



## INFORMATION TECHNOLOGY POLICY COMMITTEE

### MINUTES OF THE MEETING OF JANUARY 18, 2007

Walt Branson called the eighty-first meeting of the Committee to order at 9 A.M. in ET 206. Other members present: Tiff Adkins, Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Susan Hannah, Bob Kostrubanic, Marc Lipman, Edna Neal, Judie Violette, Aaron Williamson, and Hal Broberg for Gerard Voland.

**Approval of Minutes**

Minutes from the December 21 meeting were approved.

**Guest Accounts for Wireless Access**

Bob Kostrubanic distributed a first draft of a procedure for wireless guest accounts, noting that this was also the first step toward limiting campus network access to those who have accounts. Several suggestions were made, and a second draft will be reviewed at the next meeting.

**Information Technology Mission Statement Update**

The group discussed a the latest draft update to the mission statement and asked for further updates for review at the next meeting. Bob Kostrubanic and Jack Dahl will develop the next version.

**Strategic Goals and Initiatives for Information Technology**

The group reviewed the current working draft, and it will continue to be updated with topics in each strategic goal area and with metrics. Susan Hannah is chairing the working group.

**Emergency Access to Employee E-Mail**

Bob Kostrubanic reported that the process used to authorize emergency access to an employee's e-mail account has been found to be inadequate. He will bring a proposal to the group. Discussion of the issue also identified a need to remind everyone that business e-mail is not private.

**Other**

Bob Kostrubanic reported that Melissa Litmer was recognized by the Help Desk Institute as Analyst of the Year.

Susan Hannah reported that appointments to the Instructional Technology Coordinating Committee are being arranged.

**Future Agenda Items**

Discussion of proposal to establish a Web management unit (after receipt of communications consultant report)

Report on GIS software selection and funding - ARCGIS has been found to be incompatible with some network software.

Report on plans for expanding wireless access beyond the current 75 points of access, including exterior access.

Report on Breeze licensing

Report on status of ITS software development projects and process for establishing priorities

**Meeting Schedule for 2006-07**

Meetings for 2006-07 have been scheduled in ET 206, 9-10:30 for

August 17 [cancelled]	February 15
September 21	March 15
October 19	April 19
November 16	May 17
December 21	June 21
January 18	

## **Glossary of Committees** (Note membership year)

### *ITPC - Information Technology Policy Committee* (06-07 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Tiff Adkins (ACITAS Representative for 05-06), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Marc Lipman, Edna Neal, Judie Violette, Gerard Volland, and Aaron Williamson (IPSGA President's Designee).

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee* (06-07 membership)

Michael Wolf (Chair), Toff Adkins, Prasad Bingi, Samantha Birk (ex officio, voting), Stuart Blythe, Dan Coroian, John Fitzgerald (ex officio, nonvoting), Christopher Ganz, Brad Gilbreath, Bob Kostrubanic (ex officio, non-voting), David Liu, Linda Meyer, Jeffrey Nowak, Koichiro Otani, Judie Violette (ex officio, voting), plus a distance education representative to be named.

### *ADCAC – Administrative Computing Advisory Committee* (05-06 membership)

Jim Ferguson (Chair), Diane Bezdon, Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Mike Kanning, Bob Kostrubanic, Patrick McLaughlin, and Doug Neitzel.

### *AOC – Academic Officers Committee* (06-07 membership)

Susan Hannah (Chair), Elaine Blakemore, Ben Christy, Deb Conklin, Jack Dahl, Rachelle Darabi, Carl Drummond, Linda Finke, Barry Kanpol, Bob Kostrubanic (guest), Marc Lipman, GERALYN MILLER, Kathleen O'Connell, Steve Sarratore, Judie Violette, Gerard Volland, and John Wellington.

### *DECCO – Distance Education Coordinating Committee* (06-07 membership)

William Baden, Sam Birk, Deb Conklin, Marcia Dixon, Jeannie DiClementi, Adam Dirksen, Mark Franke, Erin Frew, James Haddock, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Joseph McCormick, Patrick McLaughlin, Sandy McMurtrie, Gail Rathbun, Leslie Raymer, Sandra Schaufelberger, Carol Sternberger, Judie Violette, Eric Vitz, Eric Wagenfeld, Worth Weller, and David Wood.

### *SIS Banner Steering Committee* (06-07 membership)

Mark Franke (Chair), Bill Bruening, Gerald Curd, Sue DeChant, Kim DeLeon, Frank Guzik, Carol Isaacs, Mike Kanning, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, and Kari Smith.

### *Distance Education Subcommittee* (06-07 membership)

Bruce Abbott, Jack Dahl (ex officio), Marcia Dixon, John Fitzgerald (ex officio, non-voting), Karen Griggs, James Haddock, Carol Isaacs, Thomas Laverghetta, Mary Lehto (ex officio, nonvoting), Beverly Parke, David Turnipseed, and David Wood (ex officio, nonvoting).

### *Web Advisory Committee* (06-07 membership)

Judie Violette (Chair), Dan Coroian (ACITAS Representative), (ITPC Representative), Mike Kanning (ITS Representative), Bart Tyner (Web Manager), Peter Nowak (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Steve Carr (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative), Marge Kimble, Bob Kostrubanic, Irene Walters, and a Student Representative to be named.