Meeting called to order at 9:34 AM

The meeting began with a discussion of the Ad-Hoc Smoking Committee meeting:

- Chris Douse reported that an Ad-hoc committee including Staff and Students has been formed to discuss a plan of action to address the growing concerns of people violating the smoking policies (in regard to use and location of designated smoking areas).

- This came about because of a petition started by Larry Temenoff that was been signed by several students, faculty and staff requesting better enforcement of the current smoking policy (that smoking is only allowed in designated areas).

- The committee discussed the following ideas to address the issue:
  - More smoking huts (especially near Walb, where there are few designated locations)
  - There was discussion of smoking at the docks (becoming designated smoking areas) but it violates the University’s Smoking Policy. It was added that most complaints are coming from people who are affected by the smoke coming into the building from individuals smoking at the docks.
  - A marketing campaign to educate the IPFW community and to encourage policy breakers to follow the policy through peer persuasion and posters/signs with new, stronger wording encouraging people to use the designated areas.

Dependent Scholarship and Professional Development Scholarship Requests:

- We have several requests for Dependent Scholarships and will move budget money accordingly to cover those scholarships.

- There was one Professional Development Scholarship request, which was denied because an individual can only receive support from this program once every two years (per the APSAC bylaws). However, this person is encouraged to submit a request in the future.
Recognition Luncheon/Banquet

- Walb Ballroom has been reserved for April 22nd, the event will take place between 12-1:30.
- Kellie Hockemeyer has requested help from the committee members and several people are willing to help with the event. Meeting will be scheduled soon.
- We may be able to use Touchnet for on-line payments for lunch in addition to making payments at the bursar’s office.
- Meal type (sit down vs. buffet) was discussed as well as a usual attendance (which is approximately 100+).

Financial Report from Kirk Tolliver:

- Kirk provided a copy of the APSAC account balances

Holiday Fundraiser:

- Urban Survival kits were sold and we were able to add $540.00 to the budget
- There are still approximately 200 kits left, and it has been suggested that we set up tables in Kettler and ET during the lunch hour to sell more.

Mid Winter Auction

- Date is set for February 26th from 10-2 in Walb 222/224/226.
- The committee has requested items for the auction; tell your friends and colleagues that we are collecting items!
- Also in need of volunteers for the day of the event. Generally have 55-60 attendees, half of which eat lunch.
- Catering for the event was discussed - Goeglein's Catering has been used in the past and other caterers were suggested.
- We discussed a theme for the day and it was suggested that we use a Mardi Gras theme as it occurs two days before the event.
- May have some auction items be on-line only.

Hot Topics: Weiss Homes

- Weiss Homes, a new home development company, contacted Chris Douse about an event to which IPFW employees will be specially invited and shown their product. Chris is looking into this, and this business will be added to our discount page if everything is approved.

Meeting adjourned at 10:30 AM

Respectfully Submitted by Corrie Fox, Secretary