EXECUTIVE MEMORANDUM

To: All IPFW Faculty, Staff & Students
From: Vicky L. Carwein
Date: February 24, 2014
Subject: IPFW Smoking Policy - Tobacco & Smoke-Free Campus

This memorandum supersedes Chancellor’s Memorandum of August 10, 2005, re: IPFW Smoking Policy.

History: On May 11, 1987, with the approval of Senate Document SD 86-17 (Approved, 4/13/1987), IPFW implemented its Smoking Policy which prohibited smoking except in designated areas. The policy was expanded by Chancellor’s Memorandum of August 10, 2005, to limit smoking to parking lots or designated smoking areas.

IPFW Tobacco & Smoke-free Campus Policy

To promote a healthy learning and working environment, effective April 1, 2014, IPFW will be tobacco-free and smoke-free.

The use or sale of any tobacco or smoking-related product, including the use or sale of smokeless tobacco products or electronic cigarettes, is prohibited on property controlled, operated, or leased by the University or in University vehicles, wherever located. Smoking and the use of tobacco products or electronic cigarettes is also prohibited in private vehicles parked on IPFW property.

Limited exceptions to this policy may be approved in writing by the Chancellor for specific auxiliary enterprises or for specific research purposes.

This policy applies to all members of the University community, including all faculty, staff, students, and visitors to campus.

Copies of this policy shall be distributed to all faculty, staff, and students and shall be included with information given to new hires and admitted/other new students. Appropriate signage will be posted and maintained on campus to notify the University community of this policy.

Success of this policy is dependent on the compliance and cooperation of all members of our University community. Violation of this policy is subject to enforcement through:

1) progressive disciplinary action in accordance with established University Human Resources policies and practices, see, http://www.purdue.edu/faculty_staff_handbook/disciplinary_guidelines.html;
2) disciplinary procedures in accordance with the IPFW Code of Student Rights, Responsibilities, and Conduct, see, http://www.ipfw.edu/committees/senate/code/; and
3) warnings and/or citations issued by IPFW Police in accordance with Indiana law. The IPFW Police department is authorized to issue warnings and/or citations for violation of this policy and may carry a $25 fine per violation.

IPFW is interested in the health and safety of its community. For information on how to quit smoking or to stop using tobacco products, please contact the IPFW Center for Healthy Living and Wellness at 481-5748 or visit http://www.ipfw.edu/offices/wellness/employee/services/tobacco-cessation.html.