Parkview Orientation Instructions

Note: Process has changed beginning fall 2015.

**Students Who Have Never Attended a Parkview Nursing Clinical:**

**COMPLETE 2 WEEKS BEFORE SEMESTER BEGINS**

1) Go to the IPFW Department of Nursing website and access Undergraduate Program Resources
   https://www.ipfw.edu/departments/chhs/depts/nursing/resources/
2) To Access PARKVIEW Instructions scroll down and click on: Link to Parkview Orientation
3) In the left column, click on: “Nursing Students”
4) Complete the Student Placement Request and Student Passport Forms under the caption: “Requesting a Student Placement”
5) Email or fax forms to email: students@parkview.com or fax: (260) 373-3168. (Please be sure to sign the forms.)
6) Parkview will email you your Parkview ID with further instructions.
7) Complete required CBLs for nursing students in NetLearning **INCLUDING MANDATORY CBLs as indicated in NetLearning**
8) You will then gain access to EPIC
9) Complete all required EPIC Training Modules for nursing students as indicated in the EPIC Training Manual, page 16 (see link under Requesting a Student Placement).

**Students Who Have Attended a Parkview Nursing Clinical in Previous Semesters:**

**COMPLETE 2 WEEKS BEFORE SEMESTER BEGINS**

1) Go to the IPFW Department of Nursing website and access Undergraduate Program Resources
   https://www.ipfw.edu/departments/chhs/depts/nursing/resources/
2) To Access PARKVIEW Instructions scroll down and click on: Link to Parkview Orientation
3) In the left column, click on: “Nursing Students”
4) Complete the Student Placement Request and Student Passport Forms under the caption: “Requesting a Student Placement”
5) Email or fax forms to email: students@parkview.com or fax: (260) 373-3168. (Please be sure to sign the forms.)
6) Complete any indicated CBLs that you have not previously completed in NetLearning **INCLUDING MANDATORY CBLs**
7) Complete any required EPIC Training Modules that you have not completed for previous clinicals or any new EPIC Training Modules that have been added by Parkview and are required by students to complete as indicated in the EPIC Training Module, page 16 (see link und