



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF SEPTEMBER 20, 2001

Susan Hannah called the fortieth meeting of the Committee to order at 9:00 in ET206. Other members present: Walt Branson, Hal Broberg, Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Edna Neal, Al Pugh, Judie Violette, and John Wellington.

**Approval of
Minutes**

Minutes from the June 21 meeting were approved.

**DS3/VIC
Upgrade**

Bob Kostrubanic reported that the DS3 is now running in "test mode," with a change to full production planned for the weekend. Traffic is being routed automatically to Internet 2 when possible.

**Banner System
Implementation**

Mark Franke distributed a summary of the dates for implementation of various parts of the Banner system. He also described the training plan that is being implemented and believes that good progress is being made toward implementation.

**Corel License
Extension**

Bob Kostrubanic reported that no progress has been made on extending the Corel license. IU does not appear to be interested. Purdue is still pursuing a site license.

Other Items

Problems with WebCT this fall were described as having a serious impact on fall classes. Plans for changing the installation (to eliminate load balancing) are expected to resolve most of the problem.

Bob Kostrubanic reported that the new "salvage policy" will involve keeping machines for one month. Non-profit organizations will have the opportunity to take machines from the holding area, and then the remainder will be sent to a salvage company.

Bob Kostrubanic distributed copies of several IT Services procedures for requesting services. The intent is to improve tracking of the various kinds of requests. The process for student access lab software installation will be changed so that ACITAS has an advisory role and ITPC makes decisions as needed.

Bob Kostrubanic also reported that the department's disaster recovery plan is being reviewed for adequacy.

Remaining Meetings for 2001-02

The schedule of meetings for 2001 - 2002 includes the following dates, with all sessions scheduled for 9:00 - 10:30, in ET 206:

	January 17, 2002
October 18	February 21
Nov. 15	March 21
Dec. 20	April 18
	May 16
	June 20

Future Agenda Items

- For a future meeting
 - Review of IT Services Strategic Plan and progress
 - Monitor SCT/Banner Migration Plan
 - Report on Saturday lab hours and costs
 - Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.
 - Implementation of network inventory software
 - Report on updating the Administrative Access to LAN Users' Information policy

Glossary of Committees (2001 - 2002 memberships)

ITPC - Information Technology Policy Committee (01-02 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Edna Neal, Al Pugh, Judie Violette, John Wellington, IPSGA President/Designee, and ACITAS representative Hal Broberg.

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (01-02 membership)

Hal Broberg (chair), Greg Anderson (ex officio), George Bullion, Marcia Dixson (ex officio), John Erpelding, John Fitzgerald (ex officio), Marge Kimble, Bob Kostrubanic (ex officio), Linda Meyer, Ed Moritz, Robert Murray, Mark Myers, Richard Sutter, and Judie Violette, plus a distance education representative to be named and a SPEA representative to be named.

ADCAC – Administrative Computing Advisory Committee (00-01 membership)

Jim Ferguson (Chair), Donna Bialik, Kevin Browne, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Bob Kostrubanic, Bill Ludwin, Doug Neitzel, John Rees, and Cathy Spieth and the Director of Financial Aid.

AOC – Academic Officers Committee (01-02 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Debbie Conklin, Van Coufoudakis, Jack Dahl, Carl Drummond, Jim Jones, Bob Kostrubanic (guest), Bill Ludwin, David McCants, Al Pugh, Judie Violette, John Wellington, and Roberta Wiener.

DECCO – Distance Education Coordinating Committee (01-02 membership)

Sam Birke, George Bullion, Deb Conklin, Marcia Dixon, John Fitzgerald, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Patrick McLaughlin, Al Pugh, Deb Sowards, Mike Stockstill, and Judie Violette. Also three Distance Education Subcommittee representatives.

SIS Banner Steering Committee (former Shared User Group) (01-02 membership)

Mark Franke (Chair), Diane Bezdon, Bill Bruening, Frank Guzik, Laurie Herbrand, Carol Isaacs, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Jane Loomis, Patrick McLaughlin, Pam Michalec, John Rees, Lori Beth Royce, and Joel Wenger.

Distance Education Subcommittee (01-02 membership)

Dennis Marshall (Chair), Pat Ashton, Hal Broberg, George Bullion, Tony Cardenas (ex officio), Jack Dahl (ex officio), John Fitzgerald (ex officio), Linda Meyer, Mark Myers, Deb Conklin (ex officio), Linda Taylor (ex officio), Judie Violette.

Web Advisory Committee (01-02 membership)

Greg Anderson (ACITAS Representative), Judie Violette (ITPC Representative), ____ (Student Representative), ____ (ITS Representative), Bart Tyner (Web Manager), ____ (ADCAC Representative), ____ (ITPC Representative), ____ (SIS/Enrollment Management Representative).