Curriculum Review Subcommittee

May 5, 2015

Present: Laurie Corbin (Chair), Cheryl Duncan, Gail Hickey, Craig Hill, Nancy Jackson, Chenwei Li, David Liu, Carol Sternberger (ex officio)

Absent: Ronald Duchovic, Sara Jackson (student representative), Susan Skekloff

The subcommittee discussed the proposals for minors in Accounting, Finance, Management, and Marketing. All present voted unanimously to approve these proposals; those who were not able to attend had sent in their votes of approval by e-mail.

There was discussion of some changes to the subcommittee’s procedures:

- minutes will be taken and submitted to the Faculty Senate
- a form to track all proposals will be filled out and sent to Carol Sternberger after each meeting of the subcommittee
- Carol Sternberger will investigate how to change the forms used for proposals: at this time the forms ask the department to address new resources that will be necessary such as library holdings; in the future we would like the form to ask that a librarian sign off on this part of the proposal or include a short memo on the library holdings available for the new program

The first meeting for the next academic year was set for August 31, 2015 at 12:00. At that meeting we will elect a new chair for the subcommittee and discuss the proposal from General Studies for a Bachelor of Applied Science.