**Open i>clicker**
1. Click the **Start orb > Computer**
2. Navigate to **I:\iClicker\6.1.2.0**
3. Double-click **iclicker.exe**

**Open i>grader**
1. Click the **Start orb > Computer**
2. Navigate to **I:\iClicker\6.1.2.0**
3. Double-click **igrader.exe**

**Change the Base Frequency Code**
- **Note**: a pop-up message warns when another receiver is in use within close proximity. It is recommended to use a different channel.
1. On the computer, Open **i>clicker**.
2. Click on the desired course > click **Choose**.
3. Click **My Settings**.
4. Under **Frequency Code**, click the **Subfrequency** Code 1:
5. Click the **Subfrequency** Code 2: (Ex. If Subfrequency Code: 1 = A and Subfrequency Code 2: = B, then the code is AB)
6. On the remote, press and hold the **power** button until the two – letter frequency code on the LCD display starts flashing.
7. Enter the two – letter code.
8. A **checkmark** will appear on the remote indicating that the remote is set to the correct frequency.

**Start a Polling Session**
1. Open **i>clicker**.
2. Click on the desired course > click **Choose**.
3. Click **Start Session** to begin polling.
4. The **Session Toolbar** will appear in the upper left corner of the screen.
5. Present the question and click the type icon (multiple choice, numeric, or alphanumeric) that matches the type of question.
   a. If using a presentation application to display questions, make sure that application is the **active window** before clicking the question type button.
      i. Click on the application to make it active
   b. **i>clicker** will take a screen capture of the active window and store it along with the polling results.
6. After polling has started, the question type button will change into a **Stop** button; the toolbar will also expand to show a timer and vote counter.
7. Click the **Stop** button to stop polling, votes will no longer be accepted.
   a. Click the **Display/Hide Results** button to view the results or hide them.
8. Repeat steps 4-6 for each additional question presented.
9. When finished, click the **Close (X)** button in the top left corner of the toolbar.

**Ask a Question On The Fly**
1. Click the **Session Toolbar Options** button > **Question on the Fly** > click on the desired question type.
2. Enter the question information in the **Question On The Fly** window.
3. Click **Display** when finished to present the question.
4. Click the corresponding **Question Type** button to begin polling.
5. Click the **Stop** button when done.
6. Click **Close** on the **Question On The Fly Viewer** to close the question.

**Ask an Anonymous Polling Question**
1. Click the **Session Toolbar Options** button > **Anonymous Question**
2. A small red **AP** appears next to the close button on the Session Toolbar indicating the question is anonymous.
3. Click the **Question Type** button for the type of question being presented.
4. Click the **Stop** button when done.

**View Student Responses**
1. While **Polling** students, on the **Session Toolbar** click the **Results Chart** button.
2. To show the results for a previous question click the **Previous** button on the **Results Chart** window.
3. To show the results for the next question, click the **Next** button on the **Results Charts** windows.
Using the Instructor Remote
1. **i>clicker2** instructor remotes are designed specifically for use by instructors. These remotes cannot be used as student remotes.
2. The instructor remote has dedicated buttons: previous slide, next slide, and select toolbar.
3. To use the previous slide and next slide function on the remote, the application must be active. If the feature does not work, try clicking on the program with the mouse and try pressing the button again.
4. It also has a laser pointer and power button.
5. Instead of being able to vote on the instructor remote, the five choices on the remote (A, B, C, D, and E) all perform a different action:
   - A – Starts/stops polling.
   - B – Hides/displays the graph.
   - C – Moves to the next slide.
   - D – Moves to the previous slide.
   - E – Selects the correct answer.
6. To activate the instructor’s remote: enter the clicker’s eight character remote ID on the back of the i>clicker in the Instructor’s Remote ID field.

Using the Student Remote
**Powering On**
1. Press Power.
   - Frequency channel displayed.
   - Battery life displayed.
   - Welcome message displayed.
   - Ready message displayed.
2. Responses can be entered after ready message displayed and instructor has initiated polling or roll call.

**Changing the Frequency**
1. Press and hold the Power button for 2 seconds
   a. The two-letter frequency code will begin to flash
2. Enter the Code using the letters on the remote
   a. A check mark will appear showing that the correct code has been entered

**Answering Multiple Choice Questions**
1. Press the buttons A-E for the desired answer
   a. A check mark will display showing the answer has been received
   **Note:** you do not need to send A-E responses.

**Answering Alphanumeric/ Numeric Questions**
1. Press the Up and Down arrows to choose a number, symbol, or letter
2. Press the Right arrow to select the current choice
   a. Press the Left arrow to move back to the previous choice
3. Repeat steps 1 and 2 for each additional character in the answer
4. Press the Send button to submit the answer
   a. A check mark will appear on the remote showing the answer has been received

**Changing an Answer**
1. If polling is still opened, press the Refresh button.
2. Re-enter your response.
3. Press Send.
   a. **Note:** Students can change and resubmit their answer as long as polling is open.

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