Wednesday, September 17, 2014
Kettler G98
IPFW APSAC Meeting Minutes

In attendance: Rhonda Meriwether, Steve George, Roy Danielian, Alison Rynearson, Kim De Leon, Dave Peterson, Lisa Zerkle

Absent: Cyndy Elick, Jennifer Oxtoby, Mary Anne Stailey, Shawna Squibb

- Meeting called to order at 12:04pm by the President
- August 20 Meeting Minutes reviewed and approved – Motioned by Rhonda, 2nd by Kim
- Comments on 50th Anniversary Celebration kickoff:
  - Committee felt the event was well attended and well received.
  - Food line was really long at one point.
- West Lafayette Meeting Report (Kim)
  - There has been no movement to the change in leaves.
  - They are taking the Medical Plans for next year to the Board of Trustees. No details currently available about the Medical Plans.
  - WL has noticed that the transfer student numbers to WL are trending downward.
  - WL has joined the University Innovation Alliance to Assist Low Income Students to Graduate.
  - WL is looking into online offerings for PPD and Credit Classes.
- Treasurer’s Report
  - Cyndy sent a hand out (below) showing current state of APSAC fiscal affairs.
  - Treasurer’s Report motion to approve by Dave, 2nd by Kim.
- Secretary’s Report
  - Please review meeting minutes and reply back while fresh in your mind.
- USAP Update (Rhonda)
USAP is scheduling town hall meetings that will be open to all staff/faculty.

USAP is scheduling meetings with each department/org

Each org chart member will need to submit a USAP report.

The committee will be meeting to review the report template. It will be a website with drop down boxes.

The Chancellor is a strong supporter of the USAP process.

- Plans for Professional Development
  - The APSAC website needs to be updated and remove the word “grant.”
  - We would like to partner with WL on their trainings with webinars. WL does not have anyone booked yet for fall.
  - We will seek out additional opportunities for IPFW.
  - Considering Strength Finder program for spring.
  - Dave raised the idea of a Six Sigma type of program for IPFW/APSAC. Rhonda will look into it.

- Comments about Salary Increases for Clerical/Service and Administrative Staff
  - Committee has heard mixed reviews. People are generally grateful for the raises but concern about the delay to January. Will the Health Insurance increases counteract the wage increase?
  - Wage compression is a big concern

- MAP-Works (Alison)
  - Brief discussion of what MAP-Works is and how you can use it to support student success.
  - Also introduced committee to the Don-2-Don services.

- APSAC Business
  - Diversity Council: Steve George
    - No meeting last month
  - University Council: Rhonda Meriwether
    - Will report next month
  - SCOA: Shawna Squibb
    - Committee met and elected a chair.
    - Committee determined that the objectives of SCOA need updated.
  - URPC: Cyndy Elick
    - Committee met and elected a chair (Mike Wolf)
  - Campus Traffic Appeals: Lisa Zerkle
    - During the meeting there were 21 traffic appeals with 3 people appearing in person. Only 1 appeal was reversed.
  - Campus Calendar Committee: Dave Peterson
    - No meeting last month
  - University Budget Committee: Alison Rynearson
    - No meeting last month

- Meeting adjourned at 12:57pm. Motioned by Kim, 2nd by Dave.