



## INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF OCTOBER 18, 2007

Susan Hannah called the eighty-seventh meeting of the Committee to order at 9 A.M. in ET 206. Other members present: Tiff Adkins, Walt Branson, Karen Van Gorder for Deb Conklin, Jack Dahl, Jim Ferguson, Bob Kostrubanic, Marc Lipman, and Judie Violette.

**Approval of Minutes**

Minutes from the September 20 meeting were approved.

**Converting additional classrooms to use Crestron controls**

Bob Kostrubanic reported that funds are available to install demonstration stations in 16 classrooms, including three upgrade rooms. Funds are being sought for the remaining rooms. The project is likely to be done next May, after spring classes are finished. ACITAS prepared a list of the rooms to be equipped, and copies were distributed. Completion of this Phase II project is estimated to reduce cart deliveries by 69% from the original level of cart deliveries.

**Need for a Mac Classroom**

Bob Kostrubanic reported that his office is looking at changing from contract support to in-house support for Mac computers. The departments advocating creation of a Mac classroom are preparing an updated proposal, and a space has not yet been identified.

**RIAA Enforcement Actions**

Bob Kostrubanic reported that the university is receiving an average of four notices a day about illegal downloads. A flyer is being prepared to remind students of their responsibilities and warning them about consequences. Other ways to reinforce the message are also being sought.

**Other**

Bob Kostrubanic reported that office areas in the CM basement will be ready for occupancy in November, and the classrooms on that floor will be ready for spring semester.

Bob Kostrubanic distributed usage data on the 24X7 student lab usage. Aaron Williamson will get IPSGA's feedback on this and report during the October meeting.

Committee memberships (attached) should be updated as soon as 2007-08 appointments are made.

**Future Agenda  
Items**

For the November meeting:  
Report from IPSGA on student reactions to the 24x7 lab service in May.  
Susan Hannah will distribute the priorities list she prepared from discussions at the September meeting.  
Report from Gerard Voland on ETCS experience with providing software through ASP (Application Software Provider)

Other future items:  
Updates to Draft 3JV of the Strategic Goals and Initiatives Document  
Discussion of proposal to establish a Web management unit (after receipt of communications consultant report)  
Report on GIS software selection and funding - ARCGIS has been found to be incompatible with some network software.  
Report on Breeze licensing  
Report on status of ITS software development projects and process for establishing priorities  
Review report on improvements in technology support for course evaluations.

**Meeting Schedule  
for 2007-08**

Meetings for 2007-08 have been scheduled in ET 206, 9-10:30 for

August 16 [cancelled]	February 21
September 20	March 20
October 18	April 18
November 15	May 16
December 20	June 20
January 17	

## **Glossary of Committees** (Note membership year)

### *ITPC - Information Technology Policy Committee (07-08 membership)*

Susan Hannah (Co-chair), Walt Branson (Co-chair), Deb Conklin, Jack Dahl, Jim Ferguson (ADCAC Representative), Mark Franke, Bob Kostrubanic, George McClellan, Marc Lipman, Jeff Nowak (ACITAS Representative for 07-08), Judie Violette, Gerard Voland, and Aaron Williamson (IPSGA President).

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee (06-07 membership)*

Michael Wolf (Chair), Toff Adkins, Prasad Bingi, Samantha Birk (ex officio, voting), Stuart Blythe, Dan Coroian, John Fitzgerald (ex officio, nonvoting), Christopher Ganz, Brad Gilbreath, Bob Kostrubanic (ex officio, non-voting), David Liu, Linda Meyer, Jeffrey Nowak, Koichiro Otani, Judie Violette (ex officio, voting), plus a distance education representative to be named.

### *ADCAC – Administrative Computing Advisory Committee (07-08 membership)*

Jim Ferguson (Chair), Diane Bezdon, Donna Bialik, Cyndy Elick, Mark Franke, Frank Guzik, H. Jay Harris, Mike Kanning, Bob Kostrubanic, and Patrick McLaughlin.

### *AOC – Academic Officers Committee (07-08 membership)*

Susan Hannah (Chair), Elaine Blakemore, Deb Conklin, Jack Dahl, Carl Drummond, Linda Finke, Linda Hite, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, McClellan (guest), Kathleen O'Connell, Steve Sarratore, Judie Violette, Gerard Voland, and John Wellington.

### *DECCO – Distance Education Coordinating Committee (06-07 membership)*

William Baden, Sam Birk, Deb Conklin, Marcia Dixon, Jeannie DiClementi, Adam Dirksen, Mark Franke, Erin Frew, James Haddock, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Joseph McCormick, Patrick McLaughlin, Sandy McMurtrie, Gail Rathbun, Leslie Raymer, Sandra Schaufelberger, Carol Sternberger, Judie Violette, Eric Vitz, Eric Wagenfeld, Worth Weller, and David Wood.

### *SIS Banner Steering Committee (06-07 membership)*

Mark Franke (Chair), Bill Bruening, Gerald Curd, Sue DeChant, Kim DeLeon, Frank Guzik, Carol Isaacs, Mike Kanning, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, and Kari Smith.

### *Distance Education Subcommittee (07-08 membership)*

Bruce Abbott, Jack Dahl (ex officio), Marcia Dixon, John Fitzgerald (ex officio, nonvoting), Karen Griggs, Iskandar Hack, James Haddock, Carol Isaacs (ex officio, nonvoting), Mary Lehto (ex officio, nonvoting), Zhongming Liang, Beverly Parke, Susan Skekloff, James Vernon, and Eric Vitz (ex officio, nonvoting).

### *Web Advisory Committee (06-07 membership)*

Judie Violette (Chair), Dan Coroian (ACITAS Representative), (ITPC Representative), Mike Kanning (ITS Representative), Bart Tyner (Web Manager), Peter Nowak (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Steve Carr (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative), Marge Kimble, Bob Kostrubanic, Irene Walters, and a Student Representative to be named.