CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS

Monthly Meeting Minutes
May 15, 2007

MEMBERS PRESENT: Barbara Biedermann, Bob Brooks, Joleen Downs, Cornelius Grant, Susan Humphrey, Kelly Klinker, Susan Lehman, and Dennis Shadle

MEMBERS ABSENT: Louise Misegades, Christina Rockwell, and Jan-Marie Zimmerman

GUESTS: Jim Ferguson and Teresa Goodwin

CALL TO ORDER
The meeting was called to order at 1:34 pm.

WEST LAFAYETTE MEETING

Louise Misegades. The various committee chairs of CSSAC and APSAC (ASC) were invited to meet the new president of Purdue at 8 am on Monday, May 7. This was before the formal announcement was made. They were very impressed with her because she was very easy to talk with and wanted to know a lot about what they were interested in at the workplace. She stated that she considered herself a staff person.

If a person wants an “A” parking permit at West Lafayette, it will cost $250 per year.

John Beelke stated that OnePurdue conversion will be starting in May. They will be checking the system, hardware, etc. The Health Plan Advisory Committee sent a proposal to the administration recommending a basic dental coverage with a Purdue subsidy with the 2008 year. Changes in the pharmacy benefits are also under review.

There was a presentation on the Wellness initiative.

COMMITTEE REPORTS

Campus Traffic Appeals. Dennis Shadle reported that at the April 27 meeting, the committee reviewed 31 appeals, upheld 30 and dismissed one.

University Council. Susan Lehman reported on the last meeting. The Chancellor spoke on the upcoming groundbreaking ceremonies and on Susan Hiatt’s retirement. The IU president-elect visited here. Military Science training will be offered here in the fall with Hal Broberg as the contact person. In legislative news, the connection project was approved and construction will begin next summer. IPFW will be taking over some buildings at the State Developmental Center beginning July 1. Departments will be able to move into the Music Building in July.

Enrollment Management Council. Joleen Down reported on her attendance at the last meeting. An independent firm was hired to do a communication assessment of our campus. Recommendations are being reviewed. The final report from the foundations of excellence campaign was just sent out thru CASA.
Grant Committee. Susan Humphrey passed out a sheet with a list of issues regarding the grant program. Discussion followed. A final plan and vote will be presented at the next meeting.

BRIDGE QUESTIONS

Q: A couple of years ago, Purdue offered PERF employees close to retirement an “early” retirement. Are there plans to make this offer again within the next year or two?

A: There is no definite plan to offer a PERF incentive program.

   -- James R. Ferguson
   Director of Human Resources

OLD BUSINESS

Regional Meeting. On June 12 the regional CSSAC meeting is scheduled at IPFW. Walt Branson will attend the event and show a power point presentation. A tour of campus and lunch is also planned.

Pandemic Flu Update. Jim Ferguson will attend the May 23 table top exercise. The pandemic report has been finalized and will be sent to committee members soon.

NEW BUSINESS

Statement on Civility. The office of the Vice Chancellor for Financial Affairs has asked the committee for its approval of the IPFW Statement on Civility. Discussion followed and a vote will be taken at the next meeting.

MOTION TO ADJOURN

The meeting was adjourned at 2:32 pm. The next meeting will be on Tuesday, June 19, at 1:30 pm in KT 178.

Respectfully submitted,

Teresa A. Goodwin
Recording Secretary
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Send BRIDGE questions to Susan Humphrey, Admissions; or Susan Lehman, Financial Aid.

Find us on the web at [www.ipfw.edu/cssac](http://www.ipfw.edu/cssac)
WL WEB CSSAC home page address: [http://www.purdue.edu/hr/cssac/Welcome.html](http://www.purdue.edu/hr/cssac/Welcome.html)