November 18th, 2009
10:00-11:00 KT 204K

In attendance: Kellie Hockemeyer, Daysha Jackson, Roxanne Kingsbury, Corrie Fox, Kirk Tolliver, Jennifer Roherty, Mandi Witkovsky, Ashley McArdle and Kathy Skurzewski

Meeting called to order at 10:05 AM

Treasurer’s Report

- Balances remain the same.

Subcommittee Reports

- URPC (University Resources Policy Committee)
  - Kirk reported that there was a safety meeting with the Vice Chancellors but had not yet heard the results of this meeting

- University Council
  - Has not met in a little while, will meet in January

- Homecoming Committee
  - Kellie will ask if they still need APSAC representation

- Athletics Subcommittee
  - Ashley reported that this committee met and decided upon a Chair and Tommy Bell talked about Strategic Planning

Old Business

- APSAC Fundraiser
  - Look for APSAC Steering Committee members selling “Urban Survival Kits” December 1st and 3rd! These make great stocking stuffers and gifts so please help support!
  - There may be another fundraiser involving discounts/coupons via a key chain. This would be through a third party vendor

- Bulletin Board
  - Will not update, it will be used for another purpose. We will reserve display cases to advertise events.
• Scholarship
  o Process was approved
  o Winners will be notified and their names put on our website
• Professional Development
  o Request form will now be done via Qualtrics and found on our website
• Mid-Winter Auction: Jen is working on a date
• Ohio Employee Income tax issues
  o Some think Purdue takes taxes out for Illinois and Michigan residents, but not Ohio. Kirk will do some research about this and report back.
  o The committee also discussed if there were options for Ohio residents if Purdue does not take out taxes for them.
• Bereavement policy
  o Will raise issue to Purdue West Lafayette APSAC and Corrie and Kirk will do some research on this topic... what are other University’s Bereavement Policies?

New Business

• New Employee Orientation
  o Committee will discuss how APSAC can be included in New Employee Orientation... table, letter, hand-out...
• Recognition Luncheon
  o Daysha will contact Rose Costello for more information and to begin planning

Meeting adjourned at 10:55 AM

Respectfully Submitted by Corrie Fox, Secretary