



Department of Modern Foreign Languages

Fee Guidelines for

Translation, Interpreting, Tutoring

The Department of Modern Foreign Languages establishes the following guidelines to indicate financial charges which may reasonably be expected by individuals and business firms that request translation, interpreting or tutoring services from faculty members. All such work is done strictly on a voluntary basis, and there is nothing in this statement which binds any faculty member to accept a request or to adhere rigidly to the figures given below.

1. Translation: \$15.00 - up per page (8½ x 11, double-spaced) depending on degree of difficulty (conversational, technical) and whether the translation is from English to the foreign language or vice versa. It is suggested that you see the material before giving a price.
or: \$20.00 - \$30.00 per hour
2. Interpreting: \$175.00 - \$200.00 per day (8 hour day) plus expenses
or: \$25.00 - \$30.00 per hour plus expenses
If interpreting for a large group, the rate would increase appropriately.
3. Tutoring: normally not less than \$5.00 per hour nor more than \$20.00 per hour, based on the student's need for the service and her/his ability to pay.

Remember that the basic purpose of this statement is to provide some general information to communicate to callers who inquire about these services.

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[Information on these prices obtained from Anna Sieber (317 465 0039) who arranges translation services for the International Center, Indianapolis IN (317 686 3850).]

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