



## INFORMATION TECHNOLOGY POLICY COMMITTEE

MINUTES OF THE MEETING OF APRIL 19, 2001

Walt Branson called the thirty-seventh meeting of the Committee to order at 9:00 in ET206. Other members present: Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Susan Hannah, Marge Kimble, Bob Kostrubanic, Scott Lazoff, Al Pugh, and Judie Violette.

- |   |  |
|---|--|
| <b>Approval of Minutes</b>                  | Minutes from the February 15 meeting were corrected and approved.  |
| <b>Web Advisory Committee</b>               | Judie Violette reported that most of the members of the committee have been named. ITPC agreed that she and Susan Hannah will represent ITPC on the committee, and Judie will convene the first meeting. A student representative is yet to be named, and Scott Lazoff will follow up.   |
| <b>Respondus Software Purchase</b>          | Marge Kimble requested ITPC endorsement of adding Respondus software to the campus suite of products, and the committee approved the request.  |
| <b>Test Pilot Software</b>                  | Deb Conklin presented a proposal to purchase Test Pilot software in order to simplify survey preparation and administration. ITPC gave a general endorsement of the purchase, with details to be negotiated. ETCS and Continuing Education will contribute to the costs.   |
| <b>DS3/VIC Upgrade</b>                      | Bob Kostrubanic reported that various vendors have been contacted, including AEP. It appears that the current arrangements can be used through August. Additional information will be presented at the next ITPC meeting.  |
| <b>Report from the Portals Review Group</b> | Bart Tyner and Barbra Mullinax presented additional information about a portal project, including a cost estimate of \$ 30-50,000 for a 6-9 month initial project. Funds would pay for software, and the project would use current staff. The preliminary estimated annual cost for a portal would be \$ 150-300,000. The committee deferred a decision until the next meeting and asked for development of a "minimalist plan" implemented via WebCT. |
| <b>Service Level Agreements</b>             | Discussion of this item was deferred until the next meeting.   |

**Other Items**

Discussion of other items was deferred until the next meeting.

**Meeting  
Schedule for  
2000-01**

The next meeting will be May 17, 9:00 - 10:30, in ET 206:

The last meeting for the year is scheduled for June 21.

**Future Agenda  
Items**

For the May meeting:

- DS3/VIC Upgrade Status

- Report from the Portal Research Group

- Service Level Agreements

- Campus Pipeline usage

- Packet shaper/sniffer discussion - Al Pugh

- Meeting schedule for 2001 - 2002

For the June meeting

- Student Technology Fee allocations for 01-02

- State Technology Fee allocation plan for 01-02

For a future meeting

- Review of IT Services Strategic Plan and progress

- Update on SCT/Banner Migration Plan

- Impact on Internet service as a result of limiting Napster

- Report on Saturday lab hours and costs

- Await discussions by the academic and administrative user committees and other constituencies of possible imaging systems for the campus.

- Implementation of increases in CICS hours

- Implementation of network inventory software

- Report on the extension of Walb lab hours

## Glossary of Committees (2000 - 2001 memberships)

### *ITPC - Information Technology Policy Committee (00-01 membership)*

Susan Hannah (Co-chair), Walt Branson (Co-chair), Frank Borelli, Jack Dahl, Jim Ferguson, Mark Franke, Bob Kostrubanic, Scott Lazoff, Al Pugh, Judie Violette, John Wellington, the Executive Director of Continuing Studies, and ACITAS representative Marge Kimble.

### *ACITAS – Academic Computing and Information Technology Advisory Subcommittee (00-01 membership)*

Marge Kimble (chair), Greg Anderson (ex officio), Hal Broberg, George Bullion, Marcia Dixson (ex officio), John Erpelding, John Fitzgerald (ex officio), Bob Kostrubanic (ex officio), David May, Linda Meyer, Ed Moritz, Robert Murray, Mark Myers, Kathy Trier, and Judie Violette, plus a distance education representative to be named.

### *ADCAC – Administrative Computing Advisory Committee (00-01 membership)*

Jim Ferguson (Chair), Donna Bialik, Kevin Browne, Dave Danielson, Mark Franke, Frank Guzik, Nancy Hobbs, Bob Kostrubanic, Bill Ludwin, Doug Neitzel, John Rees, and Cathy Spieth and the Director of Financial Aid.

### *AOC – Academic Officers Committee (00-01 membership)*

Susan Hannah (Chair), Ben Christy, Jeanette Clausen, Debbie Conklin (interim), Van Coufoudakis, Jack Dahl, Carl Drummond, Jim Jones, Bob Kostrubanic (guest), Bill Ludwin, David McCants, Al Pugh, Judie Violette, John Wellington.

### *DECCO – Distance Education Coordinating Committee (00-01 membership)*

Sam Birke, Kevin Browne, George Bullion, Deb Conklin, Jack Dahl, Marcia Dixon, John Fitzgerald, Susan Hannah, Carol Isaacs, Bob Kostrubanic, Al Pugh, Deb Sowards, Mike Stockstill, and Judie Violette. Also Pat Ashton, Ed Moritz, and Carol Sternberger as Distance Education Subcommittee representatives.

### *SIS Banner Steering Committee (former Shared User Group) (00-01 membership)*

Mark Franke (Chair), Kevin Browne, Frank Guzik, Laurie Herbrand, Carol Isaacs, Bob Kostrubanic Jane Loomis, Patrick McLaughlin, Pam Michalec, Jim Moore, and John Rees, and the Director/Associate Director of Financial Aid.

### *Distance Education Subcommittee (00-01 membership)*

Mark Myers (Chair), Pat Ashton, Hal Broberg, George Bullion, Tony Cardenas (ex officio), Jack Dahl (ex officio), John Fitzgerald (ex officio), Linda Meyer, Carol Sternberger, Deb Conklin (ex officio), Linda Taylor (ex officio), Judie Violette.