



INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF MARCH 21, 2002

Substituting for Susan Hannah, Walt Branson called the forty-third meeting of the Committee to order at 9:00 in ET206. Other members present: Hal Broberg, Deb Conklin, Jack Dahl, Jim Ferguson, Bob Kostrubanic, Edna Neal, Judie Violette, and John Wellington.

Approval of Minutes

Minutes from the February 21 meeting were approved.

Plans for 02-03 Student Technology Funds

Bob Kostrubanic distributed a report of the current budget, spending so far, and plans for 02-03 expenditures. The Corel need is still being confirmed, and an IPFW-only license cost estimate of \$ 31,000 has been obtained. The limit of 25% of expenditures for supplies and consultants is becoming a problem, and the committee was asked to consider a change to a 30-35% limit. Walt Branson will seek approval for raising the cap. The committee approved the budget plan for 02-03 with the understanding that the fee income estimate will be updated and the cost estimates will be adjusted to match the estimated funds available.

Banner System Updates

Jack Dahl distributed a report prepared by Mark Franke about implementation of the Banner System. Open issues include reporting, automated admissions, financial aid linkages for state aid, printing a combined schedule confirmation and fee statement, and automating the upload of placement testing data.

Classroom Computer Management Software

Hal Broberg and Judie Violette presented a recommendation from ACITAS about the need for software to manage computers in the computer classrooms. The committee supported the recommendation, and Bob Kostrubanic will organize a software-selection task force to compare costs and features of available systems.

Other Items

Bob Kostrubanic reported that progress is being made on establishing a regional area network. The Fort Wayne Data Center will play a lead role.

**Remaining
Meetings for
2001-02**

The schedule of meetings for 2001 - 2002 includes the following dates, with all sessions scheduled for 9:00 - 10:30, in ET 206:

April 18

May 16

June 20

**Future Agenda
Items**

For a future meeting

Review of IT Services Strategic Plan and progress

Monitor SCT/Banner Migration Plan

Report on Saturday lab hours and costs

Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.

Implementation of network inventory software

Report on selection of a recommended software program for managing computers in the computer classrooms

Glossary of Committees (2001 - 2002 memberships)

ITPC - Information Technology Policy Committee (01-02 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Edna Neal, Al Pugh, Judie Violette, John Wellington, IPSGA President/Designee, and ACITAS representative Hal Broberg.

ACITAS – Academic Computing and Information Technology Advisory Subcommittee (01-02 membership)

Hal Broberg (chair), Greg Anderson (ex officio), George Bullion, Marcia Dixson (ex officio), John Erpelding, John Fitzgerald (ex officio), Marge Kimble, Bob Kostrubanic (ex officio), Linda Meyer, Ed Moritz, Robert Murray, Mark Myers, Richard Sutter, and Judie Violette, plus a distance education representative to be named and a SPEA representative to be named.

ADCAC – Administrative Computing Advisory Committee (01-02 membership)

Jim Ferguson (Chair), Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Bob Kostrubanic, Bill Ludwin, Patrick McLaughlin, Doug Neitzel, John Rees, and Cathy Spieth and the Director of Financial Aid.

AOC – Academic Officers Committee (01-02 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Debbie Conklin, Van Coufoudakis, Jack Dahl, Carl Drummond, Jim Jones, Bob Kostrubanic (guest), Bill Ludwin, David McCants, Al Pugh, Judie Violette, John Wellington, and Roberta Wiener.

DECCO – Distance Education Coordinating Committee (01-02 membership)

Sam Birke, George Bullion, Deb Conklin, Marcia Dixon, John Fitzgerald, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Patrick McLaughlin, Al Pugh, Deb Sowards, Mike Stockstill, and Judie Violette. Also three Distance Education Subcommittee representatives.

SIS Banner Steering Committee (former Shared User Group) (01-02 membership)

Mark Franke (Chair), Diane Bezdon, Bill Bruening, Frank Guzik, Laurie Herbrand, Carol Isaacs, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Jane Loomis, Patrick McLaughlin, Pam Michalec, John Rees, Lori Beth Royce, and Joel Wenger.

Distance Education Subcommittee (01-02 membership)

Dennis Marshall (Chair), Pat Ashton, Hal Broberg, George Bullion, Tony Cardenas (ex officio), Jack Dahl (ex officio), John Fitzgerald (ex officio), Linda Meyer, Mark Myers, Deb Conklin (ex officio), Linda Taylor (ex officio), Judie Violette.

Web Advisory Committee (01-02 membership)

Greg Anderson (ACITAS Representative), Judie Violette (ITPC Representative), ____ (Student Representative), ____ (ITS Representative), Bart Tyner (Web Manager), ____ (ADCAC Representative), ____ (ITPC Representative), ____ (SIS/Enrollment Management Representative).