



# Organizational Leadership and Supervision Concentration Options for Bachelor of Science Degree

**OLS STUDENT ADVISING: 481-6492**

**OLS OFFICE: 481-6420**

## HUMAN RESOURCE DEVELOPMENT

12 Choose from the following:

- 3 PSY 416 Cognitive Psychology (P: PSY 120 R: ENG W 233)  
or
- PSY 314 Introduction to Learning(P:PSY 120 R: ENG W 233)
- 3 COM 314 Advanced Public Speaking (P: COM 114)  
or
- COM 323 Business and Professional Speaking (P: COM 114)
- 3 COM 303 Intercultural Communication (P:COM114)  
or
- PSY 240 Social Psychology (P: PSY 120)
- 3 OLS 468 Personnel Law (P:OLS 268 & OLS 376)

9 Choose three from the following:

- OLS 324 Advance Word Perfect, Desktop Publishing, Presentation Graphics (P: OLS 280)
- OLS 331 Occupational Safety & Health (P: OLS 252)
- OLS 342 Interviewing Strategies in Organizations
- OLS 370 Managing Job Stress & Health (P: OLS 252)
- OLS 326 Advanced Spreadsheet (P: OLS 280)
- OLS 329 Advanced Database Management (P: OLS 280)
- OLS 477 Conflict Management (P: OLS 376)

## HUMAN RESOURCES MANAGEMENT

15/18 Choose at least 5 of the 6 in this group:

- OLS 342 Interviewing Strategies in Organizations
- OLS 378 Labor Relations (P: OLS 376)
- OLS 468 Personnel Law(P: OLS 268 & OLS 376)
- OLS 476 Compensation Planning & Management (P:OLS 376)
- OLS 477 Conflict Management (P: OLS 376)
- OLS 479 Staffing Organizations ( P: OLS 376)

6/3 Choose 2 of the following (1if 6 courses were taken from the above list):

- OLS 326 Advanced Spreadsheet (P: OLS 280)
- OLS 331 Occupational Safety & Health (P: OLS 252)
- OLS 370 Managing Job Stress & Health (P: OLS 252)
- OLS 399 Labor/Management Relations law or Discrimination Law or Labor Issues

## ENVIRONMENTAL HEALTH AND SAFETY

- 2 (Substitute 5 credit hour Math 151 for Math 153)
- 3 OLS 331 Occupational Safety and Health (P:OLS 252)
- 3 SPEA H316 Environmental Science and Health
- 4 PHYS 218 General Physics  
(P: MA 151 or MA 153 & MA 154)
- 3 OLS 361 Occupational Safety and Health Management (P: OLS 331)

6 Choose two from the following:

- ARET 124 Architectural Engineering Construction  
(P: ARET 123 & ARET 167)
- ARET 167 Construction Systems and Materials
- ARET 281 Environmental Equipment and Buildings  
(P: ARET 124 & MA 151)
- ARET 282 Environmental Equipment for Buildings II (P: ARET 281)
- CHEM 111 General Chemistry (P: MA 109)
- COM 315 Speech Communication of Technical Information  
(P: COM114)
- ENG W234 Technical Report Writing (P: ENG W131)

## ELECTRICAL ENGINEERING TECHNOLOGY

- 4 ECET 101 Electrical Circuits (P:MA153)
- 4 ECET111 Digital Circuits
- 3 ECET 114 Introduction to Microcomputers
- 4 ECET 205 Introduction to Microprocessors (P: ECET 111)
- 3 ECET 264 Programming Language Applications (P:MA 154)
- 4 ECET 305 Advanced Microprocessors (P: ECET 205)  
(Qualifies student for Advanced Microprocessors Certificate)

## GOVERNMENT

- 3 POLS Y103 Introduction to American Politics
- 3 SPEA V170 Introduction to Public Affairs
- 3 SOC S163 Social Problems
- 3 PHIL 111 Ethics
- 9 Choose three from the following:
  - SPEA V264 Urban Structure and Policy
  - SPEA V366 Managing Behavior in Public Organizations
  - POLS Y306 State Politics in the U.S. (P: POLS Y103)
  - POLS Y109 Introduction to International Relations
  - POLS Y303 Formation of Public Policy in U.S. (P: POLS Y103)
  - POLS Y307 Indiana State Government and Politics
  - PHIL 260 Philosophy and Law

## HEALTH SERVICES

- 3 SPEA H320 Health Systems Administration
- 3 SPEA H322 Principles of Epidemiology
- 3 PHIL 111 Ethics  
or
- PHIL 312 Medical Ethics
- 1 BIOL 105 Medical Terminology
- 12 Choose four from the following:
  - SPEA H352 Health Finance and Budgeting
  - SPEA H441 Legal Aspects of Health Care Administration
  - NUR 329 Health Law and Finance
  - ANTH E445 Medical Anthropology
  - SOC S314 Social Aspects of Health and Medicine  
(P:SOC S161 & ENG W233 or SOC S260)
  - HSRV 100 Introduction to Human Services
  - BIOL 203 Human Anatomy (P: ENG W131)
  - GERN G231 Introduction to Gerontology

## HOTEL, RESTAURANT, TOURISM MANAGEMENT

- 1 HTM 100 Introduction to the Hospitality and Tourism Industry
- 3 HTM 181 Lodging Management
- 3 HTM 231 Hospitality and Tourism Marketing
- 3 FNN 203 Foods Selection and Preparation
- 3 HTM 291 Quantity Food Production (C: HTM 291L)
- 2 HTM 291L Quantity Food Production Laboratory (C: HTM 291)
- 3 HTM 311Y Procurement Management for Foodservice
- 3 HTM 371 Introduction to Tourism (IP: 3 HRS in Economics)
- 1 HTM 301 Practicum in Restaurant, Hotel, and Institutional  
**Management (P: 6 credits in HTM)**



