Minutes of the
Eighth Regular Meeting of the Fifth Senate
Indiana University-Purdue University at Fort Wayne
April 14 and 21, 1986
Kettler G46

Agenda

1. Call to order
2. Approval of the minutes of March 17, 1986
3. Acceptance of the agenda
4. Reports of the Speakers of the Faculties
   a. Purdue University - J. Lantz
   b. Indiana University - M. Downs
5. Report of the Presiding Officer
6. Committee reports requiring action
   a. Nominations and Elections Committee (Senate Reference No. 85-10, Slate for
      Election of Senate Committees and Subcommittees) - F. Codispoti
   b. Educational Policy Committee (Senate Document SD 85-18) - R. Barrett
7. New business
   a. Budgetary Affairs Subcommittee (Senate Document SD 85-19) - R. Barrett
   b. Reporting Line of the Affirmative Action Officer (Senate Document SD 85-20) - Downs
   c. Election of Purdue University Campus Appeals Board - R. Barrett
8. Committee reports "for information only"
   a. Agenda Committee (Senate Reference No. 85-11, Calendar of Status of
      Legislation) - M. Lipman
   b. Agenda Committee (Senate Reference No. 85-12, End-of-the-Year Committee
      Reports) - M. Lipman
   c. Agenda Committee (Senate Reference No. 85-13, Senators for 1986-87) - M.
      Lipman
9. The general good and welfare of the University
10. Memorial resolution: Frederick A. Schminke (Senate Reference No. 85-14)
11. Adjournment

Senate Members Present:
   Clausen, F. Codispoti, M. Crill, J. Davis, L. DeFonso, A. Dirkes, M. Downs, N. Fincher,
   Hollander, R. Kovara, J. Lantz, M. Lipman, C. Maile, D. McCants, J. Moore, M.
   Silver, J. Smulkstys, J. Sunderland, J. Violette, K. Wakley, D. Wartzok, J. Wilson, P.
   Zonakis

Attachments:
"Results of the Election of Senate Committees and Subcommittees" (Senate Reference No. 85-15)
"Academic Regulations" (Senate Document SD 85-18)
"Recommendations to the administration regarding the next biennial budget" (Senate Document SD 85-19)
"Reporting Line of the Affirmative Action Officer" (Senate Document SD 85-20)

Senate Members Absent:

Parliamentarian: M. Mansfield

Faculty Members Present:
L. Balthaser (assoc. fac.), T. Guthrie, F. Kenworthy, M. Rosenfeld, K. Stevenson, R. Svoboda

Visitors Present:
J. Clinton, J. Dahl, M. Shaffer, B. Worley, D. Worthley

Acta

1. Call to order: J. Lantz called the meeting to order at 12:02 p.m.

2. Approval of the minutes of March 17, 1986: The minutes were approved as distributed.

3. Acceptance of the agenda:

M. Lipman moved acceptance of the agenda. Seconded.

The agenda was accepted as distributed.

4. Reports of the Speakers of the Faculties:

a. J. Lantz:

(1) The Purdue University Committee on Institutional Affairs solicited nominees for three Purdue University committees. The Campus Appeals Board has three vacancies and three names came forward. This is a committee whose members are elected by Purdue University Senators. I will ask you to declare that Mitchell Sherr, Lenore DeFonso, and Bob Barrett be elected. We will vote on that under "new business." The Purdue University faculty members have received the ballot to vote for members of the Faculty Grievance Board and the Sabbatical Subcommittees. We will give you a written report of the results after we have counted the ballots.
In the Purdue University CIA meeting, a question was raised regarding the progress of the campus interviews of the chancellor candidates. I have called Don Brown. He assures me things are moving. The president is involved in five major search-and-screen procedures. He assures me he will, in his role as chair, try to keep the whole process moving. That concludes my report. Are there any questions?

Downs: In connection with the last item you mentioned, has the committee been given any assurance that there will be open interviews on this campus, and that they will occur before the end of the semester when the faculty is still here in large numbers?

Lantz: No. We have discussed that. The chair and the assistant secretary of the committee are fully informed of what our wishes are, and I think they are doing their best to proceed as we want. . . .

Downs: Are there any contingency plans in case open interviews cannot be conducted prior to Commencement? Is there a contingency plan to do the search in the fall or to postpone interviews until the fall?

Lantz: Not to my knowledge.

