

The Undergraduate Research Supplies and Expenses Mini-Grant Program  
Office of Research and External Support

A. General Information

Student Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone and Email: \_\_\_\_\_

Duration of Research: \_\_\_\_\_

Title of Project: \_\_\_\_\_

Faculty Advisor: \_\_\_\_\_

B. Description of the Project

Attach a one-page outline stating the hypothesis and/or goal of the project, how you will accomplish the work, the duration of the project, how the results will be publicized/presented and justify the requested supplies and expenses.

C. Expenses

Attach an itemized listing of all expenses.

D. Sources of Support Show how you will meet the expenses of the project.

\_\_\_\_\_ Total Expenses of Project (from Section C) Sources of Support

\_\_\_\_\_ Amount to be supplied by Department

\_\_\_\_\_ Amount to be supplied by the Dean

\_\_\_\_\_ Amount to be supplied by other sources (specify) \_\_\_\_\_

\_\_\_\_\_ Total from other Sources

\_\_\_\_\_ Amount of request to Mini-grant program

E. Supporting Documents

\_\_\_\_\_ Letter of recommendation from faculty advisor

\_\_\_\_\_ Letter of commitment from other sources stating amounts of financial support pledges.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

Return by March 22, 2010 to: Dr. J. Albayyari, Associate Vice Chancellor for Research KT 252