



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF DECEMBER 20, 2007

Susan Hannah called the eighty-ninth meeting of the Committee to order at 9 A.M. in ET 206. Other members present: Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Marc Lipman, Tiff Adkins for Jeff Nowak, and Judie Violette.

Approval of Minutes

Minutes from the November 15 meeting were approved. Committee lists were updated subsequent to the meeting as requested and are attached to these minutes.

Report from the ITCO

This item was deferred until the January meeting.

MyIPFW/Luminis Report

Kari Smith provided an update on the development of the new portal. The software suite includes new tools for integration with Banner and a set of applications called the Group Studio. Policies were proposed for establishment and administration of group memberships. Group leaders will be required to participate in a training program. The system also includes on-line tutorials. The implementation target is late February. They will work with George McClellan and Audrey Moore to refine the process for student organizations. An updated policy proposal will be developed.

Other

Bob Kostrubanic reported that data had been lost from the ID Card system when it was restored after the campus power outage. The backup system had also not been working correctly. Improvements in the backup system are being designed.

Susan Hannah asked that the January meeting agenda include a review of progress on the 07-08 strategic priorities.

Bob Kostrubanic distributed another report on use of the 24-hour lab usage during the final exam period. The report showed maximum and average numbers of students using the facility during the overnight hours.

**Future Agenda
Items**

Discussion of proposal to establish a Web management unit (after receipt of communications consultant report)

Report on GIS software selection and funding - ARCGIS has been found to be incompatible with some network software.

Report on Breeze licensing

Report on status of ITS software development projects and process for establishing priorities

Review report on improvements in technology support for course evaluations.

**Meeting Schedule
for 2007-08**

Meetings for 2007-08 have been scheduled in ET 206, 9-10:30 for

| | |
|-----------------------|-------------|
| August 16 [cancelled] | February 21 |
| September 20 | March 20 |
| October 18 | April 18 |
| November 15 | May 16 |
| December 20 | June 20 |
| January 17 | |

Glossary of Committees (Note membership year)

ITPC - Information Technology Policy Committee (07-08 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Deb Conklin, Jack Dahl, Jim Ferguson (ADCAC Representative), Mark Franke, Bob Kostrubanic, Marc Lipman, George McClellan, Jeff Nowak (ACITAS Representative for 07-08), Judie Violette, Gerard Voland, and Aaron Williamson (IPSGA President).

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (07-08 membership)

Michael Wolf (Chair), Tiff Adkins, Prasad Bingi, Samantha Birk (ex officio, voting), Stuart Blythe, Dan Coroian, John Fitzgerald (ex officio, nonvoting), Christopher Ganz, Brad Gilbreath, Bob Kostrubanic (ex officio, non-voting), David Liu, Linda Meyer, Jeffrey Nowak, Koichiro Otani, Judie Violette (ex officio, voting), plus a distance education representative to be named.

ADCAC – Administrative Computing Advisory Committee (07-08 membership)

Jim Ferguson (Chair), Diane Bezdon, Donna Bialik, Cyndy Elick, Mark Franke, Frank Guzik, H. Jay Harris, Mike Kanning, Bob Kostrubanic, and Patrick McLaughlin.

AOC – Academic Officers Committee (07-08 membership)

Susan Hannah (Chair), Elaine Blakemore, Deb Conklin, Jack Dahl, Carl Drummond, Linda Finke, Linda Hite, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, George McClellan (guest), Kathleen O'Connell, Steve Sarratore, Judie Violette, Gerard Voland, and John Wellington.

DECCO – Distance Education Coordinating Committee (07-08 membership)

William Baden, Sam Birk, Deb Conklin, Jeannie DiClementi, Marcia Dixon, Adam Dirksen, John Fitzgerald, Mark Franke, Erin Frew, Judith Garrison, James Haddock, Susan Hannah, Carol Isaacs, John Kessler, Bob Kostrubanic, Joseph McCormick, Patrick McLaughlin, Sandy McMurtrie, Gail Rathbun, Sandra Schaufelberger, Carol Sternberger, Cheryl Truesdell, Judie Violette, Eric Vitz, Eric Wagenfeld, and Worth Weller.

SIS Banner Steering Committee (07-08 membership)

Mark Franke (Chair), Sue DeChant, Kim DeLeon, Frank Guzik, Carol Isaacs, Tom Hicks, Bob Kostrubanic, Judy Kramer, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, Kari Smith, and Shawna Squibb.

Distance Education Subcommittee (07-08 membership)

Bruce Abbott, Jack Dahl (ex officio), Marcia Dixon, John Fitzgerald (ex officio, nonvoting), Karen Griggs, Iskandar Hack, James Haddock, Carol Isaacs (ex officio, nonvoting), Mary Lehto (ex officio, nonvoting), Zhongming Liang, Beverly Parke, Susan Skekloff, James Vernon, and Eric Vitz (ex officio, nonvoting).

Web Advisory Committee (07-08 membership)

Steve Carr, Christopher Douse, Norma Endersby, Mark Franke, Maria Herrera, Joseph McCormick, Audrey Moore, John Motz, Peter Nowak, Carlos Pomalaza-Raez, Bart Tyner, and Judie Violette.

Instructional Technology Coordinating Subcommittee (07-08 membership)

Gail Rathbun (chair), Tiff Adkins, Steve Carr, Judith Garrison, Sue Mau, Joseph McCormick, Linda Meyer, Lee Peitzman, Richard Strong (student representative), Eric Vitz, and a second student representative to be named.