Meeting Minutes – April 18, 2007

The meeting took place in KT 147 at 9:30 a.m. In attendance were: Kim De Leon, Diana Jackson, Norm Newman, Bobbi Shadle, and Kim Wagner.

Finance
No report this month.

APSAC
No report this month.

ASC Treasurer Update
Renee Eschcoff resigned her position at IPFW effective April 9, 2007, therefore ASC needs a new treasurer. The results of the last election where a Treasurer was on the ballot were unable to be used since Renee had run unopposed. After checking the by-laws, Mike Kelly approached Diana Jackson, Business Manager in Continuing Studies, to serve the remainder of Renee’s term as Treasurer. She has accepted and now needs to be voted in by the Steering Committee. Since a quorum was not present at the April meeting, this vote will be tabled until the May meeting. In the meantime, Kim and Mike will work with Diana to get her caught up on ASC’s financials.

ASC Recognition Luncheon Wrap-Up
Kim stated that she wanted to publicly thank people who assisted in the planning and preparation of this year’s ASC Recognition Luncheon. Thanks went to the following people:
- Teresa Goodwin and Jim Ferguson in HR for arranging the honorees’ gifts.
- Sally Uchtman for preparing accounting paperwork in the absence of a Treasurer.
- Bobbi Shadle for help with designing the invitations, programs, and certificates.
- Pam Zepp for developing and maintaining the web page and reservation system.
- Kim DeLeon for preparing the place cards used at the luncheon.
- Garrett Gilmer, Mike Kelly, Jennifer Mayhall and Sarah Merchant for helping to set up the Ballroom prior to the event.
- Sarah Merchant for purchasing and transporting the table centerpieces.
- The past winners and ASC members who served on the selection committee for the ASC Excellence Award.

Election Results
The election results for positions on the ASC Steering Committee were announced at the luncheon. Mandi Witkovsky, Kathy Skurzewski, and Louise Teague were elected to At-Large positions and Chris Douse will serve as President-Elect.
IPFW Statement on Civility
Walt Branson and the Chancellor's office has requested that ASC and CSSAC endorse the IPFW Statement on Civility statement. The university would like this to become a formal policy, which requires presentation to the Faculty Senate for consideration. The statement was drafted by Faculty as a reaction to the events of 9/11. It has been an approved statement by the university since then, but there is now an effort to make this a formal policy. At the April meeting, the present steering committee members discussed the issue and voted to support the statement. Please note that this statement has not been sent out to the general membership.

Next meeting is May 16 at 9:30 a.m. in KT 147.