Downs: Has the committee made any recommendations?

Lantz: The search-and-screen committee has made recommendations that they be done before school is out.

Downs: In the case that that is not possible, has the committee made a recommendation about how the search should be conducted?

Lantz: No, we have not. Other questions?

M. Downs:

Recently, Indiana University faculty received a copy of the summary of the report made by the Indiana University Task Force on University Structure and an invitation to meet with Professor Bareikis. Professor Bareikis visited the campus and was available for a while last Friday. He did meet with several interested members of the university community concerning the task-force report. The report will be put into final form at a marathon meeting which is going to be held the weekend of 26 April. In my note to you, I misstated myself. I said the last chance to have some say and to express opinions would be Friday, but I am available on campus and will be until the 26th--so there is a last chance that comes after the last chance.
I can also make a report to you on fringe benefits for Indiana University faculty. The Fringe Benefits Committee has seen, this year, a number of proposals made in the past finally gain acceptance by the administration. At the last meeting of the board of trustees, the age at which Indiana University faculty members are eligible for early retirement was lowered from 65 to 64. There was an acceptance in principle of the continued reduction or lowering of this age over the next six to eight years, perhaps to the point where it will be 60 or below.

You should have received today more information about what is now called the tax-saver plan. The tax-saver plan extends to Indiana University faculty members the option to pay all of their health insurance with what is known as pre-tax dollars. The plan was explained in the letter. There will be a session held here on campus toward the end of the month to answer other questions. In addition to the option to have all of your health insurance paid with pre-tax dollars, there is also an option which I briefly described before which would make it possible for you to set aside money in a fund to take care of other tax-deductible expenses with pre-tax dollars, e.g., child-care, ambulance service, etc. The plan will go into effect with the June 1 paycheck for Indiana University faculty on the health insurance part of the plan. The optional part of the plan will take effect with the July 1 paycheck.

There are several other proposals which we have made in the past which have now gained acceptance and will be going to the board of trustees. The first of these is transplant insurance. There are seven different transplant procedures which are still called experimental by Blue Cross/Blue Shield and are not covered. In the future, Indiana University insurance will take care of these experimental procedures as though they were regular procedures. Dependent life insurance has been raised from $1,000 to $3,000--this to meet what has actually occurred in the inflation of burial costs. . . Another proposal which has gained acceptance in principle and will be going to the board of trustees has to do with health-insurance group coverage for surviving spouses and dependents. Currently the group plan is not available. It will be in the future for the dependent spouse and dependents, for a period of three years. It's called a period of adjustment. That way they'll be able to take advantage of the group rate for three years until they have made other arrangements. Although these changes are not terribly expensive, they can be significant in some individual cases. Some progress is being made in the process of updating fringe benefits for Indiana University faculty to the point where they are commensurate with need.

5. Report of the Presiding Officer:
J. Lantz made the following report for E. Nicholson:

As you are aware, two dean positions at the campus will be vacated in the near future. The process of appointing two committees to begin work on filling these vacancies is underway.

(1) For the Dean of Science and Humanities, Dean Bundschuh will ask each department to elect two persons who would be willing to be considered for appointment to an advisory search-and-screen committee. From the elected panel, one person will be selected from each department for service on the committee. Additional members will include two community representatives and Dean Julius Smulkstys. The committee will be formed yet this year but will not screen candidates until the fall term begins.

A meeting will be held in the near future with the school's Faculty Affairs Committee to seek advice on the appointment of an acting dean.

(2) An advisory search-and-screen committee for the position of assistant vice chancellor and dean of academic services has been appointed. Mr. Norman Newell will act as the committee's nonvoting chairperson to facilitate the committee's deliberations. Other members of this committee are Dr. George Bullion, Mr. John Carnaghi, Mr. Mark Franke, Dr. Fredrick Kirchhoff, Dr. Richard Pacer, Mrs. Donna Worthley, and Dean Warren Worthley.

On another matter, the academic reviews went very well and were quite informative for all concerned. Your deans and division chairs can inform you in more detail about what was discussed and the new directions that have been encouraged for the campus. Our challenge now is to work together to take advantage of the many opportunities that have been placed before us.

Hollander: I note that only two Instructional Faculty will serve on the search-and-screen committee to find a replacement for Frank Kenworthy--or replacements for Frank Kenworthy. Do you know, or does anybody present know, how many people will be asked to assume those responsibilities?

