Indiana University-Purdue University Fort Wayne
College of Arts and Sciences
Fort Wayne, Indiana

Application for Establishment of Foreign Language Proficiency for Non-Native Speakers of English

Students whose native language is not English may fulfill the foreign language requirement through demonstrated proficiency in their language. International students who graduated from a high school that conducted classes in a language other than English may use transcripts, diplomas, national exam results or leaving certificates issued by the Ministry of Education to establish proficiency. Students must provide documentation and an English translation of that documentation. **It is highly recommended that you begin this process early in your college career.**

- If the College of Arts and Sciences cannot determine proficiency from the submitted documents, we may refer students for a proficiency exam or an interview with a faculty member.

- Please note that Arabic, Chinese, French, German, Japanese, and Spanish are taught at IPFW and interviewing faculty are more accessible in these languages. In languages not taught at IPFW, we will work diligently to locate a proficiency exam or a fluent faculty member (on our campus or at another campus). However, this process could take additional time, and we cannot guarantee that resources will be available in all languages.

- Domestic and international students who cannot provide appropriate documentation may inquire with Christa Van De Weg, Coordinator of Advising, regarding options for proficiency testing: vanc@ipfw.edu or (260) 481-6749.

- Proficiency demonstrated through this process will not result in special credit. It will, however, satisfy the foreign language requirement for the College of Arts and Sciences.

Name (print): ______________________________ University ID: __________________________

Email Address: ____________________________ Phone: ________________________________

High School Attended: ____________________________________________________________

City/State/Country: ________________________________________________________________

Documents Submitted: ____________________________________________________________

I affirm that the information submitted on this form and the accompanying documents are accurate and legitimate.

Signature: ________________________________ Date: ________________________________

Return this form along with documentation to: College of Arts and Sciences, Liberal Arts Room 154