



## INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF APRIL 17, 2003

Susan Hannah called the fifty-first meeting of the Committee to order at 9:00 in ET 206. Other members present: Walt Branson, Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Marge Kimble, Bob Kostrubanic, Wayne Unsell, Judie Violette, John Wellington.

### **Approval of Minutes**

Minutes from the March 20 meeting were corrected and approved.

### **Laptop Computers for Students (and employees)**

Bob Kostrubanic distributed copies of possible laptop plans and reported that he is planning for a final presentation at the May meeting. Three levels of program will be presented, with cost estimates and additional information about programs at other schools.

Susan Hannah will meet with Marge Kimble, Deb Conklin, Wayne Unsell, and John Wellington to develop plans for program-based computer ownership requirements.

Mark Franke and Jim Ferguson will review administrative office applications, including student access to SIS via PDA devices.

### **Protection of Consumer Financial Data**

Mark Franke reported on new Federal Trade Commission requirements for developing a policy and naming a coordinator responsible for administering the financial data privacy policy. Mark and Bob Kostrubanic will name a group to develop additional details.

### **Workstation Standards**

Susan Hannah expressed concern about changes in the minimum standards that have been announced without ITPC discussion. Bob Kostrubanic noted that the upgrade information had been announced, but the impact on re-use of current machines was not clear. The discussion concluded that future recommendations for changes in minimum workstation standards should be accompanied by a cost estimate for replacement of machines that will be declared obsolete.

**Progress Reports**

Part I

Wireless access:

The overall campus plan and current status will be presented at the May meeting.

Portal Development:

A committee will be formed to plan for development of a campus portal since the infrastructure will now support a project with significantly less cost than had been estimated.

GIS Software:

Bob Kostrubanic will provide a report at the next meeting on progress toward selection of GIS software for the campus.

Elimination of Social Security Numbers

Jim Ferguson reported that Purdue has released a draft policy on use of SSN's. The draft includes an intent to eliminate use of SSN's over the next five years in all areas that do not have specific legal requirements for use of the number. Human Resources will be developing an IPFW survey to identify local systems that use the number.

**Remaining Meeting Scheduled for 2002-2003**

Meetings for 2002-2003 will be on Thursdays, 9-10:30 in ET 206 on the following dates:

May 15

June 19

**Future Agenda Items**

Review of IT Services Strategic Plan and progress

Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.

Implementation of network inventory software

Report on GIS Software selection

Report on utilization of open computing labs

Report on implementation of wireless access in the ET building

Report on progress on implementing WebCT Vista

Report on Purdue system-selection decisions

Report on providing network access for non-credit students

Report on plans for ending use of Windows 95 and 98

## **Glossary of Committees** (Note membership year)

### *ITPC - Information Technology Policy Committee* (02-03 membership)

Susan Hannah (Co-chair), Walt Branson (Co-chair), Deb Conklin, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Edna Neal, Wayne Unsell, Judie Violette, John Wellington, IPSGA President/Designee, and ACITAS representative (Marge Kimble for 02-03).

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee* (02-03 membership)

Marge Kimble (chair), Tiffin Adkins, Hal Broberg, George Bullion, Marcia Dixon (ex officio), John Fitzgerald (ex officio), Brenda Groff, Bob Kostrubanic (ex officio), Linda Meyer, Ed Moritz, Robert Murray, Mark Myers, Ko Otani, Richard Sutter, and Judie Violette, plus a distance education representative to be named.

### *ADCAC – Administrative Computing Advisory Committee* (02-03 membership)

Jim Ferguson (Chair), Donna Bialik, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Mike Kanning, Bob Kostrubanic, Bill Ludwin, Patrick McLaughlin, Doug Neitzel, and Cathy Spieth.

### *AOC – Academic Officers Committee* (02-03 membership)

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Deb Conklin, Laurie Corbin, Jack Dahl, Carl Drummond, Jim Jones, Bob Kostrubanic (guest), Marc Lipman, Bill Ludwin, Steve Sarratore, Wayne Unsell, Judie Violette, John Wellington, and Roberta Wiener.

### *DECCO – Distance Education Coordinating Committee* (02-03 membership)

Sam Birk, George Bullion (DE Subcom. Rep.), Deb Conklin, Marcia Dixon, John Fitzgerald, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Patrick McLaughlin, Ed Moritz, Deb Sowards, Carol Sternberger, and Judie Violette. Also two other Distance Education Subcommittee representatives.

### *SIS Banner Steering Committee (former Shared User Group)* (02-03 membership)

Mark Franke (Chair), Diane Bezdon, Bill Bruening, Sue DeChant, Frank Guzik, Laurie Herbrand, Carol Isaacs, Mike Kanning, Bob Kostrubanic, Mary Lehto, Julie Litmer Schwaller, Patrick McLaughlin, Pam Michalec, Lori Beth Royce, and Joel Wenger.

### *Distance Education Subcommittee* (02-03 membership)

Hal Broberg, George Bullion, Tony Cardenas (ex officio), Deb Conklin (ex officio), Jack Dahl (ex officio), John Fitzgerald (ex officio), Linda Hite, Mary Lehto (ex officio), Dennis Marshall, Linda Meyer, Mark Myers, Ramesh Narang.

### *Web Advisory Committee* (02-03 membership)

Marge Kimble (ACITAS Representative), Judie Violette, Chair (ITPC Representative), \_\_\_\_ (Student Representative), \_\_\_\_ (ITS Representative), Bart Tyner (Web Manager), Barb Mullinax (Assistant Web Manager), Jim Ferguson (ADCAC Representative), Laurie Corbin (ITPC Representative, for Susan Hannah), Mark Franke (SIS/Enrollment Management Representative).