Indiana – Purdue
Student Government
Association

Election Code

Governing IPSGA Elections at Indiana University – Purdue University
Fort Wayne

Adopted by Election Board on
August 18, 2010

Approved by IPSGA Senate on
September 13, 2010

Amended by IPSGA Senate on February 14, 2011 by The Election
Code Amendments Act
ARTICLE I: PURPOSE

Section 1: Election Code Purpose
Per the IPSGA Constitution, the Election Code shall govern the IPSGA Executive Officer elections and IPSGA Homecoming elections. Its purpose is to serve as the base document of election policies and procedures to ensure fair, unbiased and impartial professional elections.

Section 2: Election Code Availability
Copies of this document shall be available in the IPSGA office and shall be made available to any individual upon request. The code will also be made available online. This Election Code and the IPSGA Constitution and Bylaws shall be provided to all candidates for IPSGA office by the Election Board.

ARTICLE II: ELECTION BOARD

Section 1: Election Board Mission Statement
The Election Board’s purpose is to ensure fair, unbiased, and impartial elections. Its purpose includes informing the student body about the election, promoting equal and fair opportunities for all students, promoting election policies as needed, interpreting and enforcing election policies, arbitrating election disputes, and fulfilling Election Board membership duties in an unbiased and impartial manner consistent with an election process of integrity and a standard of excellence of professional conduct.

Section 2: Membership
The Election Board shall be comprised of seven (7) IPFW student members appointed by the IPSGA Student Government Director of Special Projects-Student Activities (hereafter referred to as “IPSGA Advisor”) and the IPFW Dean of Students or designee. The IPSGA Advisor and IPSGA Dean of Students or designee will appoint seven (7) Board members and choose three (3) additional candidates as alternates.

Section 3: Election Board Chairperson and Officers
A. Within the first two weeks of convening during the fall semester, the Election Board shall elect one member to act as the Chairperson. The Chairperson shall have at least one year of experience with the Election Board. If no person has any prior experience, any Board member may pursue the chairperson position.
B. The Election Board shall elect officers for the following five positions:
   1. Chairperson
      The Chairperson shall help the Board maintain proper structure, delegate responsibilities outlined in the IPSGA Election Code.
   2. Vice-Chairperson
The Vice-Chairperson shall be an assistant to the Chairperson and serve as Chairperson in the absence thereof. The Vice-Chairperson shall serve as recording secretary, draft a written record of board proceedings, and maintain an archive of board meetings, election documents, and election results.

3. **Treasurer**
   The Treasurer shall manage the Election Board’s budget. The treasurer shall comply with budgetary levels and shall make recommendations to the board on spending and keep them updated on the budget levels.

4. **Media Liaison**
   The Media Liaison shall prepare press releases and newspaper articles on behalf of the election board to inform the IPFW community and the Fort Wayne community of the elections, serve as liaison with the IPFW office of community relations, the official IPFW newspaper, and the community media, and draft informational materials to publicize election events.

5. **Election Investigators**
   The Election Investigators shall be comprised of three (3) members of the board. They shall monitor election infractions, sanctions, and remedies. The Election Investigator shall recommend possible sanctions to the board, recommend actions to board from sanction and remedy appeals, and investigate alleged infractions or violations of IPFW policies.

   C. The Election Board may delegate duties to non-Election Board members, such as election workers to assist and IPFW students to meet special needs.

**Section 4: Election Board Responsibilities**
The Election Board’s responsibilities concerning each aspect of the election are outlined in the corresponding sections of this Election Code.

**Section 5: Term of Office for Election Board**
The term of office shall be for one year. The term may be renewable beginning from appointment in September of each year until the annual appointments are made the following year.

**Section 6: Neutrality**
The Election Board may not endorse, recommend, or demonstrate preference for one candidate above another.

