



INDIANA UNIVERSITY-PURDUE UNIVERSITY FORT WAYNE

INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF NOVEMBER 19, 1998

Walt Branson called the sixteenth meeting of the Committee to order at 9:05 in ET206. Other members present: Susan Hannah, Mark Franke, Judie Violette, Al Pugh, Pat Erdman, Marge Kimble, Mike Stockstill, Frank Borelli, Rich Manalis, Jack Dahl, Bob Kostrubanic, Mike Mourey and Mary Schoeler. Absent: Jim Ferguson, Jim Jones, and Chuck Newman. Guests present: Mark Keen.

- Approval of Minutes** Minutes from October 15 (submitted by Mary Schoeler) were approved.
- Computational Diversity** No more discussion at this time. The concerns addressed will be included in the IT strategic plan which is under development.
- Subcommittee on Process** Dr. Hannah, Mike Mourey, and Pat Erdman met since our last ITPC meeting to work on developing a process for faculty to make requests. Pat Erdman took the draft to the academic computing committee for feedback. Pat Erdman and Marge Kimble reported that the academic committee had several concerns and questions about the drafted document; and they invited Dr. Hannah, Mike Mourey, and Bob Kostrubanic to their next meeting on December 9th.
- Hannah explained that she saw it as simply a process for departments to request funding for labs. Kimble and Schoeler explained that the context of the Computational Diversity document and this process document raised multiple issues such as: funding, support, hardware and software list, process, etc. The faculty committee identified that this is a multi-faceted problem that needs to be addressed broadly. This draft of process only seemed focused on a portion.
- Jack Dahl identified four or five major categories of expense that needed to be addressed in the planning process. Some of these are: campus-wide computer replacement, student technology fee plan, computer classrooms, and departmental labs. Hannah said we should come up with a method for both process and prioritization. It was reported that last year's state non-recurring money was allocated to the Deans to balance their departmental requests. Is this still a viable method? Jack Dahl suggested that we need to fence off the issues and then develop conversations on the categories of need.
- Process and Planning** This discussion springboarded us ahead to how the development of process would link with the strategic planning. Bob Kostrubanic said he would be working on pulling things together from all of his meetings with campus constituents and the academic and administrative plans into one draft. It was agreed to table process discussion until the plan is formalized. Kimble expressed that would allay the concerns of the academic

committee. They expect to be involved in the plan review process before it is finalized.

Walt said that C&DP Services will lead the process of writing the merged plan and asked for a few members to assist with it as it is being drafted. Marge Kimble, Judie Violette, Mark Franke and Jack Dahl were named to help. (Rich Manalis volunteered later). Hannah expressed that it will be important for the Deans to have input. Kostrubanic said we need to get something on paper for everyone to react to. The subcommittee has been named the Strategic Plan Drafting Sub-committee.

Y2K Report

Al Pugh has resigned from the Y2K committee. Jim Moore will replace him as chair. Flyer and e-mail will follow-up an InfoShare article informing the campus of the test of PC hardware that will be performed upon login to the network in the next few weeks.

Mark Franke reported on the Y2K SIS project which is installing the first phase of the vendor-supplied patches by January 4. The second phase is smaller and is expected to be available in early February. This change adjusts the term date to accommodate the 4-digit year. Concerns were expressed about how other SIS projects are faring in light of this work. Web for Faculty, Web for Students features (admission application and drop/add) Tax Payer Relief were mentioned. Frank Borrelli indicated that the Admissions department will be rolling out a newly designed web page soon. Borrelli also indicated that the Web for Faculty project should not be allowed to interfere with other important projects since it is lower priority.

Mac Replacement

Al Pugh has forwarded the list he gathered to Dr. Hannah. His work is complete. The list is being confirmed by Jack Dahl and Mary Schoeler against previous lists for action. Replacement of faculty computers from this list will be addressed (not labs).

Academic Information Technology Strategic Plan

Marge Kimble and Pat Erdman distributed the now completed academic computing strategic computing plan. The committee reviewed the Human Resources section and expressed concern about the specificity of how to provide this support. Mary Schoeler explained the language is meant not to dictate "how" but to spell out that there are three different kinds of support identified as necessary: 1) discipline/unit specific expertise, 2) product or applications expertise, and 3) operational support for technology in classroom. Frank Borrelli also expressed concern about the right of this committee to make the recommendation for a Vice Chancellor of IT. The intent of the language is to put an emphasis on how critical it is that IPFW resources become better coordinated. Marge Kimble explained the plan, as submitted, will stand as a Faculty Senate document unamended. However, it was expected by the faculty committee to be involved in further process as the entire plan is assembled.

**Administrative
Information
Technology
Strategic Plan**

Mark Franke (on behalf of Jim Ferguson) distributed the administrative information technology strategic plan. Compliments were offered on the definitions section. A question was asked about the inclusion of "eliminate local data bases" in the plan. Franke explained that this was to avoid the duplication of effort between IU, Purdue and local data. Jack Dahl and Dr. Hannah indicated that in the case of faculty classification information it was particularly difficult to assemble this information. Dahl asked that good review of dependencies be made before eliminating databases.

**Distance
Education Work
Group**

Dr. Hannah reported that a group has been meeting to work on coordinating campus resources to deliver distance learning programming. The group has selected the name DECCO (Distance Education Coordinating Committee) It was expected that something would be on paper soon.

Next Meeting

The next meeting is December 17th, 9am to 10:30 a.m.

Adjournment

The meeting adjourned at 10:35 am.

To Do

- ❑ Discuss Branson report on keeping students aware that they are paying a Technology Fee
- ❑ Consider draft Service Level Agreement for C&DP Operations
- ❑ Continue to track planning related to IPFW's WWW presence
 - ⇒ Discuss results of AOC discussion of deans /directors plans for WWW use, especially in distance-education initiatives
 - ⇒ Follow up on implementation of report of ITPC subcommittee on IPFW's WWW presence, adopted by the Committee 1/16/98
- ❑ Discuss Ferguson report on possible IPFW-ISP agreement(s)
- ❑ Await discussions by the academic and administrative user committees and other constituencies:
 - ⇒ HelpDesk SLA
 - ⇒ Retention period for LAN bulletin-board messages
 - ⇒ Imaging system
- ❑ Remain in contact with the Y2K subcommittee
- ❑ Develop policy/procedure on expenditure of campus information-technology funds other than those from the Technology Fee and special state appropriation
- ❑ Spend \$250,000 in state technology funds by spring 1999
- ❑ Consider wisdom/means of charging users for some printing, esp. from library sources
- ❑ Work on merging the academic and administrative computing plans

Distribution
Members
Guests