Teacher Appointment Criteria
VCD-P105: Digital Imaging

Statement of Intent
This document is intended to specify the required credentials for teachers presenting the IPFW Visual Communication and Design 105 course as part of the School-Based Program and to be a planning resource for the prospective instructor and the IPFW Department Representative (“faculty liaison”) who mentors and supervises the IPFW School-Based Program. VCD-105 is intended to introduce the student to the basic understanding of Photoshop and Illustrator to both the fine arts and the application of digital manipulation to communication design. Basic use of the tools and principles of both programs and digital applications will be introduced.

Requirements
1. To be accepted, teachers are expected to have a Master’s degree in the visual arts with a major in Graphic Design, Photography or Digital Based Media or a degree in Art Education with Photography or Graphic Design as a discipline base or a Master’s degree in another field with at least 18 graduate credit hours in a relevant field. In rare circumstances, the department may accept someone with what the department considers equivalent knowledge and skill level.
2. Teachers must have been teaching digital manipulation at the high school level for at least three years.
3. Acceptable teachers must have earned a master’s degree in Graphic Design, Photography or Art Education with digital design or Photography as a discipline base, or another area with at least 18 graduate level hours completed in Graphic Design, Photography or Art Education.
4. Teachers will participate in the student portfolio review exercises held once every semester in the IPFW Department of Visual Communication and Design.
5. Teachers will be required to attend the opening receptions of all senior exhibitions organized by the IPFW Department of Visual Communication and Design.
6. The chairperson of the IPFW Department of Visual Communication and Design will approve all course syllabi.