CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS

Monthly Meeting Minutes
February 20, 2007

MEMBERS PRESENT:  Barbara Biedermann, Bob Brooks, Joleen Downs, Cornelius Grant,
                     Susan Humphrey, Susan Lehman, Louise Misegades, Christina Rockwell,
                     Dennis Shadle, and Jan-Marie Zimmerman

MEMBERS ABSENT:    Kelly Klinker and Shay McAllister

GUESTS:             Jim Ferguson and Teresa Goodwin

CALL TO ORDER       The meeting was called to order at 1:34 p.m.

ANNOUNCEMENT OF NEW MEMBER

Susan Lehman announced that Vice Chancellor Branson has asked that Kelly Klinker step in to serve for
Susan Williams who is unable to complete her term which ends on August 31, 2009. The committee wishes to
thank Susan for her service.

REPORT ON WEST LAFAYETTE MEETING

Louise Misegades. Louise was unable to attend the last meeting due to the blizzard.

COMMITTEE REPORTS

Campus Traffic Committee. Dennis Shadle reported that the committee meets again on February 27.

Diversity Council. Jan-Marie Zimmerman reported on the January 12 meeting. Mary Lehto has asked the
committee to include the Diversity Game as part of their on-going plan. The Diversity Game is a game where
players build an ideal community. They are working on putting together a group to chair this project. Safe Zone
posters have been distributed across campus to advertise their training programs. The 2005 Diversity
Accomplishments document was presented to the committee.

Calendar Sub-Committee. Susan Humphrey reported that this group has sent their suggestions to the Faculty
Senate for their approval when they meet on February 28.

Fundraising Committee. Christina Rockwell reported that the Book Fair was pushed back a day due to the
campus closing. The amount raised is not yet available. She plans to schedule the candle sale sometime in May.
Grant Committee. Susan Humphrey is preparing a flyer announcing the start up of the grants again for the fall semester. Susan also plans to set up a meeting to finalize the new guidelines for the grants.

OLD BUSINESS

Summerfest. Barbara Biedermann and Bob Brooks volunteered to co-chair this event. Themes were discussed. Barbara has asked everyone on the committee to participate and will be contacting everyone to set up a meeting.

Pride Plus Awards. Susan Humphrey is sending out a flyer asking for nominations for the Pride Plus awards. Employees will be directed to the CSSAC web site for further information on completing the nomination form, etc.

Mammogram Program. Jan-Marie Zimmerman has information about this mobile service program if anyone is interested.

NEW BUSINESS

Centerpieces for Luncheon. Susan Lehman has asked for a few volunteers to handle the centerpieces at the Clerical and Service Staff Recognition Luncheon on April 18. Louise Misegades and Christina Rockwell volunteered.

MOTION TO ADJOURN

The meeting was adjourned at 2:09 p.m.

NEXT MEETING

The next meeting will be on Tuesday, March 20, 2007 at 1:30 p.m. in KT 178.

Respectfully submitted,

Teresa Goodwin
Recording Secretary
CSSAC
“THE BRIDGE”

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Susan Humphrey, Admissions; or
Susan Lehman, Financial Aid.

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WL Web CSSAC home page address: http://www.purdue.edu/hr/cssac/Welcome.html