Lantz: I don't know. Does anyone else know?

Kenworthy: Last I heard, it was back to one.

Hollander: One more question. Again, in the absence of the two vice chancellors and the dean of student services, I may be unable to get an answer to this question, too. There are strong and recurrent rumors that major changes in the units within student services administration are about to be made or have already been made. Does anybody know about that? Specifically, that counseling, testing and placement may not all remain within student services?
Kenworthy: Yes, that's what I understand. Counseling, testing, and placement will be joining academic services. Affirmative action, I think, will be working closely with Jack [Ulmer]. We were told to get ready to receive them. We have been working closely with them for quite some time. All I can say is, "Yes, that's what I hear is going to happen."

Downs: When you say that affirmative action is going to be working more closely with the dean of students, does that mean the affirmative-action officer will report to the dean of students rather than to the chancellor?

Kenworthy: Well, yes, I guess. I'm not trying to be obtuse, Michael, I am not party to these discussions. I think that might be a logical conclusion.

Downs: Well--this isn't a question--I would really be alarmed if the affirmative-action officer no longer reported to the chancellor of the campus.

Kenworthy: I am not sure of the formal reporting relationship. I just know that Jack Ulmer has been involved heavily in minority student and faculty recruitment. The last conversation I had with Ed, he saw more of a tie between what Dean Ulmer does and the expanded role for him in those areas and what Donna Middleton does. In fact I am not really sure of the exact relationship.

Downs: I think, and again this is an opinion, that that would be a serious loss in status and importance for the affirmative-action officer, if that officer reports to anybody except the chancellor and is responsible to anybody but the chancellor on this campus. I say that as somebody who has more than just a passing interest in the effectiveness of that office.

Kenworthy: It has slightly different reporting functions on the various campuses for both systems. The more traditional one has been the one we have had.

Downs: I am trying to think if I am aware of any place where the affirmative-action officer reports to the dean of students.

Kenworthy: In our two systems? I don't think you're going to find that.

Downs: I wonder if that's the case anywhere.

Kenworthy: In the world? I don't know.

Hollander: One last shot at getting some information. Is it true that agreements have already been made to transfer the department of nursing to some Indiana University unit on this campus?
Kenworthy: No, to give you a direct answer. Deans Bundschuh and Worthley are to take a look at the charge from President Beering when he was here doing academic review, at some structural realignments. At least to suggest some. That's all the farther it is. Jim, would that accurately reflect it?

Bundschuh: That's fairly close.

Kenworthy: Once again, I am commenting on things I really know nothing about.

Bundschuh: I think President Beering asked the university to look at realignment and reorganization and to do a study. He said he didn't care whether or not a recommendation came forth for such reorganization or realignment, but he charged the university to at least look into it.

Downs: Have any steps been taken to appoint a committee or review procedures by which this review and the proposals will be developed?

Bundschuh: You will have to ask E. Nicholson.

Lantz: It was discussed at the Campus Planning and Development Council. I went late to that meeting. Professor Otten, do you want to speak to that?

Otten: The chancellor mentioned President Beering's desire that we study the matter. No impression was given that any firm steps had been taken to organize that discussion.

Butler: Were any departments besides nursing mentioned?

Kenworthy: President Beering left us with the impression that it ought to be a very open study and that we should pay attention to pedagogical concerns, not system-wide political concerns. . . . As one who tried to get pedagogical sense into our structure in 1974 and lost badly at that time, I applaud this a lot. And I hope whoever is involved in it will keep pedagogical similarities alive. He had little concern whether a Purdue or IU unit remained a Purdue or IU unit. He said, "Get it together for your purposes."

Lantz: Any other questions? I will express the questions that you have asked in a discussion with the chancellor so he is fully aware of the questions that were asked during his report.

6. Committee reports requiring action:

a. Nominations and Elections Committee (Senate Reference No. 85-10) - F.

Codispoti:
The Nominations and Elections Committee members conducted the election for the Senate committees and subcommittees for next year. (See Senate Reference No. 85-15).

F. Codispoti asked for nominations from the floor to add to the committee ballots. M. Hayden nominated J. Outland for membership on the Calendar Subcommittee.

b. Educational Policy Committee (Senate Document SD 85-18) - R. Barrett:


M. Lipman moved to postpone consideration of SD 85-18 until the conclusion of the debate on the next item on the agenda: SD 85-19. Seconded.

