



## INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF NOVEMBER 16, 2000

Walt Branson called the thirty-third meeting of the Committee to order at 9:00 in ET206. Other members present: Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Susan Hannah, Marge Kimble, Bob Kostrubanic, Scott Lazoff, Al Pugh, and Judie Violette.

### **Approval of Minutes**

Minutes from the October 19 meeting were approved.

### **Report from the Wep Pages Review Group**

Judie Violette reported that the intended Web Advisory Committee has not been appointed, and such a committee is still needed to set guidelines for the campus web site. The committee should function as an advisory group to ITPC, and Chancellor appointments are not needed. Judie will prepare a draft membership list for the next meeting, along with a list of questions and issues.

### **Groupwise Implementation Update**

Bob Kostrubanic reported that IT Services has converted to GroupWise and that the system is linked to ccMail through the transition period. University Relations is scheduled for conversion at the end of November, and Accounting Services will convert in early December, followed by the other financial affairs offices and the student affairs offices. The calendar and scheduling features of the system seem to be working well. Academic Affairs offices will be scheduled after spring semester begins.

The change to the new system is also the basis for creating the new web-based bulletin board system. It is expected to be operational soon and will be open only to on-campus users.

### **Telecom. Plan Update**

Bob Kostrubanic distributed an 11-15-00 Network Upgrade report. A new edition, with completed percentages, will be provided at the next meeting. The goal is to provide one gigabit service to all buildings and 10 megabit service to desktops and video service will be added to the report.

### **ACITAS Update**

Marge Kimble reported that ACITAS recommendations for general education computer literacy are being sent to the General Education subcommittee for consideration. Information literacy will be addressed separately.

**Information  
Technology  
Strategy**

Bob Kostrubanic distributed a summary of the dimensions of the demand for information technology at IPFW. Authentication issues are being addressed in this context. Al Pugh asked for a report on network capacity and usage.

**Other Items**

Bob Kostrubanic mentioned that IU has prepared a report on how student technology funds are being used. The report could be a model for a similar report for this campus. A different approach may be needed since the student technology fee is not shown separately on IPFW fee statements. An upgrade to the link between WebCT and SIS is being considered. The normal \$ 50,000 cost is discounted to \$ 25,000 until December 31.

**Meeting  
Schedule for  
2000-01**

The next meeting will be December 21, 9:00 - 10:30, in ET 206:  
Future meetings are January 18, February 15, March 15, April 19, May 17, and June 21.

**Future Agenda  
Items**

- For the December meeting:
  - Report from Bart Tyner on the campus web site
  - Recommendations from the Web Pages Review Group - Judie Violette
  - Progress report on identifying costs for extended hours for the Walb lab
  - Report from IT Services on telecommunications upgrades
  - Report from IT Services on network capacity and usage
  - Possible report from selection committee for testing/survey software
  
- For a future meeting
  - Review of IT Services Strategic Plan and progress
  - Update on SCT/Banner Migration Plan
  - Limits on free printing and charges for printing beyond the limit
  - Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.
  - Implementation of increases in CICS hours
  - Implementation of network inventory software
  - Implementation of the Campus Pipeline system

Distribution

Members and Guests

## Glossary of Committees

### *ITPC - Information Technology Policy Committee (00-01 membership)*

Susan Hannah (Co-chair), Walt Branson (Co-chair), Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Scott Lazoff, Al Pugh, Judie Violette, John Wellington, the Executive Director of Continuing Studies, and ACITAS representative Marge Kimble.

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee (00-01 membership)*

Marge Kimble (chair), Greg Anderson (ex officio), Hal Broberg, George Bullion, Marcia Dixson (ex officio), John Erpelding, John Fitzgerald (ex officio), Bob Kostrubanic (ex officio), David May, Linda Meyer, Ed Moritz, Robert Murray, Mark Myers, Kathy Trier, and Judie Violette, plus a distance education representative to be named.

### *ADCAC – Administrative Computing Advisory Committee (00-01 membership)*

Jim Ferguson (Chair), Donna Bialik, Kevin Browne, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Bob Kostrubanic, Bill Ludwin, Doug Neitzel, John Rees, and Cathy Spieth and the Director of Financial Aid.

### *AOC – Academic Officers Committee (00-01 membership)*

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Debbie Conklin (interim), Van Coufoudakis, Jack Dahl, Carl Drummond, Jim Jones, Bob Kostrubanic (guest), Bill Ludwin, David McCants, Al Pugh, Judie Violette, John Wellington.

### *DECCO – Distance Education Coordinating Committee (00-01 membership)*

Sam Birke, Kevin Browne, George Bullion, Deb Conklin, Jack Dahl, Marcia Dixon, John Fitzgerald, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Al Pugh, Deb Sowards, Mike Stockstill, and Judie Violette. Also Pat Ashton, Ed Moritz, and Carol Sternberger as Distance Education Subcommittee representatives.

### *SIS Banner Steering Committee (former Shared User Group) (00-01 membership)*

Mark Franke (Chair), Kevin Browne, Frank Guzik, Laurie Herbrand, Carol Isaacs, Bob Kostrubanic, Jane Loomis, Patrick McLaughlin, Pam Michalec, Jim Moore, and John Rees, and the Director/Associate Director of Financial Aid.

### *Distance Education Subcommittee (00-01 membership)*

Mark Myers (Chair), Pat Ashton, Hal Broberg, George Bullion, Tony Cardenas (ex officio), Jack Dahl (ex officio), John Fitzgerald (ex officio), Linda Meyer, Carol Sternberger, Deb Conklin (ex officio), Linda Taylor (ex officio), Judie Violette.