**Section 7: Resignation from Election Board**
Notice of resignation shall be submitted in writing to the Student Body President, the IPSGA

IPSGA Election Code - 2
Advisor, and the Chair of the Election Board. A replacement nomination shall be selected by the IPSGA Advisor from the Election Board candidate alternate list.

Section 8: Removal from Election Board
A. If any individual, including members of the Election Board, believes that any member or members of the Election Board have not fulfilled their duties as a board member, they may seek removal of said member(s) by submitting their allegations in writing to the Chairperson of the Election Board, the Chief Justice of the Judicial Court, and the IPSGA Advisor.
B. Upon receiving the allegations, the Judicial Court shall oversee proceedings where each party shall be able to present their case.
C. Upon conclusion of the proceedings. The Judicial Court will vote; to remove the accused from the Board. The outcome shall be submitted to the Student Body President and the IPSGA Advisor.
D. Upon removal of a board member or board members, the IPSGA Advisor shall appoint a replacement nomination from the Election Board alternate list.

Section 9: Funding Requests
If additional funding is needed, the Election Board can decide on a method to raise the required money.

Section 10: Liaison to the Student Activities Board
The Election Board shall designate an Election Board member to act as a liaison to coordinate election events with the Student Activities Board.

ARTICLE III: CANDIDATES

Section 1: Advertisement of Positions
A. The Election Board shall actively advertise IPSGA elections. For the Homecoming Election, advertising is limited to voting during Homecoming Week. An advertising timetable will be determined during the first month of the fall semester for the fall election and during the first month of the spring semester for the spring election.
B. The Election Board must specify where petitions for candidacy may be obtained and the procedures and deadlines for submitting a completed petition for the executive officer election.

Section 2: Candidate Packet
Candidate packets will be available at the IPSGA office for all students interested in being a candidate. For the executive officer election, the candidate packet will include, and not be limited to, the following: the Election Code, petition and petition instructions, ballot name-change request forms, a campaign financial disclosure form, an election timetable, and a candidate acknowledgment form.
Section 3: Declarations of Candidacy for the Executive Officer Election
A. Petitions for candidacy are due to the Election Board by the deadlines determined by the Election Board. Once the petition is submitted to, and validated by, the IPSGA Advisor and the person signs a form attesting that the person has read and understands the materials in the candidate packet, then that candidate may begin to campaign.
B. The petition supporting one’s candidacy must feature the signatures and printed names of only current members of the IPFW student body, as determined by the IPFW Registrar’s Office at the time of the petition’s submission. To achieve an adequate number of signatures, candidates need to obtain a minimum of 150 valid signatures. Petitions shall be available during the first month of the spring semester for the executive officer election.
C. Those who improperly submit a petition shall be notified of the issue(s) in writing within forty-eight (48) hours of receiving the petition. Upon receiving a properly submitted petition, the Election Board shall forward a copy to the IPSGA Advisor for a review of the individual’s eligibility to hold the desired office. The IPSGA Advisor shall notify the Election Board of the individual’s eligibility status within forty-eight (48) hours. The Election Board shall then either inform the petitioner of their acceptance as a candidate for office, or inform them of the reason(s) for their ineligibility. This written notification must occur within seven (7) days of the submission of the petition.
D. Individuals may only declare candidacy for one IPSGA Executive Officer position during the IPSGA Executive Officer election.
E. Individuals, who unsuccessfully petition for candidacy may repetition for any office, provided that they observe all applicable requirements and deadlines. A new petition shall be issued, and new signatures and printed names must be collected.
F. An alphabetical listing by office of all candidates shall be displayed in the IPSGA office from a date determined by the Election Board until the end of the elections.

Section 4: Requirements for Candidacy
A. Candidates to any IPSGA Office must be enrolled in six (6) credit hours at IPFW at the time of election.
B. Candidates to any IPSGA Office must hold a minimum GPA of 2.0 at the time of election and maintain a minimum of a 2.0 GPA during term or terms of office to avoid academic probation and disqualification from office.
C. Until the beginning date of term of office, candidates to any IPSGA office may be participating members of any one IPSGA branch.

