students at IPFW and only those members may vote, hold office, and represent the organization/university in an official capacity.
3. The minimum membership requirement is 8 members.
4. Membership and participation shall be free from discrimination and harassment per the policies of the IPFW Code of Student Rights, Responsibilities, and Conduct as stated in Part I, Section A, Items 3 and 4.

Section II. Types of Membership:

1. Voting membership shall be open to all students currently enrolled in at least one credit hour at IPFW.
2. Non-student memberships may be held by faculty, staff, alumni, or community members. These members may not hold office, do not have voting privileges, and may not represent the organization/university in an official capacity.

Section III. Financial Obligations

1. Members have no financial obligations.

Article IV. OFFICERS

Section I. Officers

1. The Executive Branch of this organization shall be comprised of a President, Vice President, Secretary, and Treasurer.

Section II. Officer Qualifications

The organization's officers must:

1. Be currently enrolled students at IPFW
2. Maintain at least a 2.0 semester or cumulative GPA
3. Have been a member of this organization for at least four months
4. Have been elected by the voting membership of this organization

Section III. Duties and Powers

1. The President shall complete the requirement for annual recognition by the Student Life office, preside over all regular meetings, call special meetings, call executive committee meetings, form committees, and appoint committee chairpersons with the consent of the membership.
2. The Vice President shall assume the duties of the President in his/her absence or if he/she is incapable of performing said duties, coordinate the activities of all committees, and assist the President.
3. The Secretary shall maintain a list of all members, record and make public to the organization the minutes of regular and Executive committee meetings, notify the membership of the time and place of meetings, and perform all other secretarial duties.
4. The Treasurer shall complete the requirements for annual recognition by the Student Life office, maintain an accurate record of receipts and disbursements of funds, maintain the organization's account in accordance with University regulations, and submit to the appropriate office such financial statements as are requested.

Section IV. Terms of Office

1. Once elected the officers of this organization shall take office on the last day of finals week during the spring semester.
2. Officers shall remain in office until the last day of finals week during the spring semester of the following academic year or until such time as they fail to comply with the stated qualifications or membership standards.

Section V. Nomination and Election

1. Nominations of officers for this organization shall be made and seconded by the voting members during the Spring Semester prior to Spring Break.
2. Nominated Candidates shall be elected by a 2/3 vote of the voting members in attendance of the first meeting after Spring Break.
3. Officers may be re-elected for the same office.

Section VI. Vacancies

1. In the event the (President) of this organization can no longer assume the duties of the office, the (Vice President) shall become (President). The new President will be required to attend a President's training session.
2. In the event that a vacancy occurs in any office other than the Presidency, the Members shall nominate the candidate for the office that is vacant. The organization shall then approve the

nomination by a simple majority vote. Treasurers will be required to attend a Treasurer's training session.

3. Officer changes must be reported to the Student Life office within one week of election.

Article V. MEETINGS

Section I. Frequency

1. This organization shall hold at least 1 regular meeting every 30 days, not to exceed 3 meetings during a 30 day period.
2. Meetings shall be open to the entire student body.

Section II. Time and Location

1. The time and location of regular meetings shall be determined by a 2/3 vote during each regular meeting.
2. Members shall be notified of the time and place of each meeting at least 15 days prior to the date of the meeting.

Section III. Quorum

1. 5 of the active membership shall constitute a quorum.

Section IV. Attendance

1. Officers and Officers-Elect may not be absent from meetings except in cases of emergency or with prior approval of the Executive Committee. Illness, accidents, or family deaths constitute emergencies.
2. Officers and Officers-Elect missing two consecutive meetings or three meetings in a six-month period will be placed on probation. The probationary period will be for three months. An additional unexcused absence by a member on probation will warrant impeachment with out procedures.

Section V. How Meetings are Conducted

1. Meetings shall be conducted in accordance with consensus.

Article VI. COMMITTEES

Section I. Executive Committee

1. The Executive Committee shall consist of the following: President, Vice-President, Secretary, and Treasurer as elected by the members.
2. A quorum for the Executive Committee shall consist of all members.
3. The duties of this committee shall be:
 - a. To decide and perform all necessary functions for the organization of membership.

Section II. Café Committee

1. The Café Committee shall consist of the following: the Executive Committee and moderators appointed by the Café Committee.
2. A quorum for the Café Committee shall consist of 4 members.

3. The duties of this committee shall be:
 - a. Moderation of the Philo Café.
 - b. Advertising the Philo Café.

Article VII. ADVISOR

One (1) full-time faculty, administrative, clerical, or service staff member of Indiana University-Purdue University Fort Wayne shall be invited by the organization to serve as their primary advisor. The advisor shall serve as an advocate for the organization and insure that all business conducted by this group meets university standards. The organization agrees to keep their primary advisor informed of all activities, meetings, plans, and events. The organization may have as many secondary advisors as deemed appropriate.

Article VIII. IMPEACHMENT

Section I. Reasons for Impeachment

1. Officers may be impeached for malfeasance in office, dereliction of duty, conduct unbecoming, or by failing to comply with the purposes and objectives of this organization.

Section II. Initiation of Impeachment Proceedings

1. A petition signed by 51% of all members of this organization shall initiate impeachment procedures.
2. The signed petition shall be submitted to the Executive Committee.

Section III. Procedures

1. The President will coordinate impeachment procedures and chair the meeting.
2. In the event the President is being impeached, the Vice-President shall chair the meeting.
3. The officer in question shall be notified in writing at least 30 days prior to the meeting scheduled to discuss his/her impeachment. The time, location and all allegations shall be specified in this correspondence. During this meeting, the officer in question shall be provided with an opportunity to address the allegations.
4. A $\frac{3}{4}$ public vote of the attending members in an closed meeting shall constitute impeachment for the remainder of the academic year.

Section IV. Retention of Membership

1. In the event an officer is impeached he/she may retain active membership in this organization.

Article IX. EXPULSION

Section I. Reasons for Expulsion

1. Members may be expelled from this organization for conduct unbecoming and for violations of the student code of conduct.

- Section II. Initiation of Expulsion Procedures
1. A petition signed by all other members of this organization shall initiate expulsion proceedings.
 2. The signed petition shall be submitted to the Executive Committee
- Section IV. Procedures
1. The President will coordinate expulsion proceedings and chair the meeting.
 2. The member in question shall be notified in writing at least 30 days prior to the meeting scheduled to discuss his/her expulsion. The time, location and all allegations shall be specified in this correspondence. During this meeting, the member in question shall be provided with an opportunity to address the allegations.
 3. A unanimous public vote of the total members in an open meeting shall constitute expulsion for 4 months.

Article X. AMENDMENTS

- Section I. Process
1. All amendments to this constitution shall be introduced in writing at an organizational meeting. It shall be reread and voted upon at the next meeting.
 2. Each amendment having been passed by a $\frac{3}{4}$ vote of the attending membership shall become effective only after the IPSGA Senate has granted approval of the amendment.

Article XI. RATIFICATION

This constitution shall be officially ratified when signed by all of the total members of this organization and granted approval by the IPSGA Senate.

Article XII. ENABLING ACT

Upon ratification and approval of this constitution by Φ and the IPSGA Senate, this constitution shall become effective immediately. Officers of this club shall be elected as soon as possible and shall serve for the remainder of the term of office.