



SEVIS FEE (F-1 & J-1 visa)

The United States Department of Homeland Security (DHS), the United States Citizenship and Immigration Services (USCIS) require a \$200 fee for the Student and Exchange Visitor Information System (SEVIS). SEVIS is the database for international students and scholars in the United States. The \$200 SEVIS fee is MANDATORY and required for ALL international students and scholars who want to study in the United States.

This fee MUST be paid to USCIS AFTER student receives the I-20 or DS-2019 form and BEFORE student or scholar applies for the F-1 or J-1 visa at an American Embassy/Consulate. For more information, please visit the following site: <http://www.ice.gov/graphics/sevis/i901/index.htm>.

What If I Don't Want to Pay?

The United States embassy will reject your visa application and ask you to pay the SEVIS fee before you apply for the F-1 or J-1 visa.

Can I Pay the SEVIS Fee at a University, Consulate or Port of Entry?

NO. The SEVIS fee can ONLY be processed by the Department of Homeland Security (DHS) via the Internet, Western Union Quick Pay service, or mail and BEFORE applying for the visa.

How Do I Pay the SEVIS Fee?

Before you start, you must know your SEVIS ID N000 _____ and the F-1 School Code (CHI214F10460001) and J-1 School Code (please call our office).

1. The fee can be paid electronically by completing Form I-901 through the Internet and using a valid credit card (*preferred because it is faster*) https://www.fmjfee.com/instr_yes.jhtml
2. International students and scholars in more than 130 countries are able to pay the I-901 SEVIS fee locally using the Western Union Quick Pay service.
3. The fee can be paid by mail using Form I-901 together with a check or money order drawn on a U.S. bank and payable in U.S. dollars (this takes couple of weeks to complete).

What Should I Do Exactly?

(1) To Pay Online:

Have your I-20 or DS-2019 form, valid credit card and your valid passport ready and visit https://www.fmjfee.com/instr_yes.jhtml to apply online. Once you complete the application, print out the last screen/page to indicate that your payment is submitted and keep it for your own record. After your payment is submitted, call the American embassy or consulate near you to apply for an F-1 or J-1 student or scholar visa. (*ONLY Canadians are not required to apply for a visa*).

Note: If you failed to pay the SEVIS fee using your credit card from overseas, you may find it easier to have someone in the United States pay the fee for you. If someone else fills out the form for you, be sure you give that person a copy of your form I-20 or DS-2019, as well as a copy of your passport. Whoever fills out the form will need your personal information exactly as it appears on the I-20 or DS-2019 form and your official documents.



International Student Services
IPFW, KT-104
2101 E. Coliseum Blvd.
Fort Wayne, IN 46805

Phone 260-481-6034
FAX 260-481-6674
www.ipfw.edu/iss
iss@ipfw.edu

(2) To Pay Via the Western Union Quick Pay Service:

- Locate the nearest Western Union Quick Pay service office near your home address: <http://www.payment-solutions.com/agent.asp>.
- Go to the Western Union office with your I-20 or DS-2019 form, U.S. \$200 and you **MUST** request a Blue Form. This form may show words such as "Payment Services" or "Quick Pay" printed in the applicable local language. However, please note that all Quick Pay forms will be blue. (Expect an extra charge by Western Union).
- Please complete the form as demonstrated in the image below:

Payment Services **WESTERN UNION**

For Western Union Card™ holders, please fill in your card number.
Card No. [] [] [] [] [] [] [] [] [] []

Amount (in words) ONE HUNDRED US DOLLARS Amount \$100.00

Pay to
Company name U S I B A N K I D H I S I
Company code F M I S E V I I S I F E E I M O
Country U S A

Sender
First name S A M U E L Last name A N T H O N Y
Last name O L I M A N I
Address 1 2 3 G R E E N S T R E E T
L I S B O N I P O R T U G A L
Telephone no. (3 4) 6 5 - 4 - 1 2 3 - 6 5 4
Account Number N 1 0 0 0 4 5 6 7 8 9 0 1 - 1 2 / 3 0 / 1 9 8 0
Reference Number C H I 2 1 4 F 1 0 4 6 0 0 0 1 (F-1 Visa School Code)

If you would like payment directed to an individual or department, please specify here.
Name / Department M A L E

DO NOT WRITE BELOW
Agency Operator number
Date / / Time
Money Transfer Control Number
1 2 3 4 5 6 7 8 9 0
Western Union fills in Number
Family Name (Surname)
Tax
Total amount received
SEVIS Number-Date of Birth
School Code
Gender
Agent's signature

(3) To Pay by Mail:

Download, complete and mail Form I-901 with a *check or money order of \$200 made in U.S. dollar and drawn on a bank located in the United States to:*

I-901 Student/Exchange visitor Processing Fee
P. O. Box 970020
St. Louis, MO 63197-0020
USA

To download the form: <http://www.ice.gov/graphics/sevis/pdf/I-901.pdf>

Make sure to submit copies of your I-20 form and your passport with the application.

NOTE: CANADIAN STUDENTS AND SCHOLARS ARE REQUIRED TO PAY THE SEVIS FEE BUT NOT REQUIRED TO APPLY FOR THE F-1 OR J-1 VISA.

This is applicable ONLY to Canadians

ISS International Student Services
IPFW, KT-104
2101 E. Coliseum Blvd.
Fort Wayne, IN 46805

Phone 260-481-6034
FAX 260-481-6674
www.ipfw.edu/iss
iss@ipfw.edu