Department of Helmke Library

Position title:

Assistant Librarian / Information Services and Instruction Librarian

Type of appointment:

12 month, Tenure Track Librarian

Discipline:

Click here to enter text.

Area of Expertise:

The librarian will provide liaison services to the College of Engineering, Technology, and Computer Science (ETCS) and will serve with the coordinating librarian on the Scholarly Communication team.

Qualifications/Requirements:

AN ALA-accredited master’s degree in library or information science and three years’ experience in a library [or related] field is required. Preference given to candidates with experience in academic library settings, especially relevant liaison-area assignments. Must demonstrate excellent written and interpersonal communication skills; ability to work independently and in teams; knowledge of general reference resources and specialized resources related to liaison areas; strong commitment to accurate, proactive, responsive information services; and familiarity with applying emerging technology to information and instructional services. Must meet the responsibilities of a tenure-track appointment with focus, initiative, innovation and impact in job performance, professional development, research and/or creativity, and service.

Employment is contingent on a satisfactory background records check.
Duties:

Successful candidate will contribute to library initiatives to integrate and assess information literacy programs across the curriculum, provide expert information and research services, build physical and electronic collections and conceptualize the future of academic library public services. Within liaison areas, responsibilities include providing research-consulting services; developing innovative information services and programs; teaching and assessing information literacy competencies in partnership with faculty; developing outreach activities for students and faculty; evaluating, selecting and using print and electronic resources and contributing to IPFW’s digital initiatives. Other duties may be assigned. As part of the Scholarly Communication team, the successful candidate will develop education and outreach related to scholarly communication on campus and coordinate and facilitate the work of library staff in managing the university’s open access repository, Opus.

Description of the department:

The Information and Instruction Services unit consists of nine librarians with tenure-track faculty status who provide general information services and specialized research support, instruction, and collection development as a liaison to the departments in one of the colleges or schools at IPFW.

Description and location of the university:

Indiana University–Purdue University Fort Wayne (IPFW) is the largest university in northeast Indiana, offering more than 200 prestigious Indiana University and Purdue University degrees and certificates. More than 13,000 students of diverse ages, races, and nationalities belong to the IPFW family. The 688-acre campus in Fort Wayne is home to nearly 10,000 degree-seeking undergraduate and graduate students. Through IPFW’s partnerships with area high schools, almost 3,300 high school students take dual-credit courses, simultaneously earning both high school and college credits. IPFW is accredited by The Higher Learning Commission of the North Central Association of Colleges and Schools. Learn more about us at ipfw.edu.

Effective date:

7/1/2016

Application deadline:

2/16/2016
Please submit:

- Cover letter
- C.V.
- A 1-2 page teaching philosophy
- Evidence of teaching effectiveness
- Names and contact information for three (3) current references

* All candidates who are interviewed should prepare a 45-60 minute instructional student presentation.

To:

Susan Anderson  
Helmke Library  
Indiana University-Purdue University Fort Wayne  
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Fort Wayne, IN 46805

Contact for information:  
Susan Anderson  
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Department web address:  
http://www.library.ipfw.edu

Additional Information:

IPFW is an EEO/AA employer fully committed to achieving a diverse workforce. All individuals, including minorities, women, individuals with disabilities, and protected veterans are encouraged to apply.