Meeting Minutes – February 21, 2007

The meeting took place at KT 147 at 9:30. In attendance were: Renee Eshcoff, Garrett Gilmer, Pam Zepp, Bobbi Shadle, Kim Wagner, Mike Kelly, Sarah Merchant, Kim DeLeon, and Jennifer Mayhall.

Relay for Life – Maria Herrera

Welcome to Maria, new Assistant Director of Admissions. Maria is the North Allen Team Development Chair and she is currently recruiting teams for the May 19 & 20 Relay for Life event at IPFW. Teams consist of 10-12 people and the activity is for people to walk the pavement surrounding the Grassy Noll between CM & NF. This is a 24 hour event. Folks will be camping, enjoy good food & entertainment….sure to be a good time while raising funds and awareness for Cancer. Contact Maria if you have questions – herreram@ipfw.edu – or visit the Relay for Life website: www.acsevents.org/relay/in/allennorth

Finance – Renee Eshcoff

Detailed finance report distributed and discussed.

University Council – Mike Kelly

Mike recently attended the University Council, comprised of the Chancellor, Deans, Directors, and a representative from CSSAC & ASC. Information was shared regarding the new Student Service Center in the design process now. Funding is still needed for this project. IPFW staff are encouraged to support this project at any opportunity, especially when speaking to our legislators.

Healthy Living – Mike & Kim Wagner

Mike and Kim recently met with Walt Branson to discuss the food service here at IPFW. The vendors are generally required to be open when classes are in session, unless the student population does not support the business (Weekend College). There will be more discussion of this to come with the new Student Service Center, and ASC offered to participate in any decisions regarding options on campus. The Steering Committee wants to encourage all staff to provide feedback to the food vendors they frequent about items purchased or would like to see on the menu.

ASC Auction – Sarah Merchant

This year’s auction raised $1,700 for our Dependent Scholarship Fund. Sarah wants to thank those who have been consistently true to the cause every year: Jay Thayer, Pam Michalec, Diane Bezdon, Pam Zepp, the Chancellor, and Mark Pope.

Elections – Jennifer Mayhall & Garrett Gilmer

Ballots will be sent out March 12. We will be recognizing staff members who have earned any degree during calendar year 2006. Contact Kirk Tolliver in HR to let him know you have earned a degree – 16679.
Recognition Luncheon option – Mike
An option was presented to change the Recognition Luncheon to an event that would include appetizers instead of a sit down meal. Currently the luncheon requires attendees to purchase their lunch. If this event includes 1) Open to the whole campus 2) Appetizers versus meal, the event would be funded by the University. The board felt that the Luncheon (where those recognized had their lunch paid for) showed more value for those being recognized. It was recommended that we consider food to be catered by Catablu versus Goeglien’s, however, the cost of the lunch would increase. More to come….

T-Shirts – Bobbi Shadle
Bobbi shared a possible design for ASC t-shirts. ASC is considering this item for a fund raiser.

Next meeting is March 21. Jennifer is unable to attend. Several mentioned they would be willing to take the minutes.

Meeting adjourned at 10:30 a.m.

Respectfully submitted,

Jennifer Mayhall
Secretary