

**CLERICAL AND SERVICE STAFF ADVISORY COMMITTEE
FORT WAYNE CAMPUS**

**Monthly Meeting Minutes
May 20, 2008**

MEMBERS PRESENT: Cornelius Grant, Deb Hoile, Susan Lehman, Louise Misegades,
Christina Rockwell, and Dennis Shadle

MEMBERS ABSENT: Bob Brooks, Joleen Downs, and Jan-Marie Zimmerman

GUESTS: Jim Ferguson and Teresa Goodwin

CALL TO ORDER The meeting was called to order by Susan Lehman at 1:43 pm.

REPORT ON WEST LAFAYETTE MEETING

Louise Misegades. Items discussed at the last meeting included:

- United Healthcare purchased many of the Purdue health benefits companies. West Lafayette and the other Purdue campuses except for Fort Wayne are switching over to United Healthcare effective July 1, 2008. IPFW will remain with the Signature Care network until the end of the year and hope to remain with them next year as well.
- West Lafayette CSSAC members will be voting to amend the *Protocol and Procedures Manual* to add a member emeritus. This would be a non-voting, advisory position to provide knowledge.
- The West Lafayette campus has a "CSSAC Bridge Frequently Asked Questions" link on their CSSAC website. The site can be found at <http://www.purdue.edu/CSSAC/Bridge/>.
- Next year the wellness incentive will change. There will be a lower insurance premium for those who participate.
- The new strategic plan for the West Lafayette campus is now on the Purdue web site on the President's page.
- Jim Almond gave a financial report. Students will be able to get loan money directly from Purdue University in the fall (not available at IPFW).
- Purdue is looking into giving out debit cards for flexible spending account reimbursements.
- A draft of the Parental Leave Policy is being drawn up to present to the President.

COMMITTEE REPORTS

Campus Traffic. Dennis Shadle reported that at the last meeting, 37 appeals were reviewed with 24 being upheld, 12 dismissed, and one held over to the next meeting. There have been parking lot problems due to the construction of the new medical building.

Grant Fund Subcommittee. Louise Misegades noted that \$600 in discretionary fund needs to be transferred over to the Grant Fund.

Fundraising Committee. Christina Rockwell reported that the next book sale will be on June 2 and 3.

OLD BUSINESS

New Member Recruitment. Jim Ferguson reported that he received three responses to his Call to Membership memo. He encouraged members to make some phone calls, etc., to encourage participation.

NEW BUSINESS

Summerfest. APSAC is planning this year's Summerfest event. It will be held on the Wednesday of the third week of the second summer term which this year is July 16.

MOTION TO ADJOURN

The meeting was adjourned at 2:20 pm.

NEXT MEETING

The next meeting will be on Tuesday, June 17, 2008 in KT 178 at 1:30 pm.

Respectfully submitted,

Teresa Goodwin
Recording Secretary

CSSAC
“THE BRIDGE”

Question/Suggestion:

Name (Optional):

Campus Address (Optional):

Send BRIDGE questions to Susan Lehman, Financial Aid;
or Louise Misegades, Consumer and Family Sciences.

Find us on the web at www.ipfw.edu/cssac
WL WEB CSSAC home page address: <http://www.purdue.edu/hr/cssac/Welcome.html>