Section 5: Unsuccessful Candidates
Unsuccessful candidacy for an IPSGA Executive Office shall not prohibit any person from holding a position in Student Senate, Student Activities Board, or Judicial Court.
Section 6: Withdrawal of Candidacy
A. Candidates seeking a withdrawal of candidacy shall submit a request for removal from the ballot to the Election Board no later than three days prior to the official start of the election.
B. Candidates seeking a withdrawal after the above date will not be removed from the ballot. The candidate can request that votes cast for him or her be voided. Only the votes for the candidate seeking the withdrawal will be voided, not the ballot.

ARTICLE IV: CANDIDATE GUIDELINES

Section 1: Election Timeline
A. Election timelines shall be determined and publicized by the Election Board.

Section 2: Campaigning
A. All public promotion or endorsement of a particular candidate or candidates for IPSGA office shall be considered part of a campaign. The Election Board shall determine whether any actions and/or materials are applicable to the campaign definition.

Section 3: IPSGA Election Promotions
A. The Election Board shall provide candidate events, such as Meet and Greets and Candidate Forums as appropriate for the respective election. The Election Board shall have the option of contracting with media outlets (e.g. College Access Television) to broadcast any IPSGA election coverage.
B. Each candidate shall have the option of having a written candidate bio. This bio shall be no more than 150 words, in paragraph form. The Election Board shall have the right to reject non-compliant bio formats. All written bios shall be returned to the Election Board by a time prescribed by the IPSGA Election Timeline. The Election Board shall determine appropriate remedies for the submission of late candidate written bios. These bios shall be used in, but not limited to, candidate bio displays, the website, and other similar media.
C. Each candidate shall have the option of having an official candidate photo provided by the Election Board. All candidates shall follow the same portrait composition format devised by the Election Board for that year. These photos shall be used in, but not limited to, candidate bio displays, the website, and other similar media.

Section 4: Campaign Finances
A. Candidates may spend up to $1,000 on the election, including contributions from all sources.
B. The Election Board must receive written notification of all contributions to a candidate or his or her campaign.
C. Used materials and/or material contributions and services must be accounted for by using an estimate of fair-market value.
D. Each candidate must provide the Election Board with receipts of all expenditures by the end of business day on the Friday prior to an election. If the Election Board believes or has reason to believe that some expenditures have not been accounted for, the Election Board shall request a written explanation of the discrepancy.

Section 5: Candidate Financial Disclosure Form
A. Candidates shall submit a Candidate Financial Disclosure form online every week during campaigning.
B. The Election Board shall provide candidates the appropriate forms for completing this procedure.
C. Information to be disclosed includes contributions, names of contributors, and expenses for goods and services.

ARTICLE V: ELECTION CYCLE REGULATIONS

Section 1: Clean and Fair Elections
A. The Election Board strives for a clean and fair election. Therefore, libel, slander, and defamation attacks, providing and demonstrating inaccurate information about other candidates are not permitted.
B. Complaints by an Election Board member, election worker, poll watcher, candidate or a student shall be resolved in accordance with the enforcement and penalties provisions contained in Article VI. All Complaints pertaining to elections shall be reported to the IPSGA Student Advisor.
C. The IPSGA Advisor shall investigate, arbitrate, and seek to resolve the issue on a timely basis. If not resolved to the satisfaction of the IPSGA Advisor, the matter shall be referred in writing to the Dean of Students for appropriate action consistent with the IPFW Code of Student Rights and Responsibilities.