Motion passed on a voice vote.

7. New business - Budgetary Affairs Subcommittee (Senate Document SO 85-19) - R. Barrett:

R. Barrett moved to approve SD 85-19 (Recommendations to the administration regarding the next biennial budget). Seconded.


Motion failed on a voice vote.

M. Lipman moved to amend SD 85-19 by replacing the words "The Budgetary Affairs Subcommittee" with the words "Resolved, that the Senate." Seconded.

Motion passed on a voice vote.

A. Finco moved to amend SD 85-19 by striking the second sentence: "These priorities are presented without ranking." Seconded.

Motion failed on a voice vote.

J. Silver moved to amend SD 85-19 by deleting item 5.d. Seconded.

Motion failed on a voice vote.

Motion to approve SD 85-19, as amended, passed on a voice vote.

6. Committee reports requiring action:

b. Educational Policy Committee (Senate Document SD 85-18) - R. Barrett:
The Senate returned to discussion of SD 85-18.

The meeting recessed at 1:15 p.m.

Session II
(April 21)

Members Present:

Members Absent:

Parliamentarian: M. Mansfield
Faculty Members Present: L. Balthaser (assoc. fac.), W. Klemme, R. Svoboda

Visitors Present: J. Clinton, D. Worthley

Acta

J. Lantz called the meeting to order at 12:03 p.m.

6. Committee reports requiring action:

b. Educational Policy Committee (Senate Document SD 85-18) - R. Barrett:

The motion to approve SD 85-18 was on the floor from the meeting of April 14, 1986.

A. Finco moved to amend SD 85-18, page 10, section 9.1, line 3, by inserting after the word student the words "is on probation or." Seconded.

R. Barrett moved to amend the amendment by inserting the word academic in front of the word probation." Seconded.

Motion to amend the amendment passed on a voice vote.

Motion to amend, as amended, passed on a voice vote.
A. Finco moved to amend SD 85-18, page 6, section 5.1, by replacing the words “No student is required to take" with "No instructor may schedule." Seconded.

Motion passed on a voice vote.

A. Finco moved to amend SD 85-18, page 5, section 3.7.2, last line, by deleting the word "solely." Seconded.

Motion to amend SD 85-18 passed on a show of hands.

Motion to approve SD 85-18, as amended, passed on a voice vote.

7. New business:

M. Downs moved to approve the following resolution: (Senate Document SD 85-20)

Resolved, That the Affirmative Action Officer on this campus should report to the office of our Chancellor and that the Senate disapproves the current proposal to have that officer report to another officer instead. Seconded.

Motion passed on a voice vote.

R. Barrett moved to affirm the election of Mitchell Sherr, Lenore DeFonso, and Robert Barrett to the Purdue University Campus Appeals Board. Seconded.

Motion passed on a voice vote.

8. Committee reports "for information only":

a. Agenda Committee (Senate Reference No. 85-11, Calendar of Status of Legislation - M. Lipman:

M. Lipman presented SR No. 85-11 to the Senate for information only.

b. Agenda Committee (Senate Reference No. 85-12, End-of-the-Year Committee Reports - M. Lipman:

M. Lipman presented SR No. 85-12 to the Senate for information only.

c. Agenda Committee (Senate Reference No. 85-13, Senators for 1986-87) - M. Lipman:

M. Lipman presented SR No. 85-13 to the Senate for information only.

9. The general good and welfare of the University:
Finco: When will the results of the Senate elections be known?

Codispoti: The results of the elections will be announced in the minutes of this meeting.

McCants: The end-of-the-year report for the Subcommittee on Athletics says that the subcommittee acted as a sounding board for problems with the administrative realignment of athletics that occurred in January. What was the administrative realignment?

Carnaghi: Athletics reports to me. When Carl Bickley died, Dr. Nicholson gave that the responsibility to me.

Lantz: There will be an announcement out for the Purdue University faculty elections.

Codispoti: The Constitutional Amendments that were in Senate Document SD 85-14(A) were approved by the Faculty by a vote of 169 to 22. That information has been passed on to the acting chancellor for further action.

Hollander: I'd like to yield to a constituent, Professor Klemme, who has some comments on the new IU fringe-benefits package.

