ITCO Minutes 4/14/08

Present: Gail Rathbun, Steve Carr, Linda Meyer, Sue Mau, Eric Vitz
Absent: Richard Strong Tiff Adkins, Judith Garrison, Lee Peitzman
Resigned: Brandon Smits, Student Representative (no replacement as yet)

Meeting convened at 4:05 pm in KT 101.

Gail reported that Joseph had not been able to convene the LSP sub-committee to work on its project, so he had nothing to report.

Several committee members expressed doubt that we would be permitted to distribute the clips with the Convocation folders in August. We discussed other options for distributing the Cobra clips, such as actively putting the clips into the hands of faculty attending the convocation, distributing them at both new and adjunct faculty orientations, notifying the new VCAA of the project.

Sue and later via email, Judith, had additions and suggestions for the FAQ content that Tiff assembled. We clarified for ourselves that our FAQs will focus on the basics involved in securing and using technologies for teaching and learning, rather than going into detail about the best pedagogical strategies to use with specific technologies.

The committee discussed finding the answers to the FAQs. Eric suggested the Help Desk student workers for finding the answers to most of the questions. This activity would also familiarize the Helpdesk personnel with the project. Committee members recognized that the Help Desk might not be able to find URLs for all questions, and recommended that staff and faculty members also be asked to help find the answers. (CELT staff could also help. GR) Our goal for completing the content is no later than the end of May 2008.

Gail said that our Information proposal is on the April 17 ITPC agenda. She will revise the proposal the sub-committee drafted, adding a request for up to $1000 for an individual to design and develop the web pages over the summer. Gail will send a copy of the revised proposal and FAQs to committee members prior to the April 17 meeting.

Upon leaving the meeting, Steve mentioned that all BitTorrent content had been blocked from use via our LAN. He was concerned about the manner in which this was decided and communicated. Gail and Steve discussed the idea of ITCO having a blog where concerns and suggestions could be aired, in a civil manner, of course. The blog could be placed on blogger.com, as the CELT blog is.

The next meeting will be at 4 pm on May 12, 2008 in KT 101.

Meeting adjourned at 5:00 pm