Section 2: Candidate Responsibilities
A. All candidates are responsible for their campaigns, which includes others whom they authorized. It is the responsibility of all candidates to know the campaign rules and to ensure that their campaign helpers follow the rules.
B. All candidates must follow all IPFW University policies, including the Office of Student Life’s posting policy.
C. All candidates must attend Election Board-scheduled candidate meetings, if any. If this is not possible, an alternative meeting time with the candidate must be arranged.
Section 3: Candidate Endorsements
   A. Student groups and organizations may endorse and sponsor candidates and campaign for them.
   B. IPSGA and academic departments may not sponsor or endorse candidates.
   C. Any student organization wishing to promote or endorse a candidate or candidates must submit written notice of their intention to the Election Board at least twenty-four (24) hours before action is taken.

Section 4: General Campaign Regulations
   A. No campaigning will be allowed in any stairways at any time excluding materials posted on tack strips in accordance with the IPFW Posting Policy.
   B. No individual candidate or candidate slate may utilize IPSGA funds or materials to promote their campaign.
   C. Use of any licensed or copyrighted IPFW or IPSGA logos or mascots is prohibited on any campaign materials.
   D. Candidates are allowed to use social networking sites (e.g. Facebook and Twitter), video-sharing sites (e.g. YouTube), and any other online medium as an area to campaign.
   E. Candidates may campaign as a slate.
   F. The posting and removal of all campaign materials must be in accordance with the IPFW Office of Student Life’s Posting Policy and the IPSGA Election Board’s Posting Policy Addendum (if any).

Section 5: Voting Week Campaign Regulations
   A. Campaigning shall not take place within 35 feet of a voting location. Campaign materials posted in entrances, tack strips, or bulletin boards provided for general campus postings shall be exempt from this prohibition.
   B. Candidates are prohibited from being within 35 feet of a voting location except to vote or discuss election business with an Election Board member.
   C. There shall be a clearly-marked boundary separating the campaign area and voting area.

Section 6: Campaign Cleanup
   A. Each individual candidate is responsible for one’s campaign clean-up. Candidates may have assistance.
   B. All campaign fliers or campaign materials left on university property must be cleaned up, removed, or thrown away within seven days following the final voting day. Failure to do so may result in disqualification.
ARTICLE VI: ENFORCEMENT OF ELECTION REGULATIONS

Section 1: Complaints
All complaints must be submitted in writing to the Election Board via email. At voting sites, the Election Board and/or others may confront situations occurring at that time to defuse as needed, and then a written must be filed within the same business day. All reports must include the name of the accused candidate, the information or violation, the date and time of the report.

Section 2: Infractions and Sanction Points
A. Any individual, including member(s) of the Election Board, believing that a violation of the campaigning regulations has occurred shall notify the Election Board via email. The Election Board will decide how to investigate the matter(s) as soon as possible and will contact the department, organization or individual(s) in question, the affected candidate(s) in question and the individual(s) notifying the Board with the written outcome of the investigation.
B. Persons in violation of the Election Code may be subject to reprimand, and/or disqualification from elections.
C. Persons in possible violation of the Student Code are subject to disciplinary action through referral to the IPFW Dean of Students consistent with the IPFW Code of Student Rights, Responsibilities and Conduct.
D. The Election Board shall notify the Judicial Court of any campaigning or campaign materials that violates the IPFW Code of Student Rights, Responsibilities, and Conduct or any other university policies. In addition to any penalties implemented by the Judicial Court for the violation(s), the officials may recommend penalties to be administered by the Election Board.
E. Infractions are any actions that violate the Election Code, university policies, or directives of the judicial court.
F. The Election Board or Office of Student Life for the Homecoming Election will allocate sanction points and/or or other remedies according to (but not limited to) the infractions or sanction points list in the campaign packet.
   1. Sanctions and remedies are to be determined based on the severity and frequency of the violations.
   2. Sanction points are cumulative and may be weighted by the guidelines included in the candidate election packets.
   3. Upon accumulation of eight (8) (or more) Sanction Points, the candidate will be removed from the ballot and all votes cast for that candidate will be voided.
G. The Election Board will provide a hardcopy listing of all campaign violations as of the end of the previous day shall be available for viewing at each voting location during voting periods. A hardcopy listing of all campaign violation decisions of the Election Board shall be posted in a prominent place at the IPSGA office at room 225 of IPFW’s Walb Student Union.
Section 3: Disputes
A. Notice of disputes of any penalty given by the Election Board to the Judicial Court for campaign violations shall be submitted via email to the Election Board. The dispute shall be reviewed and/or heard by the Judicial Court as soon as possible in a timely manner—after the submission of the appeal.
B. Any disputes and their outcomes must be clearly indicated on the list of campaign violations at each voting location.
C. Besides Election Board sanctions and other penalties, candidates may also submit a notice of appeal per Paragraph A directly to the IPSGA Judicial Court on any Election Board formal ruling rendered in conducting its duties or enforcing or interpreting the Election Code.