## INDUSTRIAL ENGINEERING TECHNOLOGY

- 3 MA 154 Algebra and Trigonometry II (P:MA 149 or MA 153)
- 3 IET 105 Industrial Management
- 3 IET 204 Techniques of Maintaining Quality (C:MA 153 or MA 159)
- 3 IET 267 Work Methods Design (P :IET 105)
- 3 MET 104 Technical Graphics Communications (P: MA 151 or MA 153)
- 3 IET 310 Plant Layout and Material Handling (P: MA 159 and MET 104)
- 3 IET 224 Production Planning and Control (P: MA 159)

## INTERIOR DESIGN

- 4 ARET 123 Construction Graphic Communication
- 3 INTR 121 Freehand Sketching
- 3 INTR 111 Residential Interior Design I (P: INTR 121)
- 3 INTR 131 Decorative Materials and Accessories I

### 9 Choose three from the following:

- INTR 112 Residential Interior Design II (P: INTR 111)
- INTR 123 Perspective Drawing (P: INTR 121)
- INTR 201 CAD for Interior Design
- INTR 241 Lighting and Color Design
- OLS 320 Customer Service and Commitment (P: OLS 252 & OLS 274)

(Portfolio review is needed before any 200-level course is taken)

## INFORMATION SYSTEMS

- 3 BUS W204 Social, Legal, & Ethical Implications of Business Decisions (P: ECON E200 or ECON E201)
  - or
  - PHIL 111 Ethics
  - or
  - Phil 326 Business Ethics
- 3 CS 160 Introduction to Computer Science I (P: CS 112 & MA 153)
- 3 CS 161 Introduction to Computer Science II (P: CS 160 C: MA 175)
- 3 MA 175 Discrete Mathematics (P: CS 160 & MA 153 or MA 163)

### 9 Choose three from the following:

- CS 155 COBOL Programming (P: CS 161)
- CS 256 Applications Software (P: CS 155, CS 161 & ENG W234)
- ENG W234 Technical Report Writing (P: Eng W131)
- CS 260 Data Structures (P: CS 161 & MA 175)
- CS 366 Structured Analysis Techniques (P:CS 260 & Eng W234)

## JOURNALISM

- 3 JOUR C327 Writing for Publication (R:JOUR J200 and a grade of A or B in ENG W131)
- 3 JOUR J110 Foundations of Journalism and Mass Communication
- 3 JOUR J200 Writing for Mass Media (P:ENG W131 and typing of 35 wpm)
- 3 JOUR J210 Visual Communication
- 3 JOUR J300 Communications Law

### 6 Choose two courses related to subject student will be writing about or setting in which student will be writing.

## PUBLIC RELATIONS

- 3 JOUR J280 Sophomore Seminar in Journalism (P:6 hours of journalism including JOUR C200)
  - or
  - COM 253 Introduction to Public Relations
- 3 JOUR J200 Writing for Mass Media (P:ENG W131 and typing of 35 wpm)
- 3 JOUR J427 Public Relations in a Democratic Society (P: COM 253 or JOUR J321)

### 6 Choose two from the following:

- COM 251 Introduction to the Electronic Mass Media
- JOUR J210 Visual Communication
- JOUR J310 Editorial Practices (P:JOUR J200)
- JOUR J315 Feature Writing (P:JOUR J200)

### 3 Choose one from the following:

- COM 332 Television Studio Production (P:COM 251)
- JOUR J390 Corporate Publications
- JOUR J425 Supervision of School Publications (P:12 credit hours of journalism courses)

### 3 Choose one from the following:

- ENG W398 Internship in Writing (P: ENG W131)
- JOUR J492 Media Internship (Qualifies student for Public Relations minor)

## QUALITY CONTROL

- 3 MA 154 Algebra and Trigonometry II (P: MA 149 or MA 153)
- 3 STAT 301 Elementary Statistical Methods (P: MA 149 or MA 153 or MA 168)
- 3 IET 105 Industrial Management
- 3 IET 204 Techniques of Maintaining Quality (C: MA 153 or MA 159)
- 3 IET 454 Statistical Process Control (P: IET 204 & STAT 301)
- 3 IET 304 Advanced Metrology (P: IET 204 & MET 223)
- 3 OLS 484 Leadership Strategies for Quality and Productivity (P: OLS 376)

## SERVICE INDUSTRY

- 3 OLS 320 Customer Service and Commitment (P: OLS 252 & OLS 274)
- 3 COM 212 Interpersonal Communication
- 3 BUS W100 Introduction to Business Administration
  - or
  - BUS W204 Social, Legal, & Ethical Implications of Business Decisions (P: ECON E200 or ECON E201)
- 3 OLS 342 Interviewing Strategies in Organizations

### 3 Choose one from the following:

- OLS 350 Applied Creativity for Business and Industry
- OLS 351 Innovation and Entrepreneurship (P: OLS 268 & OLS 376)
- OLS 484 Leadership Strategies for Quality and Productivity (P: OLS 376)

### 6 Choose two from the following:

- PHIL 120 Critical Thinking
- PHIL 111 Ethics
- SOC S331 Sociology of Aging (P: SOC 161 & ENG W233 or SOC S260)
- OLS 324 Advanced WordPerfect, Desktop Publishing, Presentation Graphics (P: OLS 280)
- OLS 326 Advanced Spreadsheet (P: OLS 280)
- CFS 399 Special Issues Issues of Aging®
- OLS 468 Personnel Law (P: OLS 268 & OLS 376)
- COM 320 Small Group Communication (P: COM 114)

If you would like to focus your degree in an area that is not listed above, you may design your own concentration. You may also select a minor offered by another department to fill concentration requirements. Just ask your advisor for more details.



