Thursday, September 15, 2015
HR Training Room
IPFW APSAC Meeting Minutes

In attendance: Alison Rynearson, Roy Danielian, Mary Anne Stailey, LV McAllister, James Velez, Jennifer Oxtoby, Cyndy Elick, Rhonda Meriwether, Dave Peterson, Dimples Smith, Lisa Zerkle

Absent: Steve George, Bob Brewer

Guest: James Giffin

- Meeting called to order at 2:04pm by the President
- August 13 Meeting Minutes reviewed/approved – Motioned by Dave, 2nd by James
- West Lafayette Report
  - They are working on finalizing Health Benefits for next year. No anticipated rate increase. They are also investigating, for future years, eliminating Same Sex Benefits and adding Domestic Partner Benefits. They are in the Feedback Gathering phase.
  - The WL Lovell Leadership program, featuring Dr. Will Miller, will be on October 26th from 3:00pm-4:30pm. It will live stream to IPFW. The link to the event will be publicized prior to the event date.
  - The Spring Professional Development is still pending but it will also be live streamed. Proposed topic is: Work, Life, Balance.
- Treasurer’s Report
  - Cyndy submitted a hand out (below) showing current state of APSAC fiscal affairs. No significant changes.
  - They were able to identify the remaining donors to the defunct Dependent Scholarship Fund. They have ceased the ‘auto-giving.’

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- Motion for approval of Treasure Report: Jennifer, 2nd James.
- Secretary’s Report
  - Special Events has offered to assist with the Logistics for SummerFest 2016.
  - Lisa has reserved SummerFest dates for the next three years. APSAC committee has agreed on the 2016 and 2018 dates. Lisa will reach out to CSSAC regarding the 2017 date to see if they would like it.
  - APSAC Membership has been updated in the mailing list.
- Plans for Professional Development
  - Rhonda, Bob and Alison will meet with the Chancellor to discuss degree programs to prepare people to work on campuses such as ours.
- APSAC Constitution Review
  - Proposed APSAC Constitution changes will be emailed to Committee for their review. The changes will be discussed in our next meeting.
- USAP Updates (Jennifer)
  - The new template has been released for USAP data.
  - Focus this year is on Performance Measures. Academic Units will have system wide reporting points. Financial and Student Affairs areas will develop different Performance Measures. The goal is to become a ‘Data Informed’ campus so we can make informed, strategic decisions.
  - USAP reporting deadline is 10/23.
- Human Resources (Dimples)
  - The new Benefits Administrator is Vanessa Miller.
  - The Neutral Conflict Resolution Program starts on 9/21
- APSAC Business
  - Diversity Council: James Velez for Steve George
    - Diversity Week is November 2nd-6th featuring the Community Service Fair, and “Sincerely, Me” (formerly known as NOH8)
  - University Council: Rhonda Meriwether/Alison Rynearson
    - Discussed Library Renovation, 24 hour lab will move to Neff Hall, Moving ahead with the Bridge over Coliseum Blvd, Repairs being made to the Kettler Fire Alarm System.
  - SCOA: Roy Danielian
    - No meeting
  - URPC: Cyndy Elick
    - No report
  - Campus Traffic Appeals: Lisa Zerkle
    - 5 people appealed their tickets, 5 tickets were upheld.
  - Campus Calendar Committee: Dave Peterson
    - They have approved the ’18-’19 Academic Calendar
  - University Budget Committee: Alison Rynearson
    - No meeting
  - Homecoming Committee: James Velez
    - Theme is “Color Me Don”
- Working on marketing materials for Homecoming.
- Other Business
  - Dimples will check if the HR Training Room is available for our future meetings.
    - (It is and has been booked thru June of 2016 for us)
- Meeting adjourned at 3:28pm.

Next Meeting: October 17, 2015, 2:00pm in the HR Training Room

Upcoming Events:
- Professional Development Event October 26
- Fall Fest October 26-30
- Homecoming February 15-20, 2016
- Staff Recognition Luncheon April 20, 2016
- SummerFest July 27, 2016