ARTICLE VII: VOTING

Section 1: Duration and Locations
A. For the Homecoming Election, the timetable and location shall be determined by the Homecoming Committee in consultation with the Election Board.
B. For the Executive Officer Election, voting shall take place Monday through Saturday during the week of Spring Fling.
   1. Voting shall take place in no fewer than three different locations on campus throughout the voting week.
   2. Kettler Hall and Walb Student Union shall be used as voting locations at least once throughout voting week. These locations may serve as indoor or outdoor locations.
   3. Voting times shall be arranged by the Election Board so that every reasonable effort is made to enable voting by the entire student body.
   4. At least one member of the Election Board and one election worker must be present at each voting location throughout the legal voting hours.
   5. Voting locations need not maintain the same hours, provided that at least one voting station is available for use during four (4) different hours of each day.
   6. No visible campaign materials are allowed within 35 feet of the ballot box at polling locations.
C. Voting times, locations, and the processes and procedures for obtaining an absentee ballot shall be actively advertised by the Election Board and sent to all candidates and posted on the Election Website. In addition, voting times and locations will be displayed at each voting location and posted on the Election website.

Section 2: Election Ballot
Ballot format shall be at the discretion of the Election Board. Candidate name change requests shall be submitted to the Election Board on forms prescribed by the Election Board. The ballot order shall be by listed by position based upon the listing in the IPSGA Constitution. Candidate
names shall be based on computer-generated random numbers by the IPSGA Advisor. For the Homecoming Election, the candidate names will be determined by the Office of Student Life and the Homecoming Committee.

Section 3: Poll Watchers
A. Each candidate has the right to have one poll watcher present at each voting location during legal voting hours. The names of all eligible poll watchers must be submitted in writing to the Election Board one week before the first day of an election.
B. Poll watchers may only observe with the proceedings at a voting site.

1. A poll watcher who interferes with or attempts to influence the voting process may be required to leave by an Election Board member. A poll watcher required to leave under these circumstances may not observe again during that election.
2. At the next closing of that voting location, the Election Board Member shall send written notification of the expulsion to both the candidate(s) for whom the poll watcher observed and the Election Board.
3. The candidate(s) may appeal the decision to the Election Board and/or choose a new poll watcher for that location.

C. Poll watchers who believe that election procedures are being violated shall immediately notify the Election Board representative of the perceived issue, who should make every effort to resolve the issue. If the issue is not resolved to the poll watcher’s satisfaction, they should prepare a written complaint and submit it to the Election Board for resolution as soon as possible, as per Article VI, Section 3.A.

Section 4: Eligible Voters
Any person enrolled in IPFW undergraduate or graduate courses during the semester in which the election is being held shall be eligible to vote in IPSGA elections.