Klemme: This concerns a memorandum that we have already received from Bloomington, dated April 9, 1986, from J. D. Mulholland, treasurer. It outlines in great detail the new tax-saver benefit plan whereby the medical insurance will now appear as a benefit rather than a deduction, and this will result in great tax savings. The way this is presented and the way in which faculty input was invited is laudable; however, it is regrettable that there is insufficient information contained in the memorandum concerning the impact this will have on future Social Security benefits to certain faculty—especially those who will be retiring within the next five years. This information is available upon consultation with a CPA, but all of us don't have the wherewithall for that sort of thing. I think some guidelines could have been included also. It isn't clear to me how our academic gross salary will be defined. Future raises are computed on the academic gross salary, and right now we're talking about three or four different salaries being addressed at once. I am afraid that the outcome of this is not totally clear: I would like to see this explained to us in writing. It is laudable that there will be a seminar on Wednesday to answer questions that some of us might have, but it is regrettable that everybody can't make it. One meeting was arranged for disbursing this information to this campus. Five meetings were arranged for IU at Indianapolis, and four at Bloomington. I feel a little short-changed.

Downs: I think it is important to note that the plan is an option. One need not do it, which Professor Klemme omitted saying. Second, the sheer number of employees and the number of employees in different classifications and statuses in Indianapolis and Bloomington made more meetings necessary. Third, Jack Mulholland tells me that any questions addressed to his office in writing will be answered in writing. So if there are questions that you have that are of particular interest to you and will help you in making
your decision about the option, you can address those questions to his office in writing and your questions will be answered. That was as particular and individual as we could make it throughout the system. Again, the emphasis here is, it is an option. If you wish to renew your option every year, you will be allowed to do so.

We tried to address all of the questions involved with this, and the draft letter ran almost as long as the insurance report that we received originally. We felt that by making it optional, by individualizing the response, and also by having meetings on the campuses, that we could take care of most of the problems. But recognizing some people can't make meetings, they are willing to answer your questions in writing if that is what you desire.

Dirkes: I was asked by a faculty member whether or not any progress had been made on the decision regarding the IU faculty summer salaries, that they might be based on next year's salary rather than on the previous year's salary, as are Purdue's for second summer session.

Downs: The only time that that question has been asked by a member of the faculty, in which case it was myself as speaker, the response from Bloomington was strong and hard and fast that that would not be done for Indiana University faculty members on one campus before it was done on all campuses.

Hollander: I am reasonably certain that the chancellor search-and-screen process is progressing as usual. Is there anything to report from the last week, or is it a typical week?

Lantz: I would have to say I believe it is a typical week.

McCants: I wish to know whether faculty promotions have been announced?

Lantz: I have not seen them publicly announced. I will make a note for the chancellor.

Nusbaumer: I believe the IU board of trustees, because of certain problems at their last meeting, held up their decision.

Wilson: Has any decision been made about the acting dean for the School of Science and Humanities?

Lantz: I am not privy to that if there has been.

Downs: There has been a persistent rumor that, in connection with the new phone system, computer print-outs of all phone calls off campus from campus phones are being kept. I asked the vice chancellor for financial affairs if this is the case. He told me that there was a capability of doing so, but these reports would not be compiled and kept until we were faced with the prospect of measured service. In order to have it on record and perhaps to allay continued speculation about the amount of surveillance that is being kept on outside phone calls, I would like to ask him to respond to the question. Are these reports being
kept? And will they be kept at any time prior to studies that would be done concerning measured service?

Carnaghi: The system which was purchased included a reporting system. I have looked at these reports. There is really nothing one can make any sense of because they are almost illegible. They just make no sense at this point. I did look at phone calls I had made myself. There are no indications that I have made any phone calls within the city of Fort Wayne from my phone. There are long-distance phone calls. Again, though, it's short numbers. It does report SUVON, but it does drop certain numbers so I can't even tell the SUVON calls I have made. I can't tell you precisely what it will look like now, because I don't know. I will report back to you in the fall and let you know precisely what is in there so that you know what is being captured by the system when you make a phone call. At the moment, it is just rubbish. As I said before, I don't want to capture this information. I am told the system shouldn't, but I can tell you it won't because I have yet to see the final product. Right now, only long-distance phone calls are being captured and then only in partial numbers. . .

Downs: I think what you have promised to do is very appropriate and that is when additional information is being captured, and kept, faculty and staff will be informed as to what the information is. . .

