Meeting Minutes – August 16, 2006

The meeting took place at KT 147 at 9:30. In attendance were: Mike Kelly, Norm Newman, Pam Zepp, Garrett Gilmer, Kim Wagner, Bobbi Shadle, Sarah Merchant, and Jennifer Mayhall.

Reports
Finance – Mike Kelly
A report of the ASC Accounts was distributed. There were six $250 dependent scholarships given to dependents of IPFW Employees.

APSAC – Sarah Merchant
> This is the year when the committee plans for the coming 2 years.
> Health care costs have increased 8% this year.
> Possible improvements in health care benefits include more support for mental health needs, and offering another health incentive, perhaps for $250.
> Purdue has announced it will not be implementing Purdue One on the academic side of the university. They plan to review how Banner will fit their needs.

University Committee Updates
Mike Kelly announced the following ASC members have joined various university committees:
Athletics Subcommittee – Mahmudur Bhniya
Calendar Subcommittee – Pam Zepp
University Relations Subcommittee – Louise Teague
SPARC (Strategic Planning and Review Committee) – Kim Wagner

Pam will update the website with current ASC representation on university committees.

Information Table
Cyndy Elick is coordinating this effort and it was mentioned that most of the volunteer timeslots have been filled.

New Employee Reception
Norm Newman and Bobbi Shadle reported that the date will be September 15, 2:00-4:00, in the Kettler Hall Faculty Lounge. Volunteers are still needed. Check out when you can help: http://www.asc.ipfw.edu/Projects/New-Employee-Reception/2006-Fall.html

Pam Zepp will need the monthly list of new employees, and Jennifer Mayhall will send that to her. Postcard invitations will be sent to new employees and their supervisors for the New Employee Reception.
Professional Development
Julie DeWitt sent a letter of appreciation for assisting with the opportunity for her to attend a child care conference. It was suggested that notes of this nature be shared among the membership on the ASC web site. Pam Zepp said she would make it so.

Hot Topics
1. Holiday Fund raising ideas – it was agreed that it is time for something new. Perhaps Kringles (holiday pastry) or unique & high quality T-shirts with IPFW logo. More ideas are welcome. This information will be shared with Kim De Leon who is researching this for the steering committee.

2. Kim Wagner shared a mock up of an ASC Newsletter that could be distributed bi-monthly. Those in attendance approved of the idea and agreed the ASC President-Elect would be a good resource to coordinate it. Kim will start working on it.

The meeting adjourned at 10:30.

Respectfully submitted,
Jennifer Mayhall