Section 5: Casting a Vote
A. All voting in IPSGA elections shall take place on the IPFW campus through the use of the paper ballots designated by the Election Board, with the exception of voting of approved absentee ballot methods.
B. Upon presenting a valid IPFW student ID or state-issued photo ID, voters will be provided with one official ballot containing a listing by office of all candidates. A box shall be placed next to each candidate’s name; any mark within that box shall constitute a vote for that candidate. Only one vote per vacant office is allowed.
C. The voter may not remove the ballot from the voting location. Upon filling out the ballot at the voting table, they must either place the ballot in the ballot box or have their ballot voided by the Election Board representative. A request for a new ballot shall only be honored if the first ballot has been voided by the Election Board representative. All votes placed into the ballot box are final.
Section 6: Absentee Ballots for Executive Officer Elections
A. Requests for absentee ballots must be received by the Election Board no later than the end of the second Friday before Spring Fling week. The Election Board must send absentee ballots and voting/return instructions to all valid requests no later than the end of Friday before Spring Fling week.
B. Absentee votes must be received by the Election Board no later than the Friday of voting week to be valid. Any absentee ballots received after that date will be void. Upon receipt, the sealed absentee ballots will be stored in such a manner as designated by the Election Board until the time of tabulation.

Section 7: Voting Intermissions
A. Before the polls open each voting day, the ballot box shall be inspected by at least two Election Board members or an Election Board member and an election worker, as well as an IPFW official. On the very first day of inspection, the box must be locked and sealed by an Election Board member in the presence of another Election Board member or an election worker, as well as an IPFW official.
B. After the polls close, the seal shall be re-inspected by at least two members of the Election Board or an Election Board member and an election worker, as well as an IPFW official. It, along with the official election student roster books, shall then be secured in the Office of the University Police until reopening of the polls on the next legal voting day. If it is the last day of legal voting, then the Election Board and the poll watchers shall re-inspect the lock and seal of the ballot box after the polls have closed and then transport the box to the Office of the University Police until tabulation.

ARTICLE VIII: RESULTS

Section 1 – Tabulation
A. Members of the Election Board and a university official shall assemble at the private tabulation site at the designated time to tabulate the votes. For the Homecoming Election, the tabulation shall be on the last day of voting. The tabulation for IPSGA Officer Elections must be completed within forty-eight (48) hours of the final poll closing. Each candidate for an IPSGA Office may observe or select one poll watcher to observe on their behalf. An Election Board member shall open each ballot box in the presence of those assembled.
B. At least three members of the Election Board shall review each ballot and confirm the vote; any discrepancy concerning a ballot’s vote shall be resolved by the full Election Board. The Election Board shall tally the votes for each candidate; votes cast for candidates removed from the ballot shall be tallied for but not factored into the results. Separate tallies shall also be kept of voided ballots and improperly cast votes; these tallies may be used to review and recommend changes to the election process.
C. Objections made by any individual present concerning the counting process or the
way in which any particular vote was tallied must be made promptly. The Election Board shall consider the objection; if the objection is overruled, the objector may submit their appeal in writing to the Judicial Court for review.

D. The final tabulation must be certified by all members of the Election Board and the university official. Upon conclusion of the tabulation, the ballots shall be secured by the office of the University Police until the conclusion of all election appeals and/or recounts.

E. Simple plurality vote requirement: the final tabulation results should result in a successful candidate for each office or position based on a simple plurality.

Section 2: Results
A. Official results may not be posted until all appeals concerning the elections process have been resolved. If appeal(s) are pending, the results of the vote shall be posted as unofficial results. Upon resolution of the appeal(s), the unofficial results will be altered (if necessary) and posted as official results.

B. The Election Board shall post the results of their count at the Information Desk, the IPSGA Office, and the election website within twenty-four (24) hours of the tabulation for the executive office election and on the day of tabulation for the Homecoming election.

Section 3: Recount
A. A written request for a recount may be submitted to the Election Board by the candidate or a specifically designated representative within twenty-four (24) hours of the Election Board’s posting of the tabulation. The request must specify the grounds for the recount.

B. The Election Board will determine by majority vote whether the request is valid and shall provide a written response to the request within twenty-four (24) hours of the request’s reception. The Election Board’s decision may be appealed to the Judicial Court.