Carnaghi: Sure. Someone had asked if, when using a credit card, the system will search out the cheapest route. The answer is, "Yes, it does." Does it print out one's private credit card number? The answer is, "No, it does not." So we are getting answers as questions come along, but it's probably going to be fall before we have it ironed out.

Downs: I have two other matters of concern which I would like to bring forward. One of these is very specific and relates to The Communicator. I asked a question whether the subsidy paid by the university would be stopped. There has been some comment in the newspaper and among the faculty since, that time about it. I think it is important for whatever reason that this is being done, that it be made very clear that it is not in any way, shape, or form an attempt to punish, intimidate, or inhibit that publication, nor in any way to endanger its survival on this campus. The university is, occasionally, going to behave like an angry advertiser. But I don't think, and I have been persuaded from conversations that I have had with people, that that is not the case here. I hope that those involved in the deliberations concerning the subsidy will do everything they can to ensure that whatever the decision is on the subsidy, that every effort will be made to keep The Communicator a viable publication on this campus. I am sure they intend to do that, but I wanted to express my own concerns.

Second, for two years now we have not had a chancellor on this campus. Because of this, it seems to me that many of the normal avenues of consultation with the faculty have not been employed in regard to important changes that are proposed or have already occurred. The interpretation that I wish to place on all of this is, that because of the double duty that has been assumed by the acting chancellor and vice chancellor, there just simply isn't adequate time to consult. I hope, however, that with the advent of a
new chancellor and the return of the vice chancellor to regular duties, that these avenues of consultation will be taken up again, and soon.

I don't think that the place of the faculty on this campus has been in any way improved by ignoring or failing to use those channels of consultation. Administrators at a university can do what they want, and they will. All we have ever asked for is the right to comment and to be consulted. The last year we have discovered more by accident, inadvertently, than we have through the employment of these channels. My perception may not be the perception of everybody, and I include now under "good and welfare" a personal opinion: I feel that it has caused a decline in faculty morale, faculty influence, and prestige on this campus. I hope that in the future, the situation will be remedied, the problem will be taken care of, and more regular consultation will take place.

Lantz: I presume all of you got the April 3 letter from TIAA/CREF. It was an item that I brought forth as the speaker of the faculty in the fall. Things have been moving along in our federal legislatures--the House and Senate--to enhance our retirement, or at least keep it where it was. I think it behooves us, with summer coming along and the fact that things could still change, that when you get your stuff from TIAA that you read the letter to know what is going on because any changes could seriously jeopardize our golden years.

I went to the chancellor with the questions that were asked after his report last week. Let me give you some information that he has given to me as a result of your questions. The first question had to deal with how the acting chancellor views the replacement of the assistant vice chancellor and dean of academic services--whether that would be one job or two jobs. He assures me that he has, at this point, plans to put one person in the assistant vice chancellor and dean's position. He has, however, given some thought to a possible part-time--a fourth to a third time--that might function as an assistant with the dean of faculty position under the vice chancellor. That is still open. He is at least thinking about that. I did report to you, as a result of the resolution on the affirmative-action office, that discussions are underway to move counseling, testing, and placement to academic services, change their reporting relationship, and affirmative action's. Also, the question was asked about the beginnings of an academic review as a result of the meeting that President Beering had on this campus. The acting chancellor informs me that he will be discussing the structure with the deans and division chairs, and he will also use the long-range planning committee. He says he will keep the Senate fully informed about the kinds of things that are being done.

Hollander: I guess in response to the acting chancellor's comments, I'd like to second what Professor Downs has said, that is, that the big announcements on this campus generally come as a result of administrative responses--increasingly often in absentia--to rumors which have been announced by various people in this body. Like Speaker Downs, I find that very unfortunate.

Lantz: I will pass these concerns on to the chancellor as the presiding officer. Any other items? I have one more item. As speaker for the Purdue University faculty, I would like
to take just a moment to recognize the speaker of the Indiana University faculty, who is concluding his term. There has been a new speaker elected. It has been my pleasure, Mike, to work with you, and I think you have given much to this body.

10. **Memorial resolution: Frederick A. Schminke:**

Professor Downs presented a resolution in memory of Dr. Schminke.

11. **Adjournment:** The meeting was adjourned at 12:53 p.m.

Respectfully submitted,

Barbara Blauvelt
Secretary of the Faculty