Proposal to create an ITPC

Instructional Technology Coordinating Subcommittee (ITCO)

Based on a Report
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The Steering Committee for Strategic Planning for Instructional Technologies

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Purpose: In order to provide more effective planning and coordination of instructional technology at IPFW, OAA proposes the creation of a new ITPC Subcommittee to be called the “Instructional Technology Coordinating Subcommittee” (ITCO). ITCO would be charged with the responsibility to develop and implement plans for the use, support, and evaluation of instructional technologies at IPFW in order to facilitate and improve the process of teaching and learning for a diverse community of faculty and students. Modeled in part on the successful Distance Education Coordinating Council (DECCO), ITCO will bring together faculty users and providers to plan for and coordinate the delivery of effective instructional technologies at IPFW.

Membership: ITCO would be chaired by the director of the Center for Excellence in Teaching and Learning, and composed of representatives appointed by the directors of Information Technology Services (ITS), Learning Resource Center (LRC), Continuing Studies (CS), Helmke Library, the chair of ACITAS, and three faculty members involved in the use of instructional technology appointed by the VCAA.

Reporting: ITCO will report on its work to ITPC at least once each semester and bring policy and funding questions to ITPC on an as-needed basis.

Principles: The principles that will guide ITCO’s work include:

- Promotion of reliability, accessibility, flexibility, and security as critical measures at every level of operation, maintaining a balance among them.
- Provision of multiple avenues for continuous input into the visioning and planning process and for the exchange and dissemination of innovative uses of instructional technologies in teaching and learning.
- Establishing the needs of the workplace, economies of scale, and sustainability as criteria for adopting new instructional technologies, and implement their use in planning.
- Continuous evaluation of instructional technologies.

Goals: ITCO’s action goals include:

1. Planning and Prioritizing:
   - Pursue continuous visioning and planning in support of faculty-defined needs for instructional technologies with collaboration from students, administrative support units, and the community.
   - Implement an institutional planning process which provides for the assessment and evaluation of needs and requirements for instructional technologies and which ensures compliance with governing policies, standards and laws.
   - Recommend priorities for the use of instructional technology resources, e.g. ITS or CELT services.
   - Develop a project management process for moving new instructional technology ideas from pilot to institutional adoption.
2. Support:

- Organize reliable and consistent support for instructional technologies through coordination among all units and individuals having a role to play in providing them.
- Provide leadership, training, and support to enable faculty to customize course offerings for diverse learning styles and contexts, to enhance student learning, ignite pedagogical innovation, and promote the scholarship of teaching and learning.

3. Promotion:

- Promote and encourage the innovative use of instructional technologies across diverse teaching and learning environments.
- Provide support for exploiting instructional technology to improve teaching and learning outcomes.

4. Evaluation:

- Foster educational research about the use of instructional technology.
- Systematically evaluate instructional technologies and their use with special attention to both implementation and desired learning outcomes, and disseminate the results.
- Develop a robust and flexible set of metrics for the continuous evaluation of instructional technologies related to standard campus operations.
- Periodically review evaluation criteria and data for use in planning and visioning.