C. An automatic recount shall be used in the event of the second-place candidate finishing within five percent of the first place candidate based on the total amount of votes cast for that particular office.

Section 4: Tie Votes
In the case of a tie for the highest vote total for a specific office or position, a joint-session of the IPSGA Senate and Student Activities Board shall determine the winner of the specific office or position.
ARTICLE IX: PROFESSIONAL CONDUCT

Section 1: The Standard
With the goal of an election process marked by integrity and a standard of excellence, the expectation is that all involved, including election board members, campaign workers, poll watchers, and the student body, shall uphold the highest standards of professional conduct.

Section 2: Professional Conduct Defined
Professional conduct includes compliance with the spirit and intent of election and campaign policies. Alleged instances of libel, slander, inappropriate campaign tactics, and harassment by students of election board or campaign workers, or other unprofessional conduct will not be tolerated.

ARTICLE X: IPFW’S COMMITMENT TO EQUAL OPPORTUNITY

Section 1: Equal Opportunity
IPSGA seeks to achieve in spirit and practice “IPFW’s commitment” by providing equal opportunities for all students in the election process in the selection of election board members and election workers and in providing equal opportunities for all students to pursue election-titled positions and officer positions.

Section 2: IPFW’s Commitment
“IPFW is strongly committed to providing all students and employees with fair and equal treatment in a diverse and inclusive environment free of discrimination and harassment (and to) equal access, equal employment and educational opportunity for all persons regardless of age, race, religion, national origin or ancestry, color, gender, disability, sexual orientation, marital status or parental status.” (Reprinted from the ipfw.edu website)

APPENDIX A: DEFINITIONS

Ballot: The paper or on-line document used in an election to cast a vote.

Campaign Area: The area beyond a 35 foot radius of the ballot box during open hours of voting.

Campaigning: The process of advocating for a person to a position through an IPSGA election.

Candidate Financial Disclosure Form: A document in an Excel format submitted to the Election Board which each candidate completes on a weekly basis and which includes amounts and sources of contributions and goods and services expensed.
**Candidate Slate:** Two or more candidates who collectively campaign for IPSGA positions.

**Contribution:** A donation of money or goods or services of monetary value in an election.

**Election Board:** The seven-member student governing body, appointed by the IPSGA Advisor, for IPSGA elections.

**Election Dispute:** The Judicial Court of the IPSGA, under its authority of the IPSGA Constitution in Article VI Section 5 Part ii, shall act as a trial court for election disputes. An election dispute, for the purposes of IPSGA, shall be defined as a dispute between a student or candidate and any action taken by the Election Board.

**Election Worker:** An IPFW student hired by the Election Board on a part-time basis to assist in the election by performing election-related duties and tasks.

**Eligible Voter:** Any person enrolled in IPFW undergraduate or graduate courses during the semester in which an election occurs.

**Homecoming Election:** The election held during the fall semester for the Homecoming Court and managed by the IPSGA Homecoming Committee with voting-related policies managed by the Election Board.

**Infraction:** Infractions are any actions that violate the Election Code, university policies, or directives of the Judicial Court.

**Packet:** A set of documents provided to election candidates, which includes the written materials necessary for candidates to know, follow, and execute in an election.

**Petition for Candidacy:** A document that requires signatures of IPFW students for a person to become a candidate.

**Poll Watcher:** A person designated by a candidate for an election to observe the election process on behalf of the respective candidate.

**Recount:** An official counting of the votes cast in an election after the vote tabulation.

**Remedy:** A remedial or corrective action for an infraction imposed upon a candidate by the Election Board.

**Sanction:** A penalty for an infraction imposed upon a candidate by the Election Board.

**Tabulation:** The official counting of the votes cast in an election.

**Voting Area:** The area within a 35 foot radius of the ballot box during open hours of voting.

**IPSGA Election Code - 14**