CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS

Monthly Meeting Minutes
July 16, 2013

MEMBERS PRESENT: Bobbi Barnes, Bob Brooks, Sarah Didier, J. J. Garcia, Denise Guingrich, Christi Hall, Teri Luce, Justin Mills, Kendra Morris, Clarence Tennis, and Deborah Thorpe

MEMBERS ABSENT: Sarah Manley

GUESTS: Teresa Goodwin, Tina Grady, and Tina Sullivan

CALL TO ORDER: The meeting was called to order by Deborah Thorpe at 1:34 p.m. in Kettler Hall, Room G06.

APPROVAL OF MINUTES: The minutes from the June meeting were approved.

COMMITTEE REPORTS

Communications. Bobbi Barnes sent out the communication on the 2014 Purdue Medical Plan information on the CSSAC listserv on July 15. More details to come as news develops.

Fundraising. Denise Guingrich reported that she needs to know the goal of the flower bulb sale and the start and end dates to give to Flower Power. She will meet with Deborah Thorpe to decide on the answers.

Red Cross Blood Drive. Sarah Didier reported thus far we have 12 blood donors signed up for the blood drive on July 17 and she is hoping for more.

GUEST SPEAKER

2014 Healthcare Plans. Tina Sullivan, Employment and Benefits Administrator from Human Resources, spoke on the proposed 2014 healthcare plans. The Purdue Board of Trustees will vote to approve the plans at their July 19 meeting. Purdue is giving us the news early this year to allow time to educate faculty and staff. Basically, our current plans are replaced with three new options: the Purdue Health Plan (similar to our current incentive plan), the Purdue Health Plan Plus HSA 1, and the Purdue Health Plan Plus HSA 2.

Tina encourages employees to check out the following Purdue site that has much information:
http://www.purdue.edu/hr/Benefits/Medical/2014proposedMedicalPlans.html

There is a helpful tool at this site that you can use to compare the different plans with you current plan.
Tina explained many of the details of the plans and gave a few scenarios. None of the plans include a co-pay. Tina warned that employees should not just look at premium costs in making their decision. HSA funds not used roll over each year. Labs will be the same. Castlight is working directly with Anthem in putting together accurate information on their site. Smokers will still have the extra cost.

Open enrollment will be October 28 through November 15. HR is hoping that employees sign up early. Open forums will be held beginning July 23. Bobbi Barnes will send the dates out on the CSSAC listserv. Denise Guingrich was asked to put a notice up at the Physical Plant.

Deborah Thorpe acknowledged that many employees have a sense of “losing ground” when it comes to their paychecks with more and more deductions and very little in regard to pay increases. The committee asked if the university could give us something to make up for all of this. Tina Grady noted that she is trying to get us trackable wellness time at the healthcare strategy meetings she attends. A member noted it would be nice to have 20-minute breaks and a free fitness center. For help completing the appropriate forms for the 2014 healthcare plans, it was suggested that HR hold department enrollment sessions, attend faculty meetings, and hold sessions in computer labs. For those who do not complete the open enrollment process, they will be defaulted to one of the plans.

If anyone has any suggestions or questions, please feel free to contact Tina Grady (16684) or Tina Sullivan (16683).

NEW BUSINESS

Walt Branson. Teri Luce showed the special plaque that will be presented to Walt for his efforts in supporting the clerical and service staff. It was agreed to present it to him at his farewell party on July 17 at 5:00 p.m. at the Alumni Center.

New CSSAC Members. Justin Mills reported that with Kendra Morris leaving the university for a career opportunity, all seven employees on the ballot will be needed for the upcoming term. Teresa Goodwin will send out the official email from Walt Branson on their appointment. Supervisors will be copied.

New Officers. The committee voted to accept Christi Hall as vice chair for the upcoming term. All were in favor. The committee voted to accept Teri Luce and Justin Mills as co-chairs for the upcoming term. All were in favor. Their terms begin September 1, 2013.

Meetings. Denise Guingrich and Deborah Thorpe are working on scheduling the CSSAC meetings for the upcoming term in various locations throughout campus. The August meeting will be a carry-in to welcome the new members and say goodbye to the ones leaving. Deborah will send out invitations.

Summerfest. Tomorrow is the day! Teri Luce reported that everything is wrapping up. The mascot is ready. The blood drive could use some more donors. Alice Jordan-Miles has arranged for the co-op kids to help clear tables of trash. Some extra meals are ordered. Setup begins after this meeting. Registration will start at 11:00 with lunch at 11:30. Teri reminded members to give her any receipts so she can turn them in for reimbursement.

Kendra Morris. The committee wished Kendra happiness and success in her new position at a local high school. She did a great job for CSSAC and will be missed.

ADJOURNMENT

The meeting was adjourned at 3:00 p.m.
NEXT MEETING

The next meeting of this committee is scheduled for Tuesday, August 20, 2013 and will be the annual carry-in to welcome new members, etc. The committee has reserved RMC 235 from 11 a.m. to 1 p.m. for this event.

Respectfully submitted,

Teresa Goodwin
Recording Secretary

CSSAC
“THE BRIDGE”

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Deborah Thorpe at KT 145 or to Justin Mills at KTG57. An electronic version of this form is available on the CSSAC web site at:

http://www.ipfw.edu/committees/cssac/contact-us/bridge-questions.html

IPFW CSSAC home page address: http://www.ipfw.edu/committees/cssac/
West Lafayette CSSAC home page address: http://www.purdue.edu/hr/cssac/Welcome.html