

## MAP Center: Study Session Policy

<b>Hours:</b>	Sunday	4:00pm to 8:00pm*	4.00 hours
	Monday	12:30pm to 7:30pm	7.00 hours
	Tuesday	12:30pm to 7:30pm	7.00 hours
	Wednesday	12:30pm to 7:30pm	7.00 hours
	Thursday	12:30pm to 4:30pm	4.00 hours
	Friday	12:30pm to 4:30pm	4.00 hours
	Saturday	**no official hours**	<u>0.00 hours</u>

\*Week cycle is Sunday through Saturday—outside hours are due by 7:00 PM Sunday 33.00 hours

**Goal:** The M.A.P. Center Study Table is designed to maximize the student-athlete's level of academic responsibility and independence while providing focused study time.

**Location:** Study table is conducted on the 2<sup>nd</sup> floor of the Helmke Library and is monitored by on-site M.A.P. Center staff members.

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### At Study-Table:

- **STEP ONE:** You will be required to **surrender your IPFW student ID** when checking in; it will be returned to you when you leave. The study table is available to all student-athletes. However, you may be dismissed by the monitor from study sessions for infractions of the Study Session Guidelines listed below.
- **STEP TWO:** Study table is an **OUTCOME BASED program**; you will indicate when you sign in what you will be working on and what has been accomplished when you leave.
- **STEP THREE:** **Additionally**, as part of your **PASS appointments you must report grades** on those assignments.

### Guidelines:

- **Minimum amount of time per session is ONE hour.**
- Student-athletes must be prepared to focus on academic materials the entire time. Student-athletes must bring enough class materials to study for the entire scheduled sessions.
- No excessive talking will be allowed; Study Room is a quiet area and for studying only.
- As computers become available, Internet use will be monitored to insure compliance with state and federal laws as well as IPFW university policies governing use of institutional computers.
  - Personal laptops will be allowed, but only for academic purposes. Social networking sites of any kind (i.e. Facebook, Myspace, Twitter) will **NOT** be tolerated.

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### Student-athletes required to attend study sessions each week include:

- **All Freshmen and Transfer student-athletes** (depending on transfer GPA) during their first semester at IPFW.
  - **PASS participants (Term GPA below 2.5)** based on the recommendation of their academic advisor.
  - **All Student-athletes with a Cum GPA below 2.5** (except seniors) must meet with their advisor to determine required hours.
- Student-athletes whose Cum **and/or Term GPA exceeds 2.5** are not required to attend study sessions, but are always welcome to use the facility. In addition, coaches who wish to utilize the study session room for team study table are welcomed with the understanding that other student-athletes may be in attendance during those times.

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### Required Hours are assigned as follows:

- Freshmen, transfers, and 2.3-2.49 GPA--6 hours per week
- 2.0-2.29 GPA--8 hours per week
- Below 2.0 GPA--10 hours per week

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### Additional Study-Table Options (Supplemental hours must be submitted no later than 7:00PM on Sunday night):

- **CASA** (which includes The Writing Center and The Spot) tutoring and study time
- **Supplemental Instruction:** getting additional instructions from their instructors with signed note including contact number
- **Advisor Office Approval:** coming to MAP office where we can make arrangements in a quiet separate room to study
- **Study Group Sessions:** getting names, signatures and contact info from members of group, time of meeting, and the subject matter being studied
- **Labs:** language lab and Engineering lab attendance with signed note from instructors including contact number

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Student-Athlete Signature

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Date

**Student-athletes who fail to meet the required hours will be reported to the Compliance Officer and may be pulled from practice to make up those hours.**

(Revised on